
MINUTES
LANDMARK COMMISSION
May 24, 2016

MEMBERS PRESENT:

Stacie Flood, Chairperson
Kevin Bazner
Barney Brock
Cindy Cotton
Michele Derr
Christy Graham
Jackie Lebow
Cindy Ramirez

■ Members
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■ P&Z Liaison
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Karen Montgomery-Gagné, Planning Administrator
Matthew S. Prouty, Planner II
Leslie Dunn, Senior Administrative Clerk
Amy Krikorian, Municipal Court Prosecutor

■ City Staff
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■ Legal Dept.

ABSENT:

Andy Lee, Vice-Chairperson
Michael Smith

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■ Council Liaison

I. Call to Order, and Introductions

Chairperson Stacie Flood called the meeting to order at 12:05 p.m.

II. Review & Approval of Minutes from April 26, 2016

Chairperson Flood called for review and approval of minutes from the April 26, 2016 Landmark Commission meeting. Mrs. Michele Derr made a motion to approve the minutes. Mr. Jackie Lebow seconded the motion. The motion was taken to a vote and passed unanimously.

III. Discussion and Recommendation to Table – 800 Ohio Street Zales Building (Depot Square) – Status of Design Review for Mural Project

Mr. Matthew Prouty stated based on previous meetings and discussions with the applicant at this time the applicant was not sufficiently prepared to address all of the questions and concerns brought up by the commission at the April 26th Landmark meeting. Mr. Prouty stated he was meeting with the applicant May 25th to discuss areas of concern and clarify plans for the proposed mural. He stated that questions of encroachment and attachment still needed to be addressed, and the applicant needed to provide a more detailed plan for design and application. Mr. Prouty expressed hope a structural engineer or architect would be consulted on installation methods that could best preserve the structural integrity of the wall and prevent future deterioration of the surface

material. Mr. Prouty stated that staff recommended tabling the issue until the June 28th meeting of the Landmark Commission.

Mr. Jackie Lebow made the motion to table the motion until June. Mrs. Cindy Cotton seconded the motion. The motion was taken to a vote and passed unanimously.

IV. Discussion and Recommendation Item Regarding WFISD School Letter (Alamo/Holland School) – Landmark Commission Sample Letters.

Mr. Matthew Prouty presented the letters prepared by staff to be sent to WFISD on behalf of the Landmark Commission. He stated the letters were modeled closely after those drafted on behalf of the TIF #3 board, and presented at the April 26th Landmark meeting. Mr. Prouty asked the commission to review the letters and provide feedback. Mr. Jackie Lebow stated that Trey Sralla was retiring from his position as President of the WFISD Board of Trustees, and made the recommendation to have the letters sent to each of the board members individually. Mrs. Christy Graham made a motion to approve the letters as written, and have them sent to each of the WFISD Board of Trustees members. Mrs. Michele Derr seconded the motion. The motion was taken to a vote and passed unanimously.

V. Other Business:

a) Monthly Report—Depot Square Historic District; West Floral Heights Historic District; Morningside Historic District

Mrs. Michele Derr stated the German American Club held a May Day celebration downtown. As part of the festivities a May Pole had been erected and wine barrel racing competitions were held. She stated the Wrestling Under the Stars event had been very well attended, as had the Historic Marker Dedication of the Zales building. She stated an application for a liquor license was submitted to put a winery at the Jones building on the corner of 6th and Ohio. Mrs. Derr mentioned recent storms had caused damage to the roof and windows of the Keller building. Mrs. Karen Gagné stated Code Enforcement visited the site on May 24th, and she mentioned the building had been on Code Enforcement's watch list for some time for possible life, health, and safety concerns.

Mr. Prouty stated that Mrs. Westerman, owner of Toodles, had met with himself and Bobby Teague, the City of Wichita Falls Chief Building Official. Mrs. Westerman informed them a new contractor had been hired to resume work on the building. Mr. Prouty stated Mr. Teague had spoken with the new contractor and made him aware of what needed to be done going forward. Staff will be working closely with the new contractor on developing a new work plan and has advised a new design review application would need to be submitted.

Mrs. Cindy Cotton stated stop sign frames had been purchased for West Floral Heights and they anticipated installing them over the weekend. She stated they were also looking at possibly replacing trees in some of the medians. Mr. Prouty stated there had been some interest in the houses for sale in the Morningside District, and staff had received several inquiries regarding design review guidelines for the neighborhood.

b) CLG Certification Updated with THC—Finalizing Forms

Mr. Prouty stated he was finalizing the paperwork for the THC four year CLG update, and requested if the commission members had any updates to their resumes, it would needed at this time for the report update.

c) Design Review—Staff Authorized—Minor Alterations/Repairs:

Mr. Prouty reported on the six staff authorized minor alterations/repairs:

1501 Buchanan – (West Floral Heights) – Residential Gas Service.

1300 Grant – (West Floral Heights) – Excavation Permit to Repair Sewer Line.

1402 Hayes – (West Floral Heights) – Rear Deck with Roof.

1605 Hayes – (West Floral Heights) – Residential Gas Service.

1000 Lamar – (Depot Square) – Excavation Permit for Communication Utilities in Right-of-Way.

522 Ohio – (Depot Square) – Residential Gas Service.

d) Landmark Commission resignation – at large member

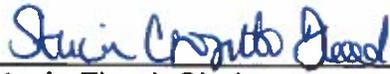
Mr. Kevin Bazner stated he was resigning from the commission due to a move related to pursuit of higher education in adjunction with his career. He expressed his gratitude for the opportunity to serve on the commission and take part in all the good work that had been done for preservation.

e) Articles & Periodicals: Preservation – Spring 2016, Windows of Opportunity – 1 Item, The Medallion – Spring 2016 – 35 yrs. Main Street Program – San Antonio Missions**VI. New Business:****a) Next Mtg. – Tuesday, June 28, at 12pm**

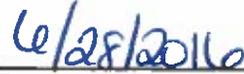
Mrs. Karen Gagné stated staff would look into the possibility of holding the next commission meeting at either the Clements Conference Room (Health District), or the Travel Center conference room.

VII. Adjourn:

Meeting adjourned at 12:41 pm



Stacie Flood, Chairperson



Date

