



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Each year, the City of Wichita Falls receives entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) to undertake housing and community development activities that meet local priority needs identified in the City's five-year 2015-2019 Consolidated Plan. Annual Action Plans present a blueprint of how Wichita Falls intends to use the federal funds to be received. All activities undertaken by the City in support of the Consolidated Plan must also meet eligibility requirements of the federal Community Development Block Grant (CDBG) or HOME Investment Partnership (HOME) Programs. The Program Year 2018 Annual Action Plan (Year 4) of the Consolidated Plan describes proposed activities that serve to implement a unified and strategic vision supporting decent housing, a suitable living environment, expanded economic opportunities, and improved public services that primarily benefit low-moderate income persons and neighborhoods. This PY 2018 Action Plan addresses available funding resources and dollar amounts allocated for the specific activities proposed to be undertaken during the period of October 1, 2018 through September 30, 2019.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This PY 2018 Action Plan contains a range of goals, objectives, and outcomes formulated to address needs identified for homelessness, other special needs, affordable housing, non-housing community development, barriers to affordable housing, lead-based paint hazards, institutional structure, and coordination. These objectives include:

- Continue to plan, monitor and administer Entitlement Grant Programs and insure compliance with Federal Regulations.
- Improve the condition of housing for low-income homeowners.
- Increase development of units and affordability of housing for homeownership.
- Address community needs through community-based public service programs.
- Address community needs through improvements and expansion of Public Facilities and Public infrastructure.

These objectives are supported by a collection of associated strategies and performance goals. These strategies seek to work toward meeting the objectives stated, addressing the need for more affordable housing, housing rehabilitation, public facilities and infrastructure improvements, and public services. Specifics can be found in the Strategic Plan and Annual Action Plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Wichita Falls has a history of successful programs funded through the Community Development Block Grant and HOME Investment Partnership Program that meet the needs of the community, principally the low and moderate income population, and that are identified as a priority in the Consolidated Plan. Of particular importance to the continued well-being and vitality of the city's neighborhoods have been programs that focus on improving the condition of housing stock. The City has successfully administered housing rehabilitation activities benefitting lower income, handicapped, and elderly owner-occupied households unable to properly maintain the repair of their homes. Thousands of feet of old and deteriorated waterlines in low-income residential neighborhoods have been replaced with larger-capacity waterlines, resulting in increased reliability and water quality and enhanced fire protection. For severely deteriorated structures that are a hazard and blight on the neighborhood, the City has funded demolition and clearance activities. Since 1993 the HOME-funded First Time Homebuyer's Program has enabled many low-moderate income persons to benefit from homeownership. The nationally-recognized Concrete Training Program has greatly improved accessibility throughout the city by installing handicapped ramps from street to sidewalk while training low-skill and unemployed workers. The City has actively coordinated with local homeless services providers to assist in the goal to expand both the stock of units/beds available to homeless persons and provide services aimed at helping those persons find employment, housing, health care services, and educational opportunities. Further details

of past performance can be found in the City's Consolidated Annual Performance and Evaluation Report (CAPER).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Letters to local non-profit organizations and City departments were sent February 22, 2018 announcing the availability of PY 2018 Funding Applications, informing potential applicants of program requirements and the availability of technical assistance for completing the application process, and establishing the deadline for submitting requests for funding. To broaden outreach to the community, the funding announcement and a fillable application were also placed on the City's website. A public forum seeking citizen comment on the use of expected grant funding was held on 6/12/2018, with notices posted on the City's public notices bulletin boards. No comments were received at this public forum meeting. Applicants interested in pursuing PY 2018 CDBG funding met with the City Council Subcommittee on Outside Agencies on June 15, 2018 to ask questions, present proposals, and share information about their needs. An additional Notice of a Public Hearing and a Public Comment Period informing of a second opportunity for public comment was published in the Times Record News on 7/3/2018. The 30-day public comment period began 7/4/18 and ended 8/2/18. The second public hearing was held during the regular City Council meeting of August 7, 2018. Approximately 40 persons were present at the City Council meeting. Public comments in support of proposed funding allocations were made by representatives of Christmas in Action of Wichita County, North Central Texas Community Health Care Center, First Step, Inc., and Senior Citizens of North Texas, Inc. No written comments were received during the 30-day public comment period.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Cassie Ahearn, Executive Director of Christmas in Action of Wichita County reported on accomplishments to date of the agency and its volunteers providing repairs for over 63 houses of handicapped and elderly homeowners using CDBG funding. She said another 6-10 more homeowners were in the process of receiving assistance. She stressed the importance of CDBG funding to enable the work of the organization and thanked the City Council for the City's support and proposed funding for 2018-19.

Pam Hughes, Director of Marketing and Development for Senior Citizens of North Texas, Inc. expressed appreciation for the critical support provided by CDBG funds in helping to furnish noon meals for approximately 850 elderly and handicapped persons per day, a total of over 229,548 total meals, through the Meals on Wheels (MOW) Program. She explained that over 60% of the MOW recipients live below the poverty line and 81% are disabled or are very frail to the point of needing help.

Michelle Turnbow, Shelter Manager of First Step, Inc., related a recent storm that caused an extended power outage resulting in shelter residents having to be re-located to another facility, creating the potential of a threat to their safety. She said the CDBG funding to provide a generator to power the shelter in the event of an electrical outage was greatly appreciated and would serve to insure that shelter occupants would continue to be safe from potential threats by being able to stay in the secure facility.

Allen Patterson, Chief Executive Officer of the North Central Texas Community Health Care Center, thanked the City Council for support of their work in serving the health care needs of low-income members of the community by funding HVAC replacement of units that were 16-20 years old and in danger of failing. He related that the center's operational expenses were provided for, but funding of capital needs was much more difficult to obtain, and expressed appreciation for the proposed CDBG allocation.

6. Summary of comments or views not accepted and the reasons for not accepting them

None of the comments received were rejected. No additional written comments were received during the public comment period.

7. Summary

The PY 2018 Annual Action Plan outlines how the City of Wichita Falls proposes to use the CDBG entitlement grant amount of \$1,223,898, the HOME Investment Partnership Program grant amount of \$398,264, and PY 2016 unexpended CDBG funding in the amount of \$240,000 to meet local priority needs and goals in the Consolidated Plan. These grant resources fund activities and programs that enable the City to benefit primarily low-moderate income citizens and neighborhoods to improve public facilities, develop and maintain affordable housing, improve access for people with disabilities, provide important public services, aid in services to the homeless, and eliminate slum and blight.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WICHITA FALLS	Community Development Department
HOME Administrator	WICHITA FALLS	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The Neighborhood Resources Division of the Community Development Department has primary responsibility for administration of the CDBG and HOME Investment Partnership Programs.

Consolidated Plan Public Contact Information

For additional information, inquiries, or comment, contact:

Neighborhood Resources Division

City of Wichita Falls

Room 300, Memorial Auditorium

1300 7th Street

Wichita Falls, TX 76301

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Neighborhood Resources Division of the City of Wichita Falls collaborates throughout the year with local agencies and service organizations to share information and improve coordination to more effectively meet the needs of our local community. Subrecipients, public service agencies, special needs providers, housing providers, member agencies of the homeless coalition, and a variety of non-profit and state agencies provide ongoing input that clarifies local needs, facilitates referrals for services, and allows for re-evaluation of programs and services provided.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The division has a close interactive working relationship and frequent contact with agencies such as the Section 8 Housing Office, the Wichita Falls Housing Authority, Nortex Regional Planning Commission, Patsy's House, First Step Shelter, Rolling Plains Management Corporation, Area Agency on Aging, Christmas in Action, Community Health Care Center, Habitat for Humanity, and Adult Protective Services, all of whom refer clients for services offered by the City and to whom the City makes referrals. The City has two representatives on the Continuum of Care and participates in Homeless Coalition of North Texas meetings. Several community mental health, public health, and special needs service agencies have applied for and received CDBG funding for projects through past and current annual allocation cycles, and as a result have developed and maintained productive collaborative relationships with the City. The City also makes an effort to share helpful information and resources with local agencies to assist them in their work. For example, the City emailed information about a July 13, 2018 HUD webinar on basic grant writing techniques that agencies could register for to assist in developing funding resources and expand their ability to meet local human service needs of the low income population.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City works closely with and regularly attends Continuum of Care homeless coalition meetings as they are scheduled, sharing insight and comment for problems and issues impacting local agencies as related to homelessness. The City has provided guidance and resources to a local entity interested in establishing a veteran's village to offer transitional housing units and services to homeless veterans and their special needs; the City has consulted with and is providing CDBG funding during 2017-18 for an organization interested in developing a shelter for homeless young women emancipated from the foster care system; and the City works in cooperation with Nortex Regional Planning Commission's Housing

Services Office in support of the Permanent Supported Housing Program that it administers, referring potential clients threatened with homelessness or who are homeless and that contact the City seeking housing assistance.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive any ESG funding, but is an active participant in the North Texas Homeless Coalition CoC and contributes to planning and discussions that arise concerning the populations served by programs administered by the various entities in attendance. Nortex Regional Planning Commission, where coalition meetings are held, manages the HMIS system. At several coalition meetings, members discussed the HMIS system administration, use, cost, and applicability to meet needs of local service providers. The coalition is currently looking at improving the HMIS system software which is expected to expand functionality and enhance data sharing among member agencies.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Child Care, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education Civic Leaders Services - Children's Nutritional Needs
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
2	Agency/Group/Organization	Faith Mission
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Employment Civic Leaders
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and as a participating agency in homeless coalition meetings to keep informed of needs and services, resources to meet those needs, and issues impacting the delivery of services.

3	Agency/Group/Organization	Christmas in Action Wichita County, Inc.
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
4	Agency/Group/Organization	NORTEX Regional Planning Commission (NORTEX)
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Service-Fair Housing Regional organization Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and as a participating agency in homeless coalition meetings to keep informed of needs and services, resources to meet those needs, and issues impacting the delivery of services.
5	Agency/Group/Organization	Senior Citizens Services of North Texas, Inc.
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Civic Leaders Services - Nutritional Needs
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
7	Agency/Group/Organization	Wichita Falls Housing Authority
	Agency/Group/Organization Type	PHA Services-Employment Service-Fair Housing Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and as a participating agency in homeless coalition meetings to keep informed of needs and services, resources to meet those needs, and issues impacting the delivery of services.
8	Agency/Group/Organization	Phased In
	Agency/Group/Organization Type	Housing Services-homeless Services-Employment Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Homelessness Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
9	Agency/Group/Organization	North Texas Parent Child Development - Early Head Start
	Agency/Group/Organization Type	Services-Children Services-Education Civic Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
10	Agency/Group/Organization	FIRST STEP of Wichita Falls, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims Civic Leaders
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.

Identify any Agency Types not consulted and provide rationale for not consulting

Agency types indicated as not consulted, demonstrated by a non-check status of the available selection fields, generally did not significantly impact and/or were not applicable or related to the development and implementation of activities, goals and objectives, or programs detailed in this Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Nortex Regional Planning Commission	Strategic Plan goals are consistent with goals of the Continuum of Care in that both strive to effectively meet particular needs of the at-risk, low-income populations of our community. CDBG-funded social service organizations and City initiatives such as Child Care Inc., First Step, Early Head Start, North Central Texas Community Health Care Center and the City's handicapped ramps and repair programs provide needed assistance to this special population. Several subrecipient organizations are members of the CoC, and deliver services in addition to what CDBG funds enable for the at-risk population we jointly serve, in an effort to increase independence and reduce the potential for homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A variety of opportunities and mechanisms were made available to the community requesting citizen input concerning local needs and comments on the use of expected grant funding. Newspaper ads announcing public forums and public hearings; meetings with representatives of the City Council to present proposals, explain impacts, and advocate for projects; local television broadcast news reports that explained how CDBG funds are proposed to be used in the community and notified citizens of an opportunity for public comment at a City Council public hearing; two advertised public meetings related to the PY18 Action Plan that invited attendance and encouraged citizen comment; direct citizen feedback provided to the full City Council at an advertised and televised public hearing; and information about the application, funding and public comment process that was mailed to local community organizations and also made available on the City's website and that was intended to facilitate and encourage public input. Interactions, comments, and applications for CDBG funding that resulted confirmed that the goals and priorities established in the Consolidated Plan for our community were being addressed by the funding of past and current projects and activities.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Notice of Funding Availability/Applications Requested	Non-targeted/broad community	Letters sent on 2/22/18 to local groups and posted on the City website notifying the community that CDBG funds would be available to the City for allocation and encouraging the submission of applications for projects that benefit low-moderate income persons, facilities, and neighborhoods.	Received inquiries from several new organizations about applying for funds, and applications for 15 projects were submitted, an increase of 3 over the previous year.	No comments were rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Notice posted on the City's public notices bulletin boards on 6/4/18 asking for citizen comments about the use of expected PY 2018 entitlement grant funds in a general public forum held on June 12, 2018.	No comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	The City Council Subcommittee on Outside Agencies met with organizations on 6/15/18 that were interested in applying for PY 2018-19 CDBG funds to hear proposals, ask and answer questions about projects and activities for which the organizations were seeking funding.	Nine entities attended and explained needs, use of funds, expected accomplishments of the proposed projects.	No comments were rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Newspaper ad in the Times Record News on 7/3/18 notifying of a formal public hearing at the 8/7/18 City Council meeting concerning the Action Plan proposed use of CDBG and HOME funds, asking for public comment, informing of a 30-day period running from 7/4/18 through 8/2/18 to submit written comments.	No written comments were received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Approximately 40 persons attended the City Council meeting on 8/7/18 during which a formal public hearing was held to receive citizen comments about the PY 2018 Action Plan and proposed funding recommendations.	Representatives of 4 local organizations - Community Healthcare Center, Senior Citizens, Christmas in Action, and First Step - spoke during the public hearing explaining the value of CDBG funding to help the organizations' efforts in meeting the needs of low-moderate income persons and expressing appreciation for the proposed funding amounts. See Executive Summary for comments specific to each organization.	No comments were rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Television News Broadcasts	Minorities Persons with disabilities Non-targeted/broad community	KAUZ-TV broadcast a news story on 8/3/18 about the upcoming City Council meeting on 8/7/18, the proposed use of CDBG and HOME funding, and the opportunity afforded citizens to provide comment concerning the use of CDBG and HOME Program funding during the meeting's scheduled public hearing on the PY 2018-19 Action Plan.	No comments received as a direct result of the broadcasts.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Wichita Falls receives funding from two federal grant programs, the Community Development Block Grant Program and the HOME Investment Partnership Program. These two grant programs combined will provide \$1,632,162 in PY 2018 entitlement amounts and \$240,000 in prior-year CDBG unexpended funds for use by the City for a total of \$1,872,162 to support decent, affordable housing, a suitable living environment, expanded economic opportunities, and improved public services that primarily benefit low-moderate income persons and neighborhoods.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,233,898	0	240,000	1,473,898	1,233,898	Expected amount for remainder of 5-year ConPlan equals the Year 4 Annual Allocation times one.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	398,263	0	0	398,263	398,263	Expected amount for remainder of 5-year ConPlan equals the Year 4 Annual Allocation times one.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Matching requirements for the HOME Program will be met through one or more of the following sources: present discounted value of yields forgone; waived taxes, fees and charges; and donated professional services, materials, and volunteer labor according to the type and programmatic aspects of the particular activities funded. CDBG dollars are also leveraged by sellers of affordable housing through the First-Time Homebuyers Program performing repairs required by the property inspection. CDBG funding in support of local non-profit activities and public facility improvements often results in additional leveraged dollars from local foundations and State entities to augment funding requirements for services and activities provided by the local subrecipient agencies.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

On tax-foreclosed properties, the City serves as trustee for the three local taxing entities: Wichita County, Wichita Falls Independent School District, and the City of Wichita Falls. When suitable real estate parcels are acquired for non-payment of taxes or liens, the City, with agreement of the county and school district, makes that property available to non-profit housing developers such as Habitat for Humanity to acquire at no or very low cost for use in developing affordable housing. The City will continue to evaluate opportunities to use public lands for future development that benefit local identified needs contained in the ConPlan.

Discussion

The City plans to program approximately \$1.8 million from the CDBG and HOME programs for the FY 2018 program year. This sum includes both annual entitlement allocations and \$240,000 in reprogrammed CDBG funds from previous program years. These funds will be used to operate a varied range of private and public services as described in subsequent sections of the Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Adminstration Objective	2015	2019	Administration	Citywide	Administration	CDBG: \$246,779 HOME: \$39,826	Other: 1 Other
2	Demolition Objective	2015	2019	Non-Housing Community Development	CDBG Eligible Areas	Demolition/Removal of Slum and Blight	CDBG: \$250,000	Buildings Demolished: 35 Buildings
3	Code Enforcement Objective	2015	2019	Non-Housing Community Development	CDBG Eligible Areas	Demolition/Removal of Slum and Blight	CDBG: \$60,000	Housing Code Enforcement/Foreclosed Property Care: 200 Household Housing Unit
4	Handicapped Ramps Objective	2015	2019	Non-Housing Community Development	Citywide	Public Improvements Infrastructure	CDBG: \$100,000	Other: 30 Other
5	Christmas in Action Objective	2015	2019	Affordable Housing	Citywide	Housing Rehabilitation and Reconstruction Emergency Home Repairs	CDBG: \$75,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Childcare Services Objective	2015	2019	Non-Housing Community Development	Citywide	Child Care Services	CDBG: \$129,559	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
7	Senior Services Objective	2015	2019	Non-Homeless Special Needs	Citywide	Senior Services Meals/Food Pantry/Meals on Wheels	CDBG: \$55,525	Public service activities other than Low/Moderate Income Housing Benefit: 450 Persons Assisted
8	City Minor Home Repair Objective	2015	2019	Affordable Housing	Citywide	Housing Rehabilitation and Reconstruction	CDBG: \$130,000	Homeowner Housing Rehabilitated: 15 Household Housing Unit
9	Emergency Homeowner Rehab Objective	2015	2019	Affordable Housing	Citywide	Emergency Home Repairs	CDBG: \$70,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
10	Homebuyer Assistance with Repair Objective	2015	2019	Affordable Housing	Citywide	Housing Assistance	HOME: \$268,698	Direct Financial Assistance to Homebuyers: 10 Households Assisted
11	Habitat Homebuyer Assistance Objective	2015	2019	Affordable Housing	Citywide	Housing Assistance	HOME: \$30,000	Direct Financial Assistance to Homebuyers: 4 Households Assisted
12	CHDO Objective	2015	2019	Affordable Housing	Citywide	Housing Development	HOME: \$59,740	Homeowner Housing Added: 4 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	Women's Shelter Improvement Objective	2015	2019	Non-Housing Community Development	Citywide	Housing Rehabilitation and Reconstruction Domestic Violence/Child Abuse Public and Community Facilities Domestic Violence Shelters Homeless Facilities Emergency Housing Assistance	CDBG: \$25,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted
14	Parks Objective	2015	2019	Non-Housing Community Development	CDBG Eligible Areas	Public and Community Facilities Parks and Recreation Facilities	CDBG: \$214,916	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 6330 Persons Assisted
15	Early Head Start Center Improvements Objective	2015	2019	Non-Housing Community Development	Citywide	Public and Community Facilities	CDBG: \$87,119	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 21136 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Adminstration Objective
	Goal Description	Program Administration: General administration, staffing and equipment; and develop, administer, revise, implement and evaluate the day-to-day operation of entitlement programs. Activities include program design; development of Annual Plans and Consolidated Annual Performance Reports; grant administration; subrecipient compliance monitoring, program outreach, public relations and training; environmental review and labor standards.
2	Goal Name	Demolition Objective
	Goal Description	Support the demolition of substandard and hazardous structures and removal of slum and blighted conditions on a spot basis throughout the city.
3	Goal Name	Code Enforcement Objective
	Goal Description	Provide Code Enforcement operational cost for code enforcement activities and inspectors providing inspections and enforcement of building codes to prevent slum and blighted conditions in low and moderate income census tracts.
4	Goal Name	Handicapped Ramps Objective
	Goal Description	Support the improvement of infrastructure and accessibility throughout the city.
5	Goal Name	Christmas in Action Objective
	Goal Description	Minor Home Repair – funding will provide minor home repair to low and moderate income elderly and disabled homeowners.
6	Goal Name	Childcare Services Objective
	Goal Description	Childcare Services – funds will be used to provide childcare services supporting low to moderate working persons at 80% or below the median income within the City of Wichita Falls.
7	Goal Name	Senior Services Objective
	Goal Description	Senior Services – funds will be used to provide home-delivered noon meals for elderly and handicapped low to moderate homebound persons within the city of Wichita Falls.

8	Goal Name	City Minor Home Repair Objective
	Goal Description	Minor Homeowner Rehabilitation - Provide grants to low/mod income homeowners for minor repairs. Benefit – Low/mod income households.
9	Goal Name	Emergency Homeowner Rehab Objective
	Goal Description	Emergency Homeowner Rehabilitation - Provide grants for emergency repairs to homes of low/mod income persons who own and occupy their home. Benefit – low/mod income households.
10	Goal Name	Homebuyer Assistance with Repair Objective
	Goal Description	First Time Homebuyer Program - Provide eligible homebuyers at or below 80% MFI principle reduction, acquisition, down payment and closing cost assistance -- and only when funding allows, costs for certain minor repairs. Benefit Low and Moderate Income Households.
11	Goal Name	Habitat Homebuyer Assistance Objective
	Goal Description	Affordable Housing Program - Provide eligible Habitat homebuyers at or below 80% MFI closing cost/mortgage buy down assistance for purchase of a an affordable home. Benefit Low and Moderate Income Households.
12	Goal Name	CHDO Objective
	Goal Description	Provide CHDO set-aside funding in the amount of approximately 15% of the HOME entitlement grant to an eligible CHDO for development costs related to the construction of new single-family housing units for low-moderate income home buyers.
13	Goal Name	Women's Shelter Improvement Objective
	Goal Description	Installation of a whole-house emergency generator for a domestic abuse/violence emergency shelter to insure the provision of services and housing for clients within a protected, safe and secure environment in the event of power loss.
14	Goal Name	Parks Objective
	Goal Description	Reconstruction of a neighborhood community center located within East Lynwood Park that will meet current building codes, provide handicapped accessibility improvements, and the addition of playground equipment and picnic tables in three neighborhood public parks.

15	Goal Name	Early Head Start Center Improvements Objective
	Goal Description	Replace existing interior lighting with energy-efficient LED fixtures in 7 classrooms of the Flood Street and Windthorst Road locations of the Early Head Start Program and replace malfunctioning HVAC units in the Huey and Zale locations of Child Care Inc. to improve learning environment conditions and reduce energy costs and HVAC replacements in the North Central Texas Community Health Care Center to replace old, failing units. (EHS 56-6,839 / CCI 80-26,280 / NCTxCHCC 21K-53,000)

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects for Program Year 2018 were adopted by the Wichita Falls City Council with input from non-profit service providers and City departments in conjunction with other public input opportunities and in accord with community needs and priorities established in the ConPlan.

Projects

#	Project Name
1	CDBG Grant Administration
2	Child Care, Inc. - Subsidies (PubSv)
3	Senior Citizens Meals on Wheels
4	Christmas in Action
5	Minor Repair Program
6	Emergency Repair Program
7	Project Delivery Costs - Minor/Emergency Repair Programs
8	Concrete Training Crew
9	Code Demolition & Clearance
10	Code Enforcement
11	East Lynwood Neighborhood Center Reconstruction
12	HOME Program Administration
13	First Time Homebuyers Program
14	CHDO Set-Aside Funding
15	Affordable Housing Program
16	Child Care, Inc. - HVAC Replacement
17	Early Head Start - LED Lighting
18	First Step - Emergency Generator
19	Parks Improvements
20	North Central Texas Community Health Care Center - HVAC Replacement

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects listed above were selected from the total of project proposals received and are consistent with the priorities established through the Consolidated Plan. These projects meet local needs established in the Needs Assessment to the extent that funding was available. Organizational

competencies were also considered when selecting projects, leaning toward those entities with long-standing histories of successful community service and project management. Meeting underserved needs is subject to and contingent upon the limited amount of funding available for allocation.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Grant Administration
	Target Area	Citywide
	Goals Supported	Adminstration Objective
	Needs Addressed	Administration
	Funding	CDBG: \$246,779
	Description	Costs to operate and administer the CDBG Program
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Low to moderate income families, non-profit organizations, and public facilities serving the low-moderate income population will benefit. The number of beneficiaries will be the total number of persons served from all of the CDBG-eligible activities undertaken.
	Location Description	City-wide
	Planned Activities	Operate and administer the CDBG Program
2	Project Name	Child Care, Inc. - Subsidies (PubSv)
	Target Area	Citywide
	Goals Supported	Childcare Services Objective
	Needs Addressed	Child Care Services
	Funding	CDBG: \$129,559
	Description	Child care subsidies for working low income families under the Public Services cap
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 low-income working families.
	Location Description	Child care centers at 1100 Smith, 211 East Wichita, 403 Lamar, and 1416 North 6th Street, Wichita Falls, TX
	Planned Activities	Child care subsidies for low-income working families
3	Project Name	Senior Citizens Meals on Wheels
	Target Area	Citywide
	Goals Supported	Senior Services Objective

	Needs Addressed	Disability Services Senior Services Meals/Food Pantry/Meals on Wheels
	Funding	CDBG: \$55,525
	Description	Support for the Meals on Wheels Program to assist with nutritional needs of elderly and handicapped
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 450 elderly and handicapped low-income families.
	Location Description	City-wide.
	Planned Activities	Provide home-delivered noon meal to elderly and handicapped to augment nutritional needs
4	Project Name	Christmas in Action
	Target Area	Citywide
	Goals Supported	Christmas in Action Objective
	Needs Addressed	Housing Rehabilitation and Reconstruction Emergency Home Repairs
	Funding	CDBG: \$75,000
	Description	Minor home repair for low income, elderly and/or handicapped homeowners using volunteer labor
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 elderly and handicapped families.
	Location Description	City-wide.
5	Project Name	Minor Repair Program
	Target Area	Citywide
	Goals Supported	City Minor Home Repair Objective

	Needs Addressed	Housing Rehabilitation and Reconstruction
	Funding	CDBG: \$130,000
	Description	Minor repairs to homes of low-moderate income homeowners
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 15 low-moderate income homeowners
	Location Description	City-wide
	Planned Activities	Minor repairs to homes of low-moderate income homeowners
6	Project Name	Emergency Repair Program
	Target Area	Citywide
	Goals Supported	Emergency Homeowner Rehab Objective
	Needs Addressed	Housing Rehabilitation and Reconstruction
	Funding	CDBG: \$70,000
	Description	Immediate-need minor repair to address threats to life, health or safety of low-moderate income homeowners
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 low-moderate income homeowners
	Location Description	City-wide
	Planned Activities	Immediate-need minor repair to address threats to life, health or safety of low-moderate income homeowners
7	Project Name	Project Delivery Costs - Minor/Emergency Repair Programs
	Target Area	Citywide
	Goals Supported	Adminstration Objective City Minor Home Repair Objective Emergency Homeowner Rehab Objective
	Needs Addressed	Administration Housing Rehabilitation and Reconstruction Emergency Home Repairs

	Funding	CDBG: \$30,000
	Description	Staff salary costs for time spend on administration of services for the Minor/Emergency Repair Programs pro-rated to actual time spent on each applicant project. IDIS accomplishments reported under Minor and Emergency Repair Program activities.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 25 low-moderate income homeowners
	Location Description	City-wide
	Planned Activities	Staff services for the Minor/Emergency Repair Programs pro-rated to actual time spent on each applicant project.
8	Project Name	Concrete Training Crew
	Target Area	Citywide
	Goals Supported	Handicapped Ramps Objective
	Needs Addressed	Public Improvements Infrastructure
	Funding	CDBG: \$100,000
	Description	Program to train under-employed or unemployed persons in a marketable skill through installation of handicapped ramps from street to sidewalk
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 disabled residents
	Location Description	City-wide
	Planned Activities	Program to train under-employed or unemployed persons in a marketable skill through installation of handicapped ramps from street to sidewalk
9	Project Name	Code Demolition & Clearance
	Target Area	Citywide
	Goals Supported	Demolition Objective

	Needs Addressed	Demolition/Removal of Slum and Blight
	Funding	CDBG: \$250,000
	Description	Demolition and clearance of hazardous structures on a spot basis
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 35 owners of hazardous properties
	Location Description	City-wide
	Planned Activities	Demolition and clearance of hazardous structures on a spot basis
10	Project Name	Code Enforcement
	Target Area	CDBG Eligible Areas
	Goals Supported	Code Enforcement Objective
	Needs Addressed	Administration
	Funding	CDBG: \$60,000
	Description	Administrative and operational costs related to code enforcement activities
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 150 owners of properties in violation of Code ordinances that will be required to come into compliance
	Location Description	CDBG-eligible areas
	Planned Activities	Administrative and operational costs related to code enforcement activities
11	Project Name	East Lynwood Neighborhood Center Reconstruction
	Target Area	CDBG Eligible Areas
	Goals Supported	Parks Objective
	Needs Addressed	Public and Community Facilities Parks and Recreation Facilities Public Improvements
	Funding	CDBG: \$96,176

	Description	Demolition, clearance, and reconstruction of the East Lynwood Neighborhood Center building, located in a city park
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 700 families of the East and West Lynwood residential neighborhoods
	Location Description	East Lynwood / West Lynwood residential neighborhoods
	Planned Activities	Demolition, clearance, and reconstruction of the East Lynwood Neighborhood Center building
12	Project Name	HOME Program Administration
	Target Area	Citywide
	Goals Supported	Administration Objective
	Needs Addressed	Administration
	Funding	HOME: \$39,826
	Description	Costs to administer the HOME Program
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 14 low-moderate income first-time homebuyers
	Location Description	City-wide
	Planned Activities	Administration of the HOME Program
13	Project Name	First Time Homebuyers Program
	Target Area	Citywide
	Goals Supported	Homebuyer Assistance with Repair Objective
	Needs Addressed	Housing Assistance
	Funding	HOME: \$268,698
	Description	Acquisition assistance in the form of downpayment, closing costs, and/or principle reduction for first-time home buyers.
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 low-moderate income first-time homebuyers
	Location Description	City-wide
	Planned Activities	Acquisition assistance in the form of downpayment, closing costs, and/or principle reduction for first-time home buyers.
14	Project Name	CHDO Set-Aside Funding
	Target Area	Citywide
	Goals Supported	CHDO Objective
	Needs Addressed	Housing Development
	Funding	HOME: \$59,739
	Description	15% set-aside of HOME grant for development of single-family affordable housing
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4 Habitat for Humanity homebuyers
	Location Description	Area bounded by Jalonick, Edwards, Texas, and Ft. Worth Streets; other areas in the City as determined by lot availability
	Planned Activities	15% set-aside of HOME grant for development of single-family affordable housing
15	Project Name	Affordable Housing Program
	Target Area	Citywide
	Goals Supported	Habitat Homebuyer Assistance Objective
	Needs Addressed	Housing Assistance
	Funding	HOME: \$30,000
	Description	Acquisition assistance to families purchasing new affordable housing constructed by Habitat for Humanity acting as the City's CHDO
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4 low-income buyers of Habitat for Humanity new homes
	Location Description	Area bounded by Jalonick, Edwards, Texas and Ft. Worth Streets; other areas of the City as determined by lot availability
	Planned Activities	Acquisition assistance to families purchasing new affordable housing constructed by Habitat for Humanity acting as the City's CHDO
16	Project Name	Child Care, Inc. - HVAC Replacement
	Target Area	Citywide
	Goals Supported	Early Head Start Center Improvements Objective
	Needs Addressed	Public and Community Facilities
	Funding	CDBG: \$26,280
	Description	Replace malfunctioning HVAC systems in Huey and Zale locations of Child Care, Inc.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 80 families of low-income working families
	Location Description	403 Lamar / 1416 North 5th, Wichita Falls, TX 76301
	Planned Activities	Replace malfunctioning HVAC systems in Huey and Zale locations of Child Care, Inc.
17	Project Name	Early Head Start - LED Lighting
	Target Area	Citywide
	Goals Supported	Early Head Start Center Improvements Objective
	Needs Addressed	Public and Community Facilities
	Funding	CDBG: \$6,839
	Description	Replace existing florescent lighting with LED fixtures in 7 classrooms of Early Head Start facilities
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 56 low-income families
	Location Description	1201 East Scott / 500 Flood Street, Wichita Falls, TX 76301
	Planned Activities	Replace existing florescent lighting with LED fixtures in 7 classrooms
18	Project Name	First Step - Emergency Generator
	Target Area	Citywide
	Goals Supported	Women's Shelter Improvement Objective
	Needs Addressed	Domestic Violence Shelters
	Funding	CDBG: \$25,000
	Description	Installation of a emergency generator for the domestic violence shelter
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 500 persons seeking shelter from domestic violence
	Location Description	Shelter location is protected information
	Planned Activities	Installation of a emergency generator for the domestic violence shelter
19	Project Name	Parks Improvements
	Target Area	CDBG Eligible Areas
	Goals Supported	Parks Objective
	Needs Addressed	Parks and Recreation Facilities
	Funding	CDBG: \$118,740
	Description	Installation of playground equipment and park benches at three city parks to replace old, failing equipment: Scotland, Spudder, and O'Reilly or alternative park locations.
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1500 families from adjacent residential areas of the parks locations
	Location Description	201 Central Freeway / 7th and Tulsa / Front and Lee Streets, Wichita Falls, TX
	Planned Activities	Installation of playground equipment and park benches at three city parks to replace old, failing equipment: Scotland, Spudder, and O'Reilly or alternative park locations.
20	Project Name	North Central Texas Community Health Care Center - HVAC Replacement
	Target Area	Citywide
	Goals Supported	Early Head Start Center Improvements Objective
	Needs Addressed	Public and Community Facilities
	Funding	CDBG: \$54,000
	Description	Replacement of old and faltering HVAC units for the Community Health Care Center with new, more efficient HVAC units.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	21,000 unduplicated predominately low-income clients of the community health care facility
	Location Description	200 Martin Luther King Boulevard, Wichita Falls, TX
	Planned Activities	Replacement of old and faltering HVAC units for the Community Health Care Center with new, more efficient HVAC units

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City does not establish specific geographic target areas for project or funding concentration that exclude other low income-qualified sections of the city. Funding from the CDBG and HOME programs is applicable for use in any of the CDBG-eligible neighborhoods or citywide, depending on the design and nature of the specific programs and activities. The following numbers are strictly estimates based on past experience.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	85
CDBG Eligible Areas	15

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Allocation of funds is based on local priority needs, funding availability and the design of each project undertaken, with the result that much of the federal investment is allocated to the benefit of the individual low income person or family and to a lesser degree a CDBG-eligible area as a measure of meeting a national objective. Areas of deteriorating housing conditions, more prevalent in low-income census tracts, were also considered in the identifying process for activities undertaken.

Discussion

The distribution of funds is projected to be mostly citywide due to use of funds for administration, non-profit organization support, and individual benefit-oriented programmatic uses of the funds. The remaining funds are estimated to be spread through the more geographically-limited CDBG-eligible areas.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The annual goals previously listed specify the following production numbers for housing assistance and for homelessness, non-homeless, and special needs populations.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	53
Special-Needs	0
Total	53

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	4
Rehab of Existing Units	35
Acquisition of Existing Units	14
Total	53

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

These figures relate to production targets specified in the annual goals for 2018 for specific activities related to housing production, acquisition and rehab. CDBG and HOME funding expended for these activities and the number of persons who seek assistance may result in an increase in the number of households supported.

AP-60 Public Housing – 91.220(h)

Introduction

There are no plans to utilize CDBG funding for Wichita Falls Housing Authority activities in the next program year.

Actions planned during the next year to address the needs to public housing

There are no plans to utilize CDBG funding for Wichita Falls Housing Authority activities in the next program year.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wichita Falls Housing Authority will continue to have active, involved and effective resident councils at each housing development.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

There are no plans to utilize CDBG funding for Wichita Falls Housing Authority activities in the next program year.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Wichita Falls is active in the Homeless Coalition of North Texas Continuum of Care (CoC), addressing issues related to homelessness in the region. Funding for homeless projects and services primarily comes through the CoC's sources of financial grant support and from that of the agencies and entities represented by the 36 members of the coalition.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The local Continuum of Care conducts annual surveys of homeless individuals including unsheltered persons. These point-in-time surveys assist in helping to focus coalition agency activities and resources for the coming year and provide documentation of the scope and scale of the needs of homeless individuals and families in our area. NORTEX Regional Planning Commission, Faith Mission and Faith Refuge, First Step, Church Without Walls, Phased IN and the Salvation Army are the lead agencies for providing shelter and/or direct services for homeless or homeless-threatened persons and families.

Addressing the emergency shelter and transitional housing needs of homeless persons

In recent preceding funding cycles, the City of Wichita Falls has provided financial assistance for facility rehab/repair needs of local organizations that serve to provide emergency shelter for homeless persons. In 2018, the City is providing support for the development of Phased In's second local transitional housing facility with a roof repair. The City also remains receptive to providing support for the Continuum of Care and local organizations such as First Step, Faith Mission, and Faith Refuge in their efforts to provide for the emergency shelter and transitional housing needs of homeless persons in the community. When aware of a need, the City makes referrals to Nortex Regional Planning Commission's My Walls Permanent Supported Housing Program which serves to assist chronically homeless with shelter and support.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

With limited staff and funding, the City of Wichita Falls does not currently administer any specific

activities that would help homeless persons transition to permanent housing and independent living. However, the City has collaborated with and will continue to support the efforts of local entities interested in improving support systems and housing opportunities for homeless persons and homeless veterans. The City is providing CDBG funding support that will help facilitate an additional housing project for young adults emancipated from foster care. The City also continues to collaborate with Catholic Charities in referring persons for the various services offered to assist with housing, education, financial and other needs of low income residents and veterans. The City's Planning Department continues to work with a local non-profit organization during the initial development stage of a project that hopes to bring transitional housing and services in a planned tiny-house village targeted to assist the veteran population. The City's Section 8 Office provides rental assistance to qualified persons, improving housing opportunities for low-income members of the community.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Homeless prevention is a major focus of the participants in the Continuum of Care. Member agencies support homeless prevention in conjunction with programs that provide shelter and other support services. The City collaborates with the Permanent Supported Housing Program administered by Nortex Regional Planning Commission in referring individuals for support services offered by the program. The City is funding Phased IN's effort to increase housing for post-foster care youth aging out of the system by assisting with facility improvements in the form of a roof replacement which will provide an additional 15 beds for transitional housing and help prevent potential homelessness of this special needs group.

Discussion

The participants in the Continuum of Care work closely together to meet the needs of homeless individuals and families through the continuum of services coordinated through the partnership.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

There are no known public policy barriers to the production of affordable housing units in Wichita Falls. However, local economic growth of the city is relatively flat compared with other similar Texas housing markets, with a resultant limit on number of available jobs with adequate pay to meet the costs of affordable housing for low-moderate income persons. The City's First Time Homebuyer Program assists with downpayment and closing costs needed to acquire affordable housing. Habitat for Humanity of Wichita Falls also develops new single-family homes on available vacant lots within existing residential neighborhoods to help meet the needs for decent affordable housing. These homes carry a 0% mortgage interest rate.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Consolidated Plan identified no issues related to public policy that serve as barriers to affordable housing.

Discussion:

N/A

AP-85 Other Actions – 91.220(k)

Introduction:

The City currently provides a variety of community development and housing services to the residents of Wichita Falls, some funded by CDBG and HOME allocations, with private, State, and City funding bringing additional assets to bear on local problems. Following are some of the actions currently performed by the City or items under consideration for the future.

Actions planned to address obstacles to meeting underserved needs

Funding availability and staffing levels necessary to properly administer programs are major obstacles in providing the services needed to focus on the wide variety of issues that prevent families from breaking out of poverty and that hinder low income persons from living in the best, most affordable housing possible. Because funding levels are not adequate to meet the breadth and scope of local needs, the City will continue to be open to new funding sources for programs to address underserved needs. This being a small yet interactive and connected community, City staff strives to develop and maintain periodic contact, viable relationships, and open dialogue with a variety of agencies that meet local underserved needs and/or that have received previous or current CDBG grant funding for public facility improvements or public service activities. City staff are available for technical and advisory support of efforts at meeting community needs by local organizations. Membership in the local Continuum of Care facilitates and enhances relationships with agencies that meet needs of the underserved. The free flow of information that results allows identification of obstacles and consideration of strategies to attempt to overcome those obstacles to meeting underserved needs.

Actions planned to foster and maintain affordable housing

The City will continue to offer support for viable tax credit projects for affordable housing development that expands multi-family rental opportunities when those projects are presented for review. The City will continue to make local tax-foreclosed properties available to the City's CHDO, Habitat for Humanity, at low or no cost for affordable housing development. The First-Time Homebuyer Program assists low-moderate income persons with downpayment and closing costs, and the property condition standards of the program result in repairs and improvements by owners to meet property requirements. The Minor/Emergency Repair Program and Christmas in Action's Homeowner Repair Program help low-income, elderly and disabled individuals maintain their homes, increasing sustainability.

This year, six developers sought support for their applications for Housing Tax Credits (HTC) through the Texas Department of Housing and Community Affairs (TDHCA). The City formally supported one developer's Housing Tax Credit application to the TDHCA for a local apartment housing project that also leveraged the completion of a street extension connecting two thoroughfares within a busy retail area of the city. Overland Property Group's HTC application that was endorsed by the City was subsequently approved by TDHCA and will result in a 36-unit mixed-income apartment complex, The Reserves at

Maplewood II, to be located in the 3000 block of Maplewood Avenue.

Actions planned to reduce lead-based paint hazards

- Continue to apply and comply with HUD lead-based paint standards in housing rehabilitation and acquisition programs.
- Seek resources when needed to provide appropriate testing and abatement of lead-based paint hazards in housing projects where young children are present and/or where medical indications require environmental assessments to take corrective action in areas where children are possibly exposed to lead contaminants.
- Expand the stock of lead safe housing units through housing development initiatives.
- Seek appropriate resources as they become available to provide for testing, abatement, training, and educational awareness.
- Staff participation in continuing education opportunities relating to lead-based paint.

Actions planned to reduce the number of poverty-level families

The City will continue its efforts working in conjunction with the Continuum of Care to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the city. The City has provided ongoing financial support for the Early Head Start and Child Care, Inc. allowing low-income families work stability and greater economic independence. The Housing Authority of Wichita Falls administers a Family Self-Sufficiency Program whose goal is to increase employable skills and economic opportunity for residents. The Section 8 Program supplements housing costs incurred by low-income families, improving their overall financial condition. The City provides grant funding for many local non-profit organizations whose purpose is to assist low-income families with a variety of needs that relate to enhancing overall family stability and improved opportunity.

Actions planned to develop institutional structure

- Continue to work with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
- Work with private industry to address important issues that hamper housing and community development efforts.
- Identify opportunities to create private/public partnerships for project finance and program development to leverage federal funds.
- Assist the Wichita Falls Housing Authority with any support requested, such as technical assistance and review of Part 58 HUD environmental requirements and reports.
- Work with the banking and real estate communities in continuing to develop a cooperative and collaborative relationship with the goal of placing low-income persons in affordable housing.

Actions planned to enhance coordination between public and private housing and social service agencies

The City will continue to participate in planning activities with public and private housing and social service agencies, including involvement in the Homeless Coalition of North Texas' Continuum of Care meetings, development of the Continuum of Care's capacity and services, and assisting in point-in-time and homeless surveys. City staff will also be available for participation in other coalitions and advisory groups as the opportunity arises. The City maintains close, cooperative relationships with a variety of local social service agencies by frequent contact with those providers. The City offers technical assistance to local non-profit organizations during the grant funding allocation process with the goal of encouraging local organizations to submit applications for funding.

Discussion:

These actions are primarily the continuation of what the City is currently doing in various areas. No major obstacles in the institutional structure have been identified that need to be addressed. The City continues to maintain and improve its efforts to coordinate with private housing and social service agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The following provides details on program specific requirements for each of the entitlement programs, Community Development Block Grant and HOME Investment Partnership.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	85.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other form of investment is planned beyond those identified in Section 92.205.

The City will continue to support the many efforts of non-profit and social service provider agencies in the community in efforts to obtain funding from various sources to operate their programs.

Many of these organizations receive private donations to sustain their programs, and most apply for funding on the federal, state, and local level whenever available and applicable to the organization's mission.

The availability of additional federal funds would enhance any of the listed programs and would mean that more services and housing opportunities could be provided. Because of the limited amount of private, state and federal funding, the City has offered to collaborate with and provide technical support to various organizations in an attempt to develop programs that would increase the leveraging capacity of funding mechanisms so that more money would be available for needed endeavors. Better use of the existing resources and increasing those resources are main concerns of local agencies.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Included in the FTHB application process, and explained to the buyer during the application interview with staff, is a written agreement that includes a section titled "Notice Regarding Recapture Provisions of the FTHB Program." Buyers sign the form acknowledging they understand the repayment of assistance under certain conditions. Buyers are required to repay all or part of the HOME Program assistance if and when they cease to occupy the property as their primary principal residence during the 5-year or 10-year affordability period. If the assistance amount from the FTHB Program is less than \$15,000, the affordability period is 5 years and the assistance is forgiven at 20% on the anniversary date of the transfer of title for each year the FTHB occupies the house as their primary residence. If the assistance amount is greater than \$15,000, the affordability period is 10 years and the assistance is forgiven at 10% on the anniversary date of the transfer of title for each year the FTHB occupies the house as their primary residence. If a sale or foreclosure occurs, and proceeds do not allow for the full repayment amount, the repayment will be made from "net proceeds", defined as the amount remaining after repayment of the mortgage loan balance and payment of seller's closing costs.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired

with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Included in the CHDO Affordable Housing Program and First-Time Homebuyer's (FTHB) Program applications, and explained during the applicant's interview with staff, is a written agreement that includes a section titled "Notice Regarding Recapture Provisions of the CHDO Affordable Housing Program/and or First-Time Homebuyer's Program." Buyers sign the form acknowledging they understand the repayment of assistance under certain conditions. Buyers are required to repay all or part of the HOME Program assistance if and when they cease to occupy the property as their primary principal residence during the 5-year or 10-year affordability period. If the assistance amount from the CHDO Affordable Housing Program or FTHB Program is less than \$15,000, the affordability period is 5 years and the assistance is forgiven at 20% on the anniversary date of the transfer of title for each year the buyer occupies the house as their primary residence. If the assistance amount is greater than \$15,000, the affordability period is 10 years and the assistance is forgiven at 10% on the anniversary date of the transfer of title for each year the buyer occupies the house as their primary residence. If a sale or foreclosure occurs, and proceeds do not allow for the full repayment amount, the repayment will be made from "net proceeds", defined as the amount remaining after repayment of the mortgage loan balance and payment of seller's closing costs.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt secured by multifamily housing that was rehabilitated with HOME funds. In addition, the funds will not be used to refinance multifamily loans made or insured by any federal program. The City is aware that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

The City strives to meet all program specific requirements as detailed in the enabling legislation and program guidelines. The City works with and oversees subgrantees to inform them about program requirements and insure that these standards are met.

HOME Program applicants are not limited to a certain category other than those that meet criteria required by regulation. Most applicants are referred to the City by mortgage lenders and Realtors who generally make initial contact with potential homebuyers. Information about activities available through the HOME Program and how to apply for assistance is disseminated through both the City's webpage and through program brochures provided to the local real estate community and to thirteen different participating mortgage lenders. Brochures are also placed in information displays throughout City Hall and related non-profits. Program information is emailed or mailed to any person making an inquiry about HOME Program assistance. The City does not fund subrecipients under the HOME Program, and thus does not seek proposals from other entities.

Applicants are not limited by any preference category or classification other than being first required to pre-qualify for a standard mortgage loan through a participating lender. Although only implemented on one occasion in program history, if available funding appears insufficient to support the number of FTHB applicants, once that becomes a possibility we will implement a first-come, first-served requirement that established a dated preference process for receiving assistance to those who have successfully completed the income documentation process, the homebuyer education requirement, and who have provided an executed purchase contract.

Homebuyer assistance under both the FTHB and CHDO Affordable Housing Programs is provided for direct benefit of the homebuyer through the title company performing the property closing. This HOME funding assistance and the provisions under which it can be recaptured are secured by an executed Note and Subordinate Deed of Trust filed for record with the Wichita County clerk.

Net proceeds are defined as the amount remaining after payment of a seller's closing costs and payment of the remaining balance of the mortgage loan amount. If net proceeds remain following these obligations, the HOME Program receives first funding up to the full amount required under the forgiveness schedule of 20% at each anniversary date (for a 5-year period of affordability), with the homebuyer then receiving any remainder. If net proceeds are insufficient to repay the complete HOME assistance due, the City will accept whatever proceeds remain as satisfaction of the repayment requirement. In this instance, the seller will not receive any proceeds.

Attachments



Amended Notice of Public Hearing - PY 2018 Action Plan

The first of two opportunities for public comment to solicit citizen opinion on community development and housing needs related to the Program Year 2018 Annual Action Plan will be held on Tuesday, June 12, 2018 at 9:00 A.M in the 3rd Floor Conference Room located in Room 303-A of Memorial Auditorium, 1300 7th Street, Wichita Falls, TX. The Annual Action Plan of the 2015-2019 Consolidated Plan is a document that outlines a unified and strategic vision for providing decent housing, a suitable living environment, expanded economic opportunities for primarily low-moderate income households, and that serves as a basis for annual funding allocations. The City of Wichita Falls anticipates receiving an estimated \$1,233,898 in Community Development Block Grant Program (CDBG) funding and \$398,264 in HOME Investment Partnership Program (HOME) funding. In addition, an estimated \$240,000 in carry-over funds unspent from prior years will be available for reallocation. Both CDBG and HOME Program funds are entitlement amounts to the City of Wichita Falls from the U.S. Department of Housing & Urban Development (HUD). On June 15, 2018 the City Council Subcommittee on Outside Agencies will meet with organizations seeking to request funds for the upcoming fiscal year. From those meetings, the subcommittee develops funding proposals to present to the public and to the full City Council. Funding requests to be considered fall into the following CDBG project categories: Public Services, Outside Agency Rehabilitation and Construction, Grant Administration, City-Administered Programs; and these HOME project types: Grant Administration, CHDO Set-Aside, Homebuyer Acquisition Assistance. Program Year 2018 begins on October 1, 2018 and ends September 30, 2019. This Public Hearing seeks input and participation from the local community with particular emphasis on serving persons of low and moderate incomes. Interested parties are encouraged to attend and provide comment on housing and community development needs during the Public Hearing. A second opportunity for public comment will be scheduled at an upcoming regular meeting of the City Council. Memorial Auditorium is handicapped accessible from both the building's front entrance on Seventh Street and the building's rear entrance adjacent to east and west parking lots off of Sixth Street. Other persons with special needs requiring accommodations should contact the Neighborhood Resources Division at 761-7448 at least 72 hours before the meeting.

###

CERTIFICATION

I certify that the above notice of meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, Texas on the 4th day of June, 2018 at 4:15 o'clock (p.m.)

Maria Balthus
City Clerk

For publication in the Times Record News on Tuesday, July 3, 2018

**Notice of Public Hearing and Public Comment Period
PY 2018 Annual Action Plan**

The Wichita Falls City Council will conduct a Public Hearing to solicit citizen comment on the City of Wichita Falls Program Year 2018 Annual Action Plan at its regularly scheduled meeting on **Tuesday, August 7, 2018** at 8:30 A.M. in City Council chambers, Memorial Auditorium, 1300 7th Street, Wichita Falls, Texas. The Annual Action Plan of the Consolidated Plan is a document that describes proposed activities that serve to implement a unified and strategic vision for providing decent housing, a suitable living environment, expanded economic opportunities for primarily low-moderate income households, and that serves to establish annual funding allocations.

For PY 2018, the City of Wichita Falls anticipates receiving an estimated \$1,233,898 in Community Development Block Grant Program (CDBG) funding and \$398,264 in HOME Investment Partnership Program (HOME) funding. An estimated \$240,000 in FY 2016 CDBG funds will also be reallocated in PY 2018. Both CDBG and HOME Program funds are entitlement amounts to the City of Wichita Falls from the U.S. Department of Housing & Urban Development (HUD). On June 15, 2018 the City Council Subcommittee on Outside Agencies met with interested parties that wished to request funds for PY 2018, and from those meetings developed funding proposals to present to the public and the full Council. The City Council Subcommittee has recommended the following funding amounts: CDBG Program – Outside Agencies: Child Care, Inc., \$129,559 for child care subsidies and \$26,280 for installation of HVAC units in Huey and Zale Centers; Senior Citizens Services of North Texas, \$55,525 for Meals on Wheels; Christmas in Action, \$75,000 for elderly/disabled home repair; Early Head Start, \$6,839 for installation of LED lighting; Community Health Care Center, \$54,000 for HVAC replacements; First Step, \$25,000 for an emergency generator. City Projects: Minor Repair Program, \$130,000 and Emergency Repair Program, \$70,000 for single-family, owner-occupied home repairs; Concrete Training Crew, \$100,000 for handicapped ramps; Grant Administration, \$246,779; Program Delivery Costs, \$30,000; Code Demolition & Clearance, \$250,000 for removal of hazardous structures; Code Administration, \$60,000 for code enforcement activities; Building Maintenance, \$96,176 for reconstruction of the East Lynwood Community Center. HOME Program - First-Time Homebuyers Program, \$268,698; CHDO Set-Aside, \$59,739 for development of new single-family homes; Grant Administration, \$39,826; CHDO Affordable Housing Program, \$30,000 for acquisition assistance.

The City's program year begins on October 1, 2018 and ends September 30, 2019. This Public Hearing seeks input from the local community with particular emphasis on serving persons of low and moderate income. Interested parties are encouraged to attend the public hearing and provide comment during the August 7, 2018 City Council Meeting. This also serves as a notice of a 30-day citizen comment period for the proposed PY 2018 Annual Action Plan that begins July 4, 2018 and ends August 2, 2018. Copies of the proposed PY 2018 Annual Action Plan will be available at the City's Neighborhood Resources Division, Room 300, 1300 7th Street, and on the City's website at www.wichitafallstx.gov. To be considered in the final plan, written public comments must be received by 5:00 PM on Friday, August 2, 2018 in the Neighborhood Resources Division at the address above. After the City Council conducts the public hearing, the public comment period ends, and the City Council considers final action on the proposed PY 2018 Annual Action Plan, the City will submit this document to the HUD Ft. Worth Regional Office on or before August 16, 2018 for review and approval. Memorial Auditorium is handicapped accessible from both the building's front entrance on Seventh Street and the building's rear entrance adjacent to east and west parking lots off of Sixth Street. Other persons with special needs requiring accommodation should contact the Neighborhood Resources Division at 761-7448 at least 72 hours before the meeting.

###

Times Record News

> Ad Proof

Sales Rep: Melissa Rnne (GW54)

Phone:

Email:

Account Information

Date: 07/02/18

Account Number: 321519 (W06790)

Company Name: CITY OF WICHITA FALLS

Contact Name: PEGGY GAHAGAN

Email: jennifer.babineaux@wichitafalls.tx.gov

Address: P O BOX 1431, WICHITA FALLS, TX, 76307

Phone: (940) 761-7466

Fax: (940) 761-7688

Invoice Information

This is a proof of your ad scheduled to run on the dates indicated below.

Please confirm placement prior to deadline by contacting your account rep at .

Ad Id: 2059673 P.O. No.: Annual Action Plan Total Cost: \$843.60

Tag Line: Notice of Public Hearing and Public

Start Date: 07/03/18

Stop Date: 07/03/18

Number of Times: 1

Class: 16100 - Legal Notices

Publications: WT-WF Times Record News, WT-Internet-timesrecord-news.co

Thank you for your business. Our commitment to a quality product includes the advertising in our publications. As such, Gannett reserves the right to categorize, edit and refuse certain classified ads. Your satisfaction is important. If you notice errors in your ad, please notify the classified department immediately so that we can make corrections before the second print date. The number to call is 940-761-5151. Allowance may not be made for errors reported past the second print date. The Wichita Falls Times Record News may not issue refunds for scheduled advertising purchased in a package rate ads purchased on the open rate may be pro-rated for the remaining full days for which the ad did not run.

Annual Action Plan
2018

60

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
 Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* 3. Revision, select appropriate letter(s) <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
6a. Federal Entity Identifier: <input type="text"/>	5a. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Applicant Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> City of Wichita Falls		
* b. Employer/Transporter Identification Number (EIN/TIN): <input type="text"/> 75-6006724	* c. Organizational OUNS: <input type="text"/> 059464310000	
d. Address:		
* Street1: <input type="text"/> 1500 7th Street	Street2: <input type="text"/>	
* City: <input type="text"/> Wichita Falls	County/Parish: <input type="text"/>	
* State: <input type="text"/> TX: Texas	Province: <input type="text"/>	
* Country: <input type="text"/> USA: UNITED STATES	* Zip/Postal Code: <input type="text"/> 76101-2105	
e. Organizational Unit:		
Department Name: <input type="text"/> Community Development	Division Name: <input type="text"/> Neighborhood Resources	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/> Mr.	* First Name: <input type="text"/> Michael	
Middle Name: <input type="text"/>	* Last Name: <input type="text"/> Drinski	
Suffix: <input type="text"/>	Title: <input type="text"/> Neighborhood Resource Administrator	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text"/> 940-761-7448	Fax Number: <input type="text"/> 940-761-6845	
* Email: <input type="text"/> michael.urin@wcfichita-texas.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-218"/> CFDA Title: <input type="text"/>	
* 12. Funding Opportunity Number: <input type="text"/>	
* Title: <input type="text"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Administration of the CDBG Program to provide eligible services, activities, and improvements for the benefit of low income persons and neighborhoods."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: TX-013 * b. Program/Project: TX-013

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: 10/01/2018 * b. End Date: 09/30/2019

18. Estimated Funding (\$):

* a. Federal	1,233,898.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,233,898.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)

** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: NY * First Name: DARYN

Middle Name:

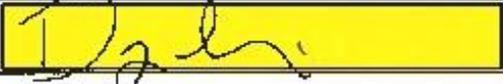
* Last Name: DAIKIN

Suffix:

* Title: City Manager

* Telephone Number: 940-761-7404 Fax Number:

* Email: daikin.1@knoxwichita Falls tx.gov

* Signature of Authorized Representative:  * Date Signed: 8-7-18

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0089
Expiration Date: 01/31/2018

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§280 (d)-3 and 280 (e) 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§278a to 278a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11998; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1274 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11583 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Wichita Falls	8-7-18

SF424D (Rev. 7-87) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* 3. Revision, select appropriate letter(s) <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="19-18-00-45-0214"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Wichita Falls"/>		
* b. Employer/Taxpayer Identification Number (EPA/TIN): <input type="text" value="75 600714"/>	* c. Organizational OUNS: <input type="text" value="31345 113 0000"/>	
d. Address:		
* Street1: <input type="text" value="1500 7th Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Wichita Falls"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="TX"/>	* State: <input type="text" value="TX"/>	
* Province: <input type="text"/>	* Country: <input type="text" value="USA: UNITED STATES"/>	
* Zip / Postal Code: <input type="text" value="76101-2105"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Community Development"/>	Division Name: <input type="text" value="Neighborhood Resources"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Michael"/>	
Middle Name: <input type="text"/>		
* Last Name: <input type="text" value="Urinjak"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="Neighborhood Resources Administrator"/>		
Organizational Address: <input type="text"/>		
* Telephone Number: <input type="text" value="940-761-7445"/>	Fax Number: <input type="text" value="940-761-6845"/>	
* Email: <input type="text" value="michael.urinjak@wita.wichita.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-239"/> CFDA Title: <input type="text" value="HOME Investment Partnership Program"/>	
* 12. Funding Opportunity Number: <input type="text" value=""/> * Title: <input type="text" value=""/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Project administration, acquisition assistance, and development of housing for low-moderate income persons."/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: TX-011 * b. Program/Project: TX-013

Attach an additional list of Program/Project Congressional Districts if needed

17. Proposed Project:

* a. Start Date: 10/01/2010 * b. End Date: 09/30/2012

18. Estimated Funding (\$):

* a. Federal	298,264.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	298,264.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review

c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

** I AGREE

** The list of certifications and assurances, or an informal site where you may obtain this list is contained in the announcement of agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Darion

Middle Name:

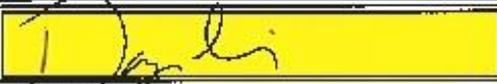
* Last Name: HASKIN

Suffix:

* Title: City Manager

* Telephone Number: 913-741-7464 Fax Number:

* Email: darion.haskin@ashliedallas.gov

* Signature of Authorized Representative:  * Date Signed: 8-7-18

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 604 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1979 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 4240 (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523), and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the regional wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Wichita Falls	8-7-18

3F-424D (Rev. 7-97) Back

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

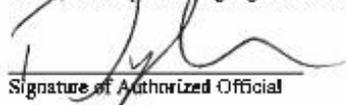
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

8-7-18
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018 - 2019 - 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

8-7-18

Date

City Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

8-7-18

Date

City Manager

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility.
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A
Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.