



**Fiscal Year 2019-20 Adopted Budget**

**City of Wichita Falls, Texas**



This budget will raise more total property taxes than last year's budget by \$3,038,024 or 8.31 percent increase, and of that amount \$262,626 is tax revenue to be raised from new property added to the tax roll this year.

*The above statement is required by Section 102.005(b), Local Government Code as amended by HB 3195 of the 80th Texas Legislature.*



A copy of the adopted budget is available for viewing during normal business hours at the City Clerk's Office, 1300 7th Street, Room 104, and is also located on the City's website at [www.wichitafallstx.gov](http://www.wichitafallstx.gov).

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## Introductory Section

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## City Council

The City of Wichita Falls operates under a Council-Manager form of Government. This system combines the strong political leadership of elected officials, in the form of a City Council, with the strong managerial experience of an appointed City Manager. The Council-Manger form of government establishes a representative system where all power is concentrated in the elected Council and the Council hires a professionally trained manager to oversee the delivery of public services. The City of Wichita Falls has a Mayor and six member Council elected in non-partisan elections. Their terms of service are for two years.



STEPHEN SANTELLANA | MAYOR



BOBBY WHITELEY | AT LARGE



ERIC WEST | DISTRICT 1



DEANDRA CHENAULT | DISTRICT 2



JEFF BROWNING | DISTRICT 3



TIM BREWER | DISTRICT 4



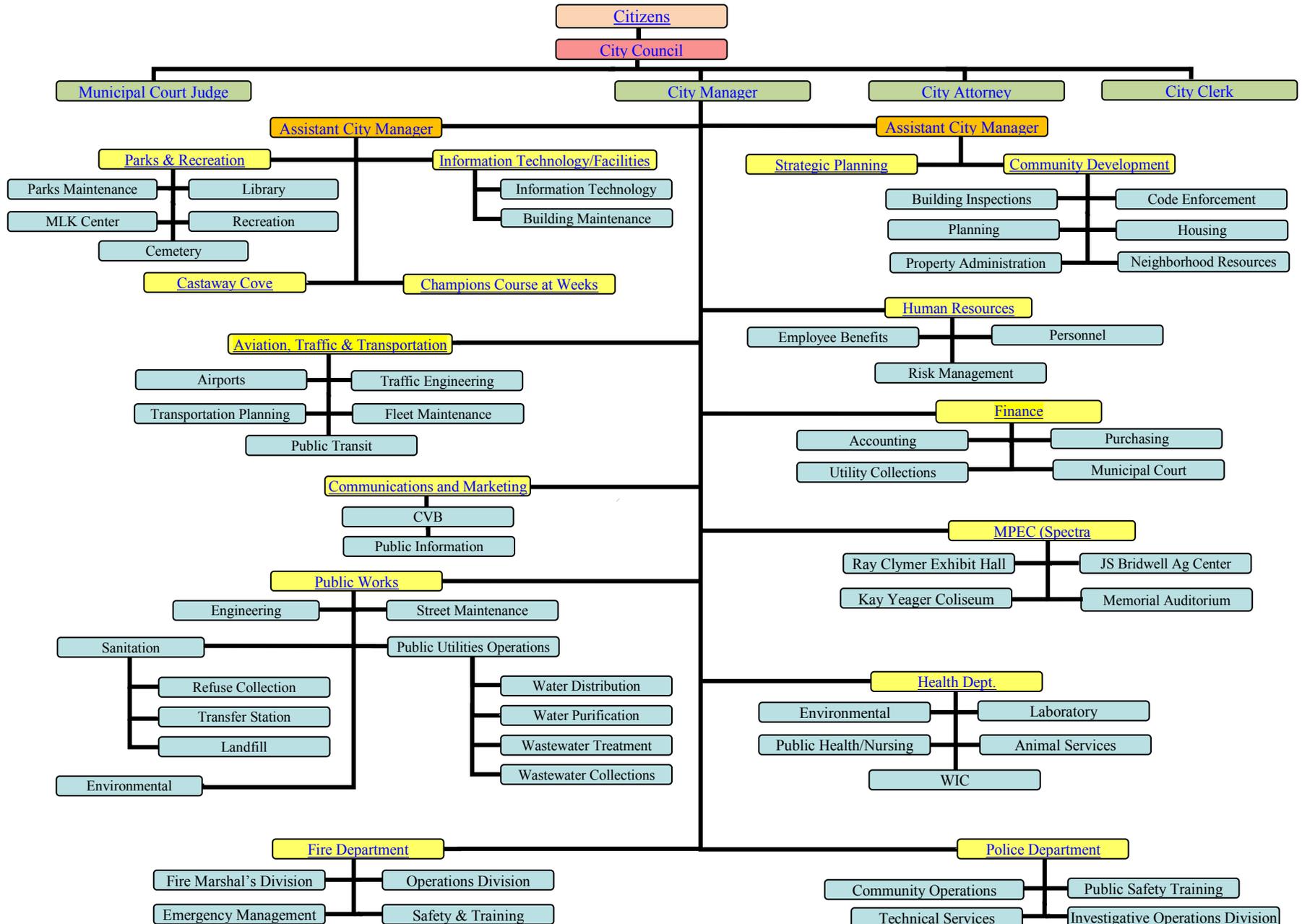
STEVE JACKSON | DISTRICT 5

## City Staff

Darron Leiker   City Manager	Paul Menzies   Assistant City Manager
	Blake Jurecek   Assistant City Manager
Directors	
Christi Klyn Director of Human Resources	Lou Kreidler Director of Health
Jessica Williams Chief Financial Officer & Director of Finance	Manuel Borrego Police Chief
John Burrus Director of Aviation, Traffic & Transportation	Marie Balthrop City Clerk
Ken Prillaman Fire Chief	Russell Schreiber Director of Public Works & Utilities
Kinley Hegglund City Attorney	Terry Points Parks Superintendent
Lindsay Barker Director of Marketing & Communication	



# City of Wichita Falls



## Preface

The 2019-20 adopted budget is organized to present general summary information first. This information includes the City Manager's Budget Message, revenue summaries by fund and expenditure summaries by fund and department/division summaries. Some of these summaries present the 2018-19 adopted and revised budgets, 2019-20 final operating budget and percentage changes between the 2019-20 adopted budget and the previous year. The revised budget for 2018-19 reflects changes through June 30, 2019, including year-end transactions not available at the time the preliminary budget was printed.

Following the summary information, is detailed information by department. A budget unit is defined as a division within a department or an organizational unit which can be identified clearly as a cost center. For coherence in presentation, these budget units are sorted by fund and department. In most instances, two to three pages of information are provided for each budget unit. The first page provides summary information at the major expenditure class level. The major expenditure classes are:

- Personnel Services - appropriations for employee salaries and benefits
- Supplies - appropriations for such items as office supplies, janitorial supplies, etc.
- Maintenance - Appropriations for such items as maintenance and repair of motor vehicles and heavy equipment, street repairs, etc.
- Services - appropriations for such items as electricity, natural gas, telephones, professional services, etc.
- Insurance and Contracts - appropriations for such items as workers' compensation, insurance, contributions to other agencies, etc.
- Debt Expenditures - appropriations for costs associated with debt service payments on the City's outstanding bond indebtedness, etc.
- Other Expenditures - appropriations for such items as travel, education registration, lease payments, administrative overhead, etc.
- Non Capital Improvements - appropriations for improvements that are not classified as a fixed asset.
- Capital Improvements - appropriations for capital items such as building improvements, purchases of motor vehicles, heavy equipment, etc.
- Other Financing Uses - appropriations for operating transfers to and from other City funds.

The summary information presented for the major expenditure classes includes 2018-19 adopted and revised budgets, 2019-20 adopted budget and percentage change between the 2019-20 budget and the previous year. Written commentary is provided for each department to summarize the major functions of the department and highlight the reasons for any major expenditure changes for next year. A detailed breakdown of the budget by expenditure line item is presented for each line item on 2018-19 adopted budget and 2019-20 adopted budget. This information provides greater detail on expenditure trends and allows identification of the particular line items in which any increases or decreases in expenditures have occurred.

The appendix to the budget document provides information on personnel levels for each budget unit. The personnel schedule presents the position title and job code, the number of positions per job code and the number of full-time equivalents for each position code.

**City Manager's Adopted Budget Message**



**CITY OF WICHITA FALLS  
INTER-OFFICE MEMORANDUM**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Darron J. Leiker, City Manager  
**DATE:** October 1, 2019  
**SUBJECT:** 2019-20 Adopted Budget Message

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Each year, City administrative staff prepares a preliminary budget which is submitted to the City Council for its review. This was completed and presented in August. The City Council then reviewed and updated the preliminary budget to create the final adopted operating budget presented here. The City's budget process provides the City Council an opportunity to consider and adopt a budget which serves as the financial guide for the ensuing fiscal year. This annual operating budget, as presented to the City Council, covers the fiscal period beginning October 1, 2019, and ending September 30, 2020.

### Budget Preparation Process

The process for developing the budget began in late March. At that time, all City departments and divisions sent representatives to a Budget Kick-off meeting to discuss the budget process. Staff was presented information on the revenue status of the organization and updated on any unusual or large changes in expected expenditure requirements. Overall economic conditions in the area were discussed and each department received necessary materials and information to formulate respective department budgets.

This year, all budget entries were entered into the new financial system, Munis. This system allowed for changes in the department's entry process, new reporting options, and changes to total fund balance entry. Each department director was encouraged to prepare a funding request with items needed to fund normal operations; directors were also asked to consider funding needs that would allow departments to address the strategic goals of the City. As part of the overall process, departments also submitted information about major accomplishments, goals, and performance measures.

When budget entry was complete for each department, budget staff and I met with department heads to discuss each department's requests in detail. These budget hearings identified major revenue and expenditure items that would ultimately require City Council consideration. It is important to note, that during these detailed work sessions, a total of \$1.17 million in budget cuts were made to the departmental requests.

During this time, a presentation regarding personnel costs and pay plans was given to you by Christi Klyn, Director of Human Resources. This presentation discussed how the City's pay and benefit programs compared with several other benchmark cities, the cost of health insurance, and the need to change the Fire Department's pay plans. The changes decrease the total number of steps and the time in which an individual will work before they reach the top step in the firefighter's pay scale. In total, \$60,000 has been added to this budget to address this change.

Following this presentation, a workshop was conducted with the City Council to discuss major revenue and expenditure trends, as well as significant issues that surfaced during the early stages of the budget process. This year, the workshop with the City Council was conducted on July 2, 2019. This workshop presented preliminary information about the City's three major funds: the General Fund, the Water/Sewer Fund, and the Sanitation Fund. Overall, the news from this presentation was positive. At the conclusion of the workshop, the City Council was asked to provide feedback on the items discussed in the workshop. That feedback was taken into consideration when formulating the preliminary and adopted budgets.

In addition to this annual operating budget, staff prepared a Capital Improvement Plan (CIP) that focuses on capital budgeting needs over a multi-year basis. To develop the CIP, department directors were asked to include requests for capital improvement projects that may be required over the next five years. In the CIP, capital improvements are defined as tangible equipment items, one-time projects or large maintenance projects. The benchmark established for a request to be included in the CIP is that the total cost of the request is \$25,000 or more.

Many of the projects listed in the later years of the CIP may require long term debt financing which will require future financial decisions of the City Council before they can be accomplished. The 2020-2024 CIP was submitted to the City Council as a separate document and was adopted by the Council on September 17, 2019, to become effective October 1, 2019.

In this budget message, I have highlighted the major revenue and expenditure changes for the city. The City Council adopted this operating budget on September 17, 2019, to be effective October 1, 2019, through September 30, 2020.

## Total Expenditure Budget Overview

The total operating budget for the City includes all expenditures, revenues, and transfers anticipated in the coming year. This includes expenditures for items funded outside of the City like federal grants for large capital projects and funds for programs received from other sources. The budget also includes the adoption of payments for debt service. This year's operating budget includes one-time and fund balance uses, displayed as transfers into revenue and expended in total in the appropriate line item. In past budgets when the City used a different budgeting system, these costs were shown and adopted by the Council separately from the overall operating budget due to system constraints. The new system allows us to enter all costs, revenues, and transfers from fund balance and one-time costs directly into the system.

The total City Operating Budget for the 2019-20 fiscal year is \$194,090,313, which is an increase of 8.77% over the 2018-19 Adopted Operating Budget. This cost includes the use of one-time funds and fund balance for capital projects and equipment purchases. Surplus is used to accomplish a portion of total salary increases, listed below. The remaining salary increases included in this budget have been accomplished through the increase in the total property tax, discussed later in this letter.

<b>General Fund</b>	
<b>Fund Balance</b>	<b>Cost</b>
COLA Increases - Available Surplus	1,147,085
<b>One Time Funds</b>	<b>Cost</b>
Memorial Auditorium Stabilization Work	300,000
<b>Grand Total</b>	<b>1,447,085</b>

<b>Water Fund</b>	
<b>Fund Balance</b>	<b>Cost</b>
COLA Increases - Available Surplus	185,127
Kickapoo Dam Repair Project	4,000,000
<b>Grand Total</b>	<b>4,185,127</b>

<b>Sanitation Fund</b>	
<b>Fund Balance</b>	<b>Cost</b>
COLA Increases - Available Surplus	79,751
Equipment Purchases for Landfill	920,500
<b>Grand Total</b>	<b>1,000,251</b>

<b>Stormwater Fund</b>	
<b>Fund Balance</b>	<b>Cost</b>
Quail Creek Project	3,500,000
<b>Grand Total</b>	<b>3,500,000</b>

<b>One Time Costs</b>	
Memorial Auditorium Stabilization Work	300,000
Kickapoo Dam Repair Project	4,000,000
Equipment Purchases for Landfill	920,500
Quail Creek Project	3,500,000
	<b>8,720,500</b>

When the one-time costs contained in this budget are removed from the total operating budget, the total budget changes from \$194,090,313 to \$185,369,813, a decrease of \$8.7 million. This is an increase of 3.88% or \$6.9 million in total expenditure over the prior year's adopted budget of \$178,442,949. However, in comparison to the current year revised budget of \$194,481,356 (at fiscal year-end), this operating budget represents a decrease in spending, of \$391,043, or -.20%.

See Table A.1, Table A.2 and Table A.3 for further detail.

Table A.1 compares total expenditures by category of the 2019-20 Adopted Budget, *including one-time costs*, to the 2018-19 Adopted Budget.

A.1

Expenditure Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Personnel Services	82,005,115	86,660,807	5.68%
Supplies	9,448,487	9,975,395	5.58%
Maintenance	7,454,747	7,712,037	3.45%
Services	23,045,214	23,978,454	4.05%
Insurance/Contracts	2,774,278	2,955,174	6.52%
Debt Service	19,567,413	19,614,064	0.24%
Capital	14,874,636	22,872,920	53.77%
Transfers	7,370,035	8,063,003	9.40%
Other	11,903,024	12,258,458	2.99%
<b>Grand Total</b>	<b>178,442,949</b>	<b>194,090,313</b>	<b>8.77%</b>

Table A.2 compares total expenditures by category of the 2019-20 Adopted Budget, *excluding the one-time costs* listed above, to the 2018-19 Adopted Budget.

A.2

Expenditure Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Personnel Services	82,005,115	86,660,807	5.68%
Supplies	9,448,487	9,975,395	5.58%
Maintenance	7,454,747	7,712,037	3.45%
Services	23,045,214	23,978,454	4.05%
Insurance/Contracts	2,774,278	2,955,174	6.52%
Debt Services	19,567,413	19,614,064	0.24%
Capital	14,874,636	14,152,420	-4.86%
Transfers	7,370,035	8,063,003	9.40%
Other	11,903,024	12,258,458	2.99%
<b>Grand Total</b>	<b>178,442,949</b>	<b>185,369,813</b>	<b>3.88%</b>

Table A.3 compares total expenditures by category of the 2019-20 Adopted Budget, *including one-time expenditures*, to the 2018-19 Revised Budget.

A.3

Expenditure Category	2018-19 Revised Budget	FY 2019-20 Adopted Budget	% Change Revised
Personnel Services	82,359,915	86,660,807	5.22%
Supplies	9,903,857	9,975,395	0.72%
Maintenance	8,844,348	7,712,037	-12.80%
Services	23,686,975	23,978,454	1.23%
Insurance/Contracts	2,817,602	2,955,174	4.88%
Debt Services	19,567,413	19,614,064	0.24%
Capital	27,850,838	22,872,920	-17.87%
Transfers	7,260,025	8,063,003	11.06%
Other	12,190,384	12,258,458	0.56%
<b>Grand Total</b>	<b>194,481,356</b>	<b>194,090,313</b>	<b>-0.20%</b>

The largest increase, seen in table A.1, is the increase in Capital. This cost includes one-time projects being funded using existing fund balance. This is the stabilization work at Memorial Auditorium, the Kickapoo Dam Repair, the Quail Creek Drainage Project, and the needed equipment purchases at the Landfill.

The chart below shows the same expenditures, by major category, as a percentage of the total budget of 194,090,313. Personnel expenses make up the largest category of municipal spending at 44.65%. Services, such as utilities, professional services, and central garage charges make up the next largest spending category at 12.35%. Capital is next with 11.78% of total spending. Debt service payments on the City's outstanding bonds make up 10.11% of all spending.

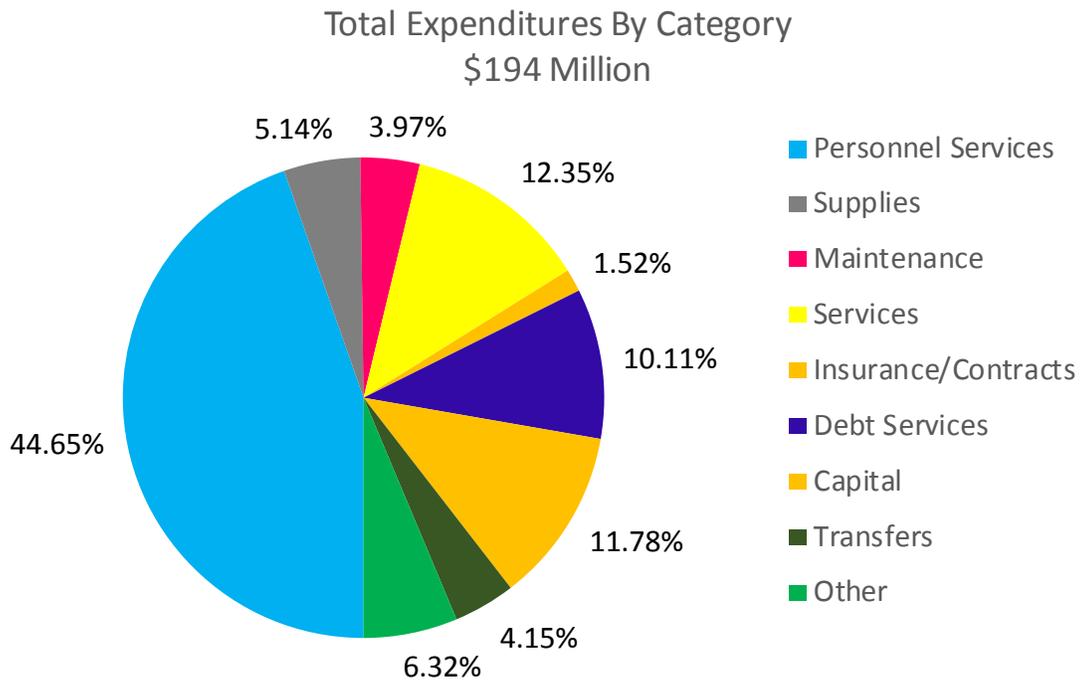


Table A.4 below shows the breakdown of the total budget by the City's various operating funds. For comparison purposes the total adopted budget for FY 2018-19 is shown, as is the total revised budget. The total adopted 2019-20 budget is shown in the fourth column. The total percent of budget column is the total percent of budget each fund represents to the 2019-20 adopted budget. As indicated in the table, spending in the General Fund, Water/Sewer Fund, and Sanitation Fund make up 75.69% of all City expenditures.

A.4

<b>Fund</b>	<b>FY 2018-19 Adopted Budget</b>	<b>2018-19 Revised Budget</b>	<b>FY 2019-20 Adopted Budget</b>	<b>% of Total FY 2019-20 Adopted Budget</b>
General Fund	78,024,336	81,818,847	83,062,273	42.80%
Water and Sewer Fund	43,611,522	46,043,970	48,699,148	25.09%
Sanitation Fund	14,195,683	15,297,768	15,138,304	7.80%
Fleet Maintenance Fund	10,296,155	10,926,211	10,699,853	5.51%
Federal Grants	7,850,283	9,878,331	7,972,646	4.11%
Debt Service Fund	5,913,694	5,913,694	5,926,114	3.05%
Stormwater Drainage Fund	957,537	5,285,951	5,655,123	2.91%
Information Services Fund	4,745,974	5,121,373	3,597,868	1.85%
Multi-Purpose Event Center	3,437,434	3,437,434	3,426,387	1.77%
Transit Fund	2,655,551	3,931,482	2,874,609	1.48%
Hotel/Motel Tax Fund	1,880,000	1,880,000	2,000,000	1.03%
Waterpark Fund	1,368,014	1,368,014	1,511,025	0.78%
Regional Airport Fund	1,382,004	1,382,004	1,442,703	0.74%
Kickapoo Airport Fund	1,069,204	1,069,204	1,040,203	0.54%
Golf Course Fund	910,000	910,000	910,000	0.47%
Duplicating Services Fund	145,558	145,558	134,058	0.07%
State Grants	-	71,515	-	0.00%
<b>Grand Total</b>	<b>178,442,949</b>	<b>194,481,356</b>	<b>194,090,313</b>	<b>100.00%</b>

## Total Revenue Budget Overview

Total revenues for the 2019-20 budget, including fund balance appropriations, are projected at \$194,090,313, which is an increase of \$14,556,071, or 8.11% from the 2018-19 adopted budget. The total revenues for the 2019-20 budget, excluding one-time fund balance appropriations of \$8,720,500, are projected at \$185,369,813, which is an increase of \$5,835,571 or 3.25% from the 2018-19 adopted budget.

Table B.1 compares total revenues by category of the 2019-20 Proposed Budget, *including fund balance appropriations*, and the 2018-19 Adopted Budget.

B.1

Revenue Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Property Tax	36,537,907	39,575,931	8.31%
Sales Tax	23,520,755	24,643,675	4.77%
Payments in Lieu of Taxes	1,382,106	1,499,733	8.51%
Interest Earnings	854,946	1,438,796	68.29%
Municipal Court Fines	2,635,000	2,675,000	1.52%
Service Charges	80,198,804	81,529,516	1.66%
Permits	1,939,063	2,016,086	3.97%
Contributions	2,147,268	2,112,623	-1.61%
Grants	9,511,364	9,511,364	0.00%
Franchise Fees	5,936,342	5,990,185	0.91%
Other Funds Transfer In	8,190,975	15,747,249	92.25%
Other Misc. Revenues	6,679,712	7,350,156	10.04%
<b>Grand Total</b>	<b>179,534,242</b>	<b>194,090,313</b>	<b>8.11%</b>

Table B.2 compares total revenues by category of the 2019-20 Proposed Budget, *excluding fund balance appropriations*, and the 2018-19 Adopted Budget.

B.2

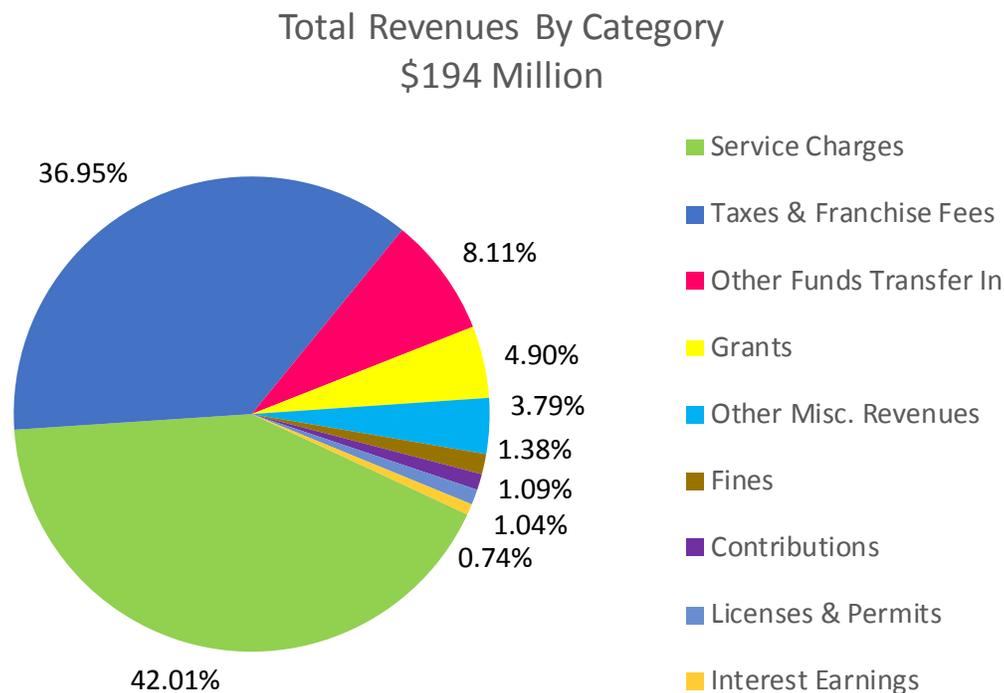
Revenue Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Property Tax	36,537,907	39,575,931	8.31%
Sales Tax	23,520,755	24,643,675	4.77%
Payments in Lieu of Taxes	1,382,106	1,499,733	8.51%
Interest Earnings	854,946	1,438,796	68.29%
Municipal Court Fines	2,635,000	2,675,000	1.52%
Service Charges	80,198,804	81,529,516	1.66%
Permits	1,939,063	2,016,086	3.97%
Contributions	2,147,268	2,112,623	-1.61%
Grants	9,511,364	9,511,364	0.00%
Franchise Fees	5,936,342	5,990,185	0.91%
Other Funds Transfer In	8,190,975	7,026,749	-14.21%
Other Misc. Revenues	6,679,712	7,350,156	10.04%
<b>Grand Total</b>	<b>179,534,242</b>	<b>185,369,813</b>	<b>3.25%</b>

Below, the total budgeted revenues are broken down by revenue type and compared with the prior year as a percent of each year's total budget. Approximately 42.01% of all City revenue is derived through service charges such as water sales, sewer charges, refuse collection charges, stormwater fees, and internal service charges. Another 38.95% is derived from taxes and franchises such as property, sales, and hotel/motel taxes, and payments from ONCOR Electric, ATMOS Gas, Spectrum, and various telecommunication providers.

B.3

Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% of Total FY 2018-19	% of Total FY 2019-20
Service Charges	80,198,804	81,529,516	44.67%	42.01%
Taxes & Franchise Fees	67,377,110	71,709,524	37.53%	36.95%
Other Funds Transfer In	8,190,975	15,747,249	4.56%	8.11%
Grants	9,511,364	9,511,364	5.30%	4.90%
Other Misc. Revenues	6,679,712	7,350,156	3.72%	3.79%
Fines	2,635,000	2,675,000	1.47%	1.38%
Contributions	2,147,268	2,112,623	1.20%	1.09%
Licenses & Permits	1,939,063	2,016,086	1.08%	1.04%
Interest Earnings	854,946	1,438,796	0.48%	0.74%
<b>Grand Total</b>	<b>179,534,242</b>	<b>194,090,313</b>	<b>100.00%</b>	<b>100.00%</b>

The chart below illustrates the information in Table B.3 above as a percent of the total fund for the fiscal year 2019-20 budget.



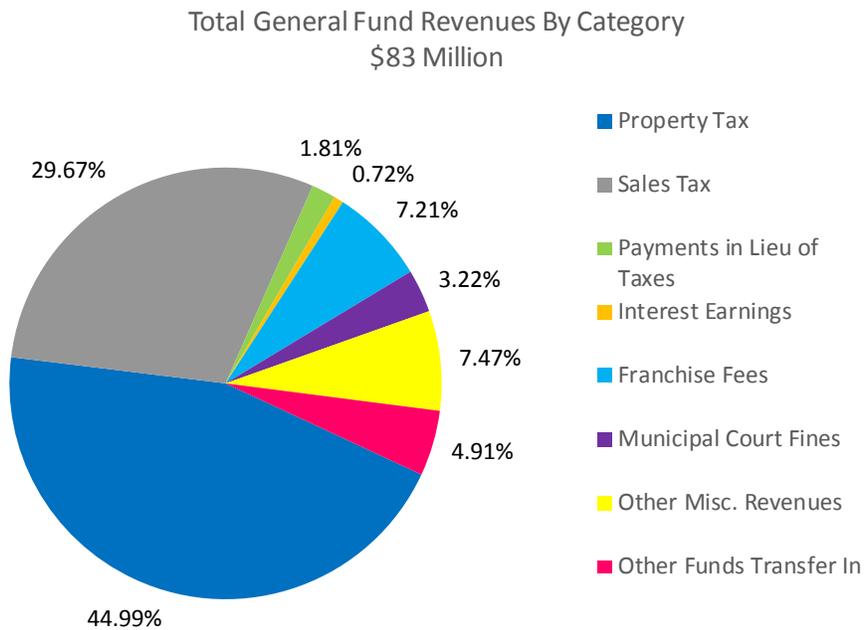
## General Fund Revenues

General Fund Revenues, including fund balance appropriations, total \$83,062,274, which is an increase of \$ 5,037,944, or 6.46% from the prior-year adopted budget. This total includes a fund balance transfer in of \$300,000 for one-time maintenance on Memorial Auditorium. Some of the primary changes in revenues resulting in this increase are outlined in the table below.

C.1

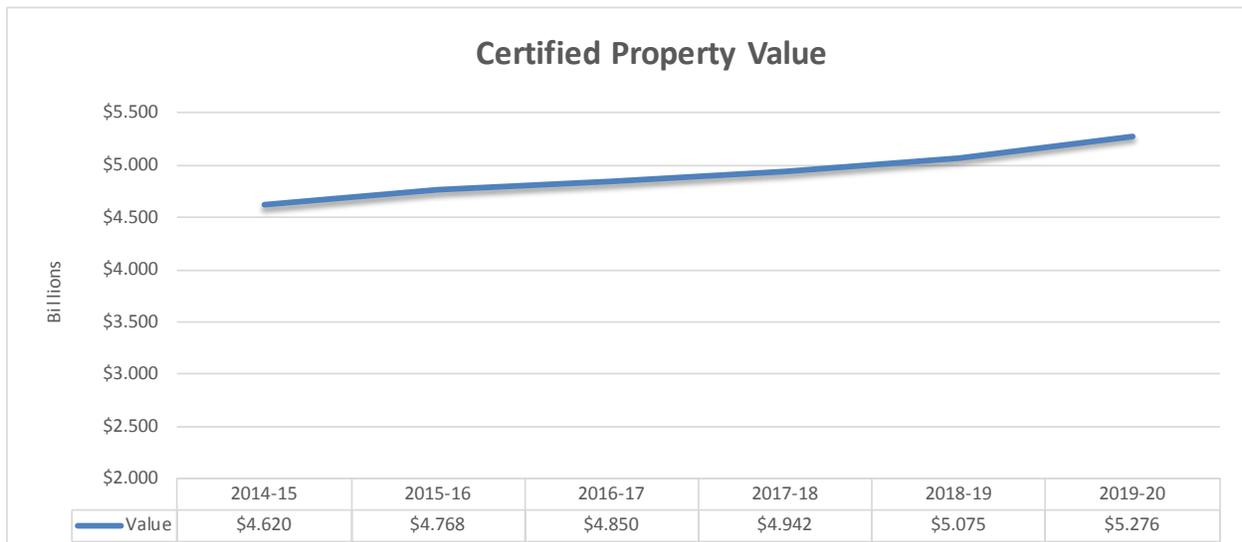
Expenditure Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Property Tax	34,400,499	37,372,827	8.64%
Sales Tax	23,520,755	24,643,675	4.77%
Payments in Lieu of Taxes	1,382,106	1,499,733	8.51%
Interest Earnings	391,000	600,000	53.45%
Franchise Fees	5,936,342	5,990,185	0.91%
Municipal Court Fines	2,635,000	2,675,000	1.52%
Other Misc. Revenues	6,101,858	6,203,951	1.67%
Other Funds Transfer In	3,656,770	4,076,903	11.49%
<b>Grand Total</b>	<b>78,024,330</b>	<b>83,062,274</b>	<b>6.46%</b>

The chart below shows the General Fund Revenues listed in Table C.1 as a percent of the total fund budget.



**Property Tax Base:**

Property Tax is the largest source of revenue in the General Fund. The property tax base for 2019, as certified by the Wichita County Appraisal District, is \$5.276 billion, an increase of \$201 million, or 3.97% from the prior year. As indicated in the line graph and table below, over the last six years, the property tax base has grown modestly, but fairly consistently. During that timeframe, the average annual growth rate in taxable property value has been 2.69%.



C.2

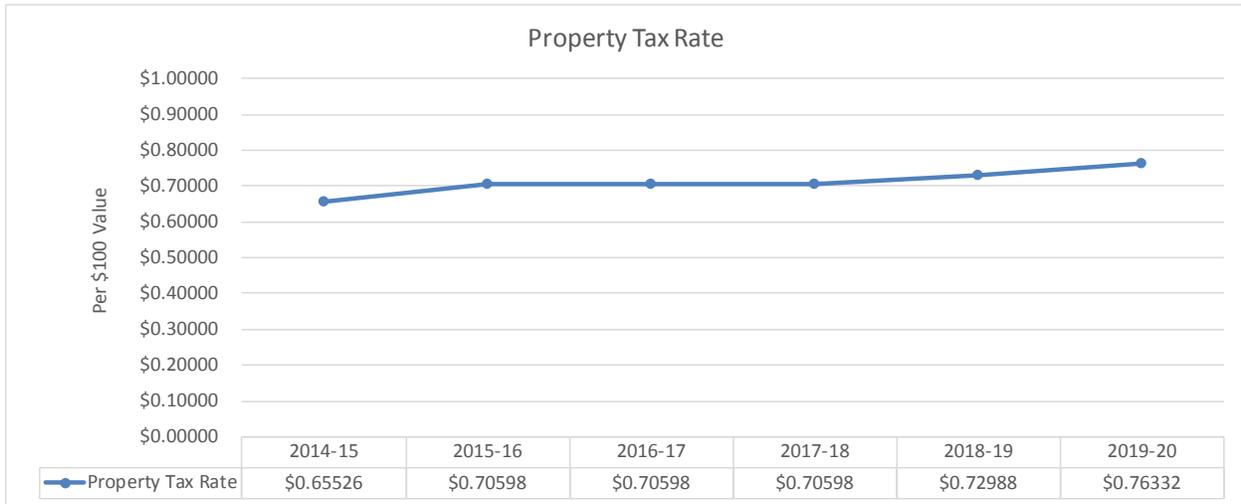
**Certified Property Values**

Year	Value \$ Billions	% Change	Avg. Annual Change
2014-15	4.620	1.56%	
2015-16	4.768	3.20%	
2016-17	4.850	1.72%	
2017-18	4.942	1.90%	
2018-19	5.075	2.68%	
2019-20	5.276	3.97%	
			<b>2.69%</b>

**Property Tax Rate:**

As indicated in the line graph and table below, the City Council approved an increase to the property tax rate four times over the last six years. The increase between the 2014-15 fiscal year and the 2015-16 fiscal year was used to address employee pay raises. The increase in the 2018-19 fiscal year is based on the voter approved street bond which is accounted for in the Debt Service Fund and are needed entirely to pay for new debt payments on these 20-year General Obligation Bonds. The increase in the 2019-20 fiscal year is used to address employee pay raises, and to create consistency and parity among all city staff who participate in the Texas Municipal Retirement System. The adopted budget includes an increase in the tax rate from \$0.72988 per \$100 of assessed value to \$0.76332 per \$100 of assessed value to allow for these changes.

This increase means that property tax revenue to the General Fund is anticipated to grow by approximately \$3 million or 8.10%. It should be noted, that while this property tax rate is somewhat higher when compared to our benchmark cities, our tax base ranks near the bottom, generally resulting in less per capita revenue to provide basic governmental services.



C.3

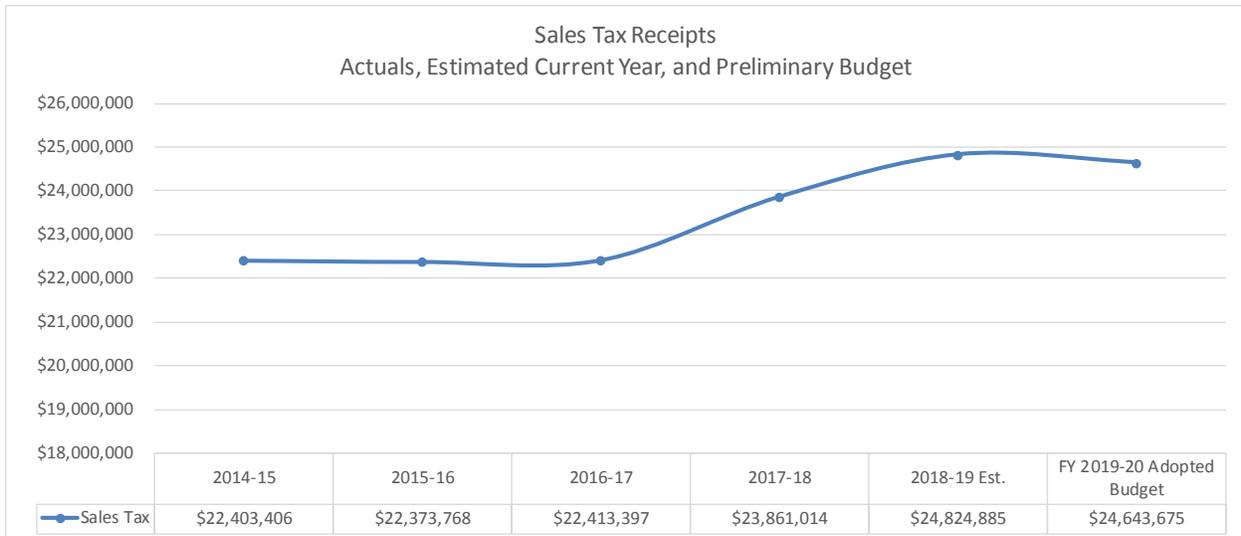
Property Tax Rate

Year	Tax Rate/\$100 of Assessed Value	Amount Change	% Change
2014-15	0.65526	0.020	
2015-16	0.70598	0.051	7.18%
2016-17	0.70598	-	0.00%
2017-18	0.70598	-	0.00%
2018-19	0.72988	0.024	3.27%
2019-20	0.76332	0.033	4.38%

**Sales Tax Receipts:**

Sales tax receipts are the second largest revenue source of the City’s General Fund and is relied upon heavily to fund general operations. Of the total sales tax collected in the City, the General Fund receives 1% of retail sales and 0.50% for property tax relief.

The graph below illustrates the receipt of sales taxes over a six-year period. For the years 2014-15 to 2017-18, the totals listed are actual receipts. The total for 2018-19 listed in this graph is the estimated total receipts, current as of June 2019. The 2019-20 adopted budget column shows the expected budget for the 2019-20 year.



Revenue projections for 2019-20 are based on the current fiscal year estimate for the 1% portion of the tax, and the last twelve months of receipts for the portion being received for property tax relief. As a result, sales tax revenues for the 2019-20 Adopted Budget are projected to be \$24,643,675, which is \$1,122,920, or 4.77% above the prior year budget of \$23,520,755. This revenue forecasting methodology does not apply future growth because the average annual increase in sales tax receipts for the City of Wichita Falls over the last five years has only been 1.92%.

Since FY 2017-18 we have seen sales tax revenues increase modestly. Sales tax receipts are reflective of the overall economic condition of our City and the markets as a whole.

**Franchise Fees:**

The City receives payments from ONCOR Electric, ATMOS Gas, Spectrum, and various telecommunication providers for the use of the City’s right-of-way for their distribution lines. This adopted budget applies a three-year average of payments from ONCOR and ATMOS to arrive at the revenue projection for those franchises. The budgeted amount for Spectrum is based on current year estimates, and the amount from telecommunication providers is based on the most recent number of access lines in our right-of-way. Overall, this adopted budget represents a decrease from the preliminary budget to account for the projected impact of passage of legislation which will limit the total amount of franchise fees which may be collected from providers who have multiple lines within one right-of-way. When applying these forecasting methods, and incorporating the decrease from the preliminary budget, the adopted budget includes \$5,990,185 from these franchises, which is an increase of \$53,843, or .91%, from the prior year budget of \$5,936,342.

**Payments-In-Lieu of Taxes:**

The City receives payments-in-lieu of property taxes from a few industries that are located outside the city limits as part of non-annexation agreements. These agreements guarantee that the City will provide fire protection and will not annex the industry into the city limits. In exchange, the industry provides a payment to the City that is based on a percentage of what they would have paid in property taxes had they been located inside the city limits. For the 2019-20 fiscal year, these revenues are projected to increase \$117,627 or 8.51%.

**Municipal Court Fines:** It is anticipated that the average fine amount and the number of tickets issued at the Municipal Court will increase revenue by \$40,000 or 1.52% in the 2019-20 fiscal year.

**Other Fund Transfers:** All non-General Fund operations receive administrative support from the General Fund. This support includes the work performed in the following departments;

- Finance and Accounting
- Purchasing
- Human Resources
- Building Maintenance
- Legal
- City Clerk
- General Administration

Each year, the cost of these support services is allocated to user departments through an administrative overhead charge. As the costs for these services increase, and/or other non-General Fund operations use a higher percentage of these services, the administrative overhead charges received in the General Fund increase.

Additionally, enterprise operations like the Water/Sewer System and Sanitation System make a payment to the General Fund for use of the City's right-of-way similar to franchise fees from a privately run company. These "franchise fees" are based on a percentage of gross receipts for the enterprise operations. Furthermore, the Sanitation Fund continues to make a payment of \$800,000 to the General Fund for the Street Overlay Program. In total, these internal assessments are \$4,076,903, which is an increase of \$420,133, or 11.49% from the prior budget.

As previously stated, this amount also includes recognition of a transfer-in to the General Fund from Fund Balance of \$300,000. This amount is transferred in to allow recognition of the corresponding expenditure. This amount is used in the following way:

- \$300,000 in one-time available funds from the prior year for stabilization work at Memorial Auditorium

**Interest Earnings:** The City receives interest earnings from idle funds that are invested with local government investment pools and fixed income securities. Over the last decade, interest rates on our investments dropped to less than 0.25%. In recent markets, these interest rates have begun to rise and currently we are earning returns of close to 2.5%. As a result, the preliminary budget shows an increase in interest earnings to the General Fund of \$209,000 or 53.45%. This projection decreased slightly from the preliminary to the adopted budget based on changes occurring in the market place over that period of time.

## General Fund Expenditures

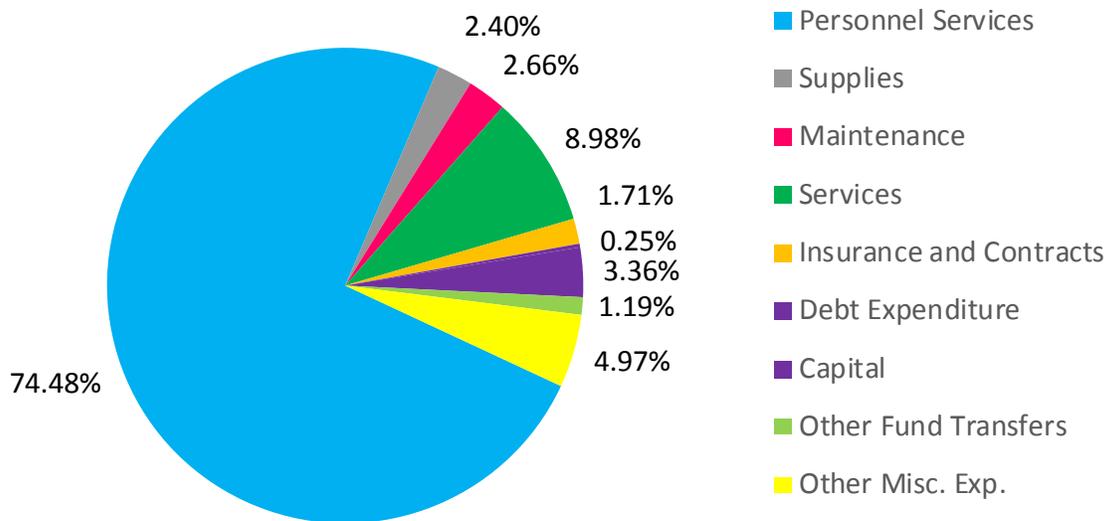
Expenditures in the General Fund total \$83,062,273, an increase of \$5,037,937 or 6.46% from the 2018-19 adopted budget. This amount includes an expenditure of \$300,000 for work on Memorial Auditorium, to be transferred in from Fund Balance. Some of the major highlights of the General Fund Expenditure Budget are illustrated in the table and chart below and described in more detail over the next several sections.

Table D.1 illustrates the total budget by category in the General Fund, the pie chart beneath the table illustrates the total each category represents of the *total budget*, rather than the percent each category changes year over year.

D.1

Expenditure Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Personnel Services	57,982,184	61,937,806	6.82%
Supplies	1,845,720	1,993,833	8.02%
Maintenance	1,758,987	2,215,919	25.98%
Services	7,202,736	7,464,099	3.63%
Insurance and Contracts	1,321,068	1,423,083	7.72%
Debt Expenditure	856,740	990,585	15.62%
Capital	4,018,084	3,922,805	-2.37%
Other Fund Transfers	2,781,194	2,792,410	0.40%
Other Miscellaneous Expenditures	257,623	321,732	24.88%
<b>Grand Total</b>	<b>78,024,336</b>	<b>83,062,273</b>	<b>6.46%</b>

Total General Fund Expenditures By Category  
\$83 Million



### **Personnel Services:**

Personnel services include expenses in the General Fund which provide for the services of the following departments:

- Police and Fire
- Streets, Engineering, and Traffic staffing
- Finance, Accounting, Purchasing, and Municipal Court
- Parks and Recreation
- Planning, Inspections, and Property Management
- Building Maintenance
- Animal services, nursing, and environmental health
- Administrative Support: City Manager's Office, Human Resources Department, City Attorney, and City Clerk

As indicated in the chart above, the major expense in the General Fund is the cost of the personnel necessary to provide these services to the community. The 2019-20 General Fund budget dedicates \$61,937,806, or 74.48% of total spending on personnel related expenses. These costs include the provision of a 2.0% cost of living increase for non-civil service employees, a 5.0% cost of living increase for civil service employees, and an increase in contributions to the Texas Municipal Retirement System for employees on the old retirement plan, which required a 5% match and has been increased in this budget to a 7% match. This cost increase also includes an increased cost in health insurance premiums.

### **Retirement Programs:**

Prior to this budget, the City's retirement plan varied for different categories of employees. The Fire Department receives pension benefits from the Fire Pension Plan, an independent plan<sup>1</sup>. The Police Department earned retirement benefits from the Texas Municipal Retirement System (TMRS) at an earned return rate of 7% and non-civil service employees were grandfathered into an older TMRS plan which earned a return rate of only 5%. This budget creates parity among the participants in the TMRS plan by dropping the 5% plan and moving all civil and non-civil service personnel inside of the TMRS plan to the 7% rate of return plan. This is important because of cities our size in Texas, we were the only city maintaining this lower benefit rate plan and this has contributed to the challenges we have had recruiting for positions at all levels of our organization.

### **Pay Programs:**

In the 2014-15 and 2015-16 budgets, the property tax rate was increased to move pay closer to market average. In the 2016-17 budget, a total of 22 full-time equivalent positions were eliminated to allow for a 1.5% pay increase across all of the City's pay plans (cost-of-living). Last year, we approved and funded a 3% cost of living adjustment for all personnel. This year, due to growth in the general fund of about \$1.1 million, and the Council approved increase in the property tax rate, the following cost of living increases have occurred for all pay plans.

- 5% increase for police and fire department civil service personnel
- 2% increase for all non-civil service personnel

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<sup>1</sup> The Wichita Falls Fire Pension Plan is not a component unit of the City, however, the liability for this plan is reported as a liability of the City in the City's Comprehensive Annual Financial Report and members of the City's staff are voting members of the Pension Board.

Merit/Step Pay Programs:

The preliminary budget also includes funding to continue the merit and/or step pay program. This program is designed to reward existing employees for tenure and stability. Together the merit, longevity, stability and fire academy changes are budgeted at approximately \$875,000.

All civil service police and firefighter positions receive an automatic 2% step pay increase for each additional year of service until the employee has reached the top step of their pay plan. All eligible non-civil service employees receive a 2.5% merit pay increase on the anniversary of their hiring date. Increases are earned only if the employee meets the minimum performance standards for the position they hold and they have not reached the maximum salary for their pay grade. This important program recognizes longevity and performance and is an essential element of our pay plan.

This system of increases helps to ensure that long tenured employees are progressively making more each year, maintaining equity between newly hired employees and those with multiple years of service. This program also encourages staff to work hard and meet the requirements of the position they hold.

Of the \$875,000 listed above, approximately \$460,000, is used to fund merit and step increases. Table D.1 below shows a history of pay plan adjustments that have been approved and what is recommended in the 2019-20 budget.

Table D.2 outlines the changes discussed previously, including the recommended increases in the preliminary budget.

Table D.2

<b>Pay Plan Adjustments</b>		
<b>Fiscal year</b>	<b>Step Program</b>	<b>COLA Increase</b>
2008-09	Yes	None
2009-10	No	None
2010-11	No	2.00%
2011-12	Yes	1.00%
2012-13	Yes	None
2013-14	Yes	None
2014-15	Yes	4.00%
2015-16		
Police	Yes	9.00%
Fire	Yes	7.00%
Non-civil Service	Yes	1.00%
2016-17	Yes	1.50%
2017-18	Yes	None
2018-19	Yes	3.00%
2019-20		
Police	Yes	5.00%
Fire	Yes	5.00%
Non-civil Service	Yes	2.00%

*\*Changes in 2010-11 and 2011-12 occurred mid-year.*

Longevity/Stability Pay Programs:

The longevity and stability pay programs provide an additional benefit to long term staff. The longevity program is for civil service staff. It increases for each year of service to the City with a 'top out' at \$3,564/year after 15 years of service. This pay is prorated throughout the year and paid to employees through the payroll system. Stability pay is a program for all non-civil service staff. After two years of qualifying service, each employee receives \$138 per year to a maximum of \$1,210 per year after five years of service. Stability pay is paid annually in December.

Employee & Retiree Health Care:

With the transition to the new financial system, we have changed the way that we account for the cost of health care. In our old system, we accounted for the cost of health care by assigning a set rate to each employee. This method did not allow us to capture the full cost of health care, as it varies between employees based upon each employee's personal selection. The change in the new system allows us to capture the true cost of our health insurance plans. This, in addition to an average increase in cost of 4% for health plans, has increased the General Fund contributions to employee health care by 6.8% or \$461,750.

While this change in methodology and system has increased cost in the General Fund, it has decreased costs in the Water/Sewer and Sanitation funds. These decreases are due to the difference in plan choice and actual cost between employees.

All employees contribute to their health care costs monthly through payroll deduction. The programs offered by the City range in cost and coverage level so employees may choose the right plan for their particular situation. Overall, these plans do have higher than average deductibles and out-of-pocket costs.

Staffing Adjustments:

To refer to changes in other Funds, please see the Personnel Schedule at the back of this document. For an overview of the City's organizational structure, please see the organization chart included in the introductory information at the front of this document.

The budget reflects the elimination of the Deputy City Manager position and is replaced with an Assistant City Manager. It eliminates the Information Services and Building Maintenance Director position and reorganizes this work under the new Assistant City Manager. In the Finance Department, a Budget Analyst has been added to fill an identified need at the Senior Accountant level. Recruitment for this position began in late August with an anticipated hire date after October 1, 2019. These changes will save the city approximately \$115,000.

Supplies:

Supplies in the General Fund total \$1,993,833, an increase of 8.02% over the prior year. Increases in this account are primarily due to completing the process to bring the Fire Academy back in house and an increase in traffic supplies for paint and new signage material.

Maintenance:

Maintenance in the General Fund total \$2,215,919. This is an increase of \$456,932 or 25.98% over the prior year.

This increase includes the expenditure budget needed to complete one-time work at Memorial Auditorium. This work is being funded through a transfer in from fund balance in the General Fund. To properly budget this cost, it is necessary for us to present both the 'revenue' (the transfer in) and the 'expenditure' (the cost) in this budget document for City Council adoption. The remaining increase of \$156,932 is attributed to the replacement of the room dividers at the Training Center<sup>2</sup> and an increase due to needed freezer maintenance and tools for animal services.

Services:

General Fund services increased \$261,363 due primarily to increases in central garage charges and utility costs. This increase also includes \$80,000 to be used for hiring a consultant to review the City's pay plans.

Insurance and Contracts:

Contract and insurance costs have increased \$102,015 or 7.72%. This increase is attributed to an increase of \$75,000 in the cost of worker's compensation insurance, an increase of \$5,000 in the cost of overall insurance, an increase of \$7,686 in other agency contracts and an increase of \$15,919 in the cost of the county appraisal district contract. These increases are offset by slight decreases in other contract costs.

Debt:

Debt expenditures have increased due to increases in principle and interest as outlined in the City's debt schedules. These increases do not include new debt, and are the result of changes which occur naturally over the life cycle of a debt issuance. This total increase is \$133,845 or 15.62%.

Capital:

The 2019-20 budget includes \$190,000 in the Traffic Engineering Division for the second year of a 5-Year lease payment for the recently acquired Traffic Signal Communication System offset by decreases in capital overall. This overall decrease totals \$95,279.

Other Fund Transfers:

This area of the budget has increased \$11,216 or .40% from the prior year. Areas causing this change include an increase in the subsidy for MPEC operations and an increase in subsidy for the Airport Fund.

Other Miscellaneous Expenditures:

Other Miscellaneous Expenditures have increased \$64,109 or 24.88% from the prior year. This increase is due to movement of a budget entry for park equipment from the capital line to the non-capital line in the adopted budget. This move is in alignment with accounting standards as the playground equipment replacement does not meet the threshold to be capitalized as an improvement. Between the preliminary and final adopted budget, contracts which were reporting in this category have been moved to the appropriate line item in contracts and insurance.

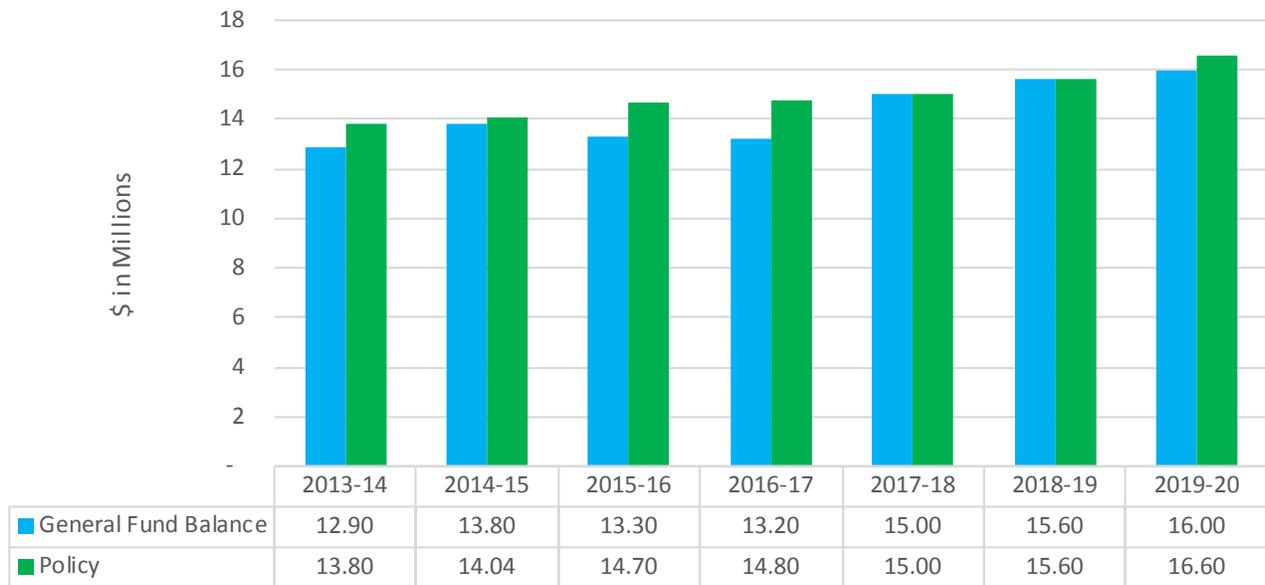
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<sup>2</sup> Training Center Room Divider cost: \$120,000

## General Fund Reserve Appropriations

The City maintains fund balance in the General Fund to be used for major emergencies such as a widespread tornado, large legal liabilities or important one-time expenditures. The City’s fund balance policy for the General Fund establishes a goal of maintaining 20% of expenditures in fund balance. To calculate this amount, we take the total General Fund expenditures adopted each year and multiply that total by 20%. This year, with expenditures of \$83.0 million, the total needed to meet our fund balance policy is approximately \$16.6 million. At year end, we anticipate that fund balance will be at \$16.0 million, just below the fund balance policy goal of 20%.

The chart below shows a six-year history of General Fund reserve balances and the fund balance policy, based on total expenditure for each fiscal year listed, in millions.

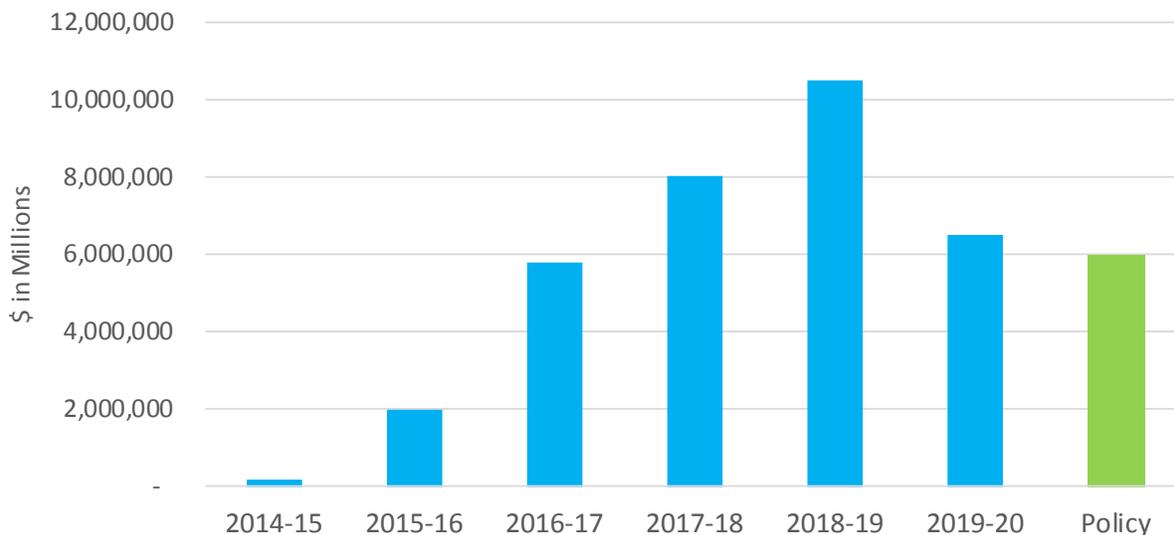


## Water/Sewer System Fund

The Water/Sewer System Fund has improved dramatically over the past few years. During the drought, water production dropped to historic lows of 4.4 billion gallons in 2014-15. Water rate increases that were approved in September 2014, have allowed the City to replenish its Water/Sewer Fund reserves to approximately \$10.5 million in unreserved fund balance. The City's fund balance policy for this fund is similar to the policy for the General Fund. In this fund, the goal is to retain 17% of operating costs in fund balance, not including debt service. Of the funds \$48.5 million 2019-20 budget, \$12.7 million is reserved for debt payments bringing the operating budget to approximately \$35.8 million. This means that the total needed to meet the fund balance policy is approximately \$6.0 million, and the current balance, at the start of the 2019-20 fiscal year, is anticipated to be \$10.5 million. Because of this, the adopted budget utilizes \$4 million in fund balance for the Lake Kickapoo Dam Repair Project.

As you are aware, our credit rating could be affected anytime that our fund balances fall below our policy. We saw the impact of this during the worst of the drought when our credit rating was reduced by one level. This reduction meant that it was more expensive and difficult for us to borrow when we needed to. However, on November 5, 2018, Moody's Rating Agency increased our credit rating from level A3 to level A1. This increase was due to our improved debt service coverage and liquidity (cash) standing. Additionally, Moody's recognized our hard work in effectively managing water resources under our past drought conditions and our ability and willingness to increase rates when we had to. It was noted, in our notice of rate increase, that we can further improve our rating by maintaining our liquidity and working to grow our system net revenues.

The chart below provides an illustrative look at the Water/Sewer fund balance over the past five years and includes a total for our policy discussed previously. Here, the 2019-20 estimated fund balance is decreased to reflect the \$4 million for the Lake Kickapoo Dam project.



The 2019-20 budget applies a usage figure of 5.3 billion gallons to project revenues from water and sewer charges.

Revenues for the Water/Sewer System Fund are budgeted at \$44,699,148, excluding the fund balance

transfer in of \$4 million for the Lake Kickapoo Dam Repair Project. Including this repair, the total revenues and funding sources equal \$48,699,148. The total revenues, less fund balance transfers, are \$1,372,627 or 3.17% over the prior year's adopted budget. The operating budget, including fund balance transfers is \$5,372,627 or 12.40% over the prior year adopted budget.

Again, the budget anticipates 5.5 billion gallons produced which is equal to the gallons projected in the prior year. The 2019-20 budget includes an increase of approximately \$500,000 due to the restructuring of rates following the wholesale rate study. This is an offset to the decrease in revenues which occurred in last year's budget process due to a decrease in whole sale rates at that time.

Table E.1 shows the revenues for the Water/Sewer Fund *including* fund balance transfers.<sup>3</sup>

E.1

<b>Revenue Category</b>	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Adopted Budget</b>	<b>% Change Adopted</b>
Water/Sewer Charges	42,814,521	43,758,698	2.21%
Interest Earnings	360,000	617,850	71.63%
Other Funds Transfer In	-	4,184,000	100.00%
Other Misc. Revenue	152,000	108,600	100.00%
<b>Grand Total</b>	<b>43,326,521</b>	<b>48,669,148</b>	<b>12.33%</b>

Table E.2 shows revenues by category, *excluding* fund balance transfer.<sup>4</sup>

E.2

<b>Revenue Category</b>	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Adopted Budget</b>	<b>% Change Adopted</b>
Water/Sewer Charges	42,814,521	43,758,698	2.21%
Interest Earnings	360,000	617,850	71.63%
Other Misc. Revenue	152,000	108,600	100.00%
<b>Grand Total</b>	<b>43,326,521</b>	<b>44,485,148</b>	<b>2.67%</b>

This adopted budget maintains the same water/sewer rates that have been in place since September 2014. At that time, the City was required to increase the rates substantially to address much lower water demand due to the drought, annual debt service for the Direct and Indirect Potable Reuse Projects, replenish reserve fund balances, and begin addressing a future water supply project at Lake Ringgold.

The expenditure budget for the Water/Sewer Fund, including the cost for the Lake Kickapoo Dam Repair project, totals \$48,669,148. This is an increase of \$5,087,626 or 11.67%.

<sup>3</sup> Other funds transfers in, as listed here, include the transfer in from fund balance for the Kickapoo Dam Repair Project and all other fund transfers in.

<sup>4</sup> Excludes both the Lake Kickapoo Transfer in from fund balance and the programed transfers in.

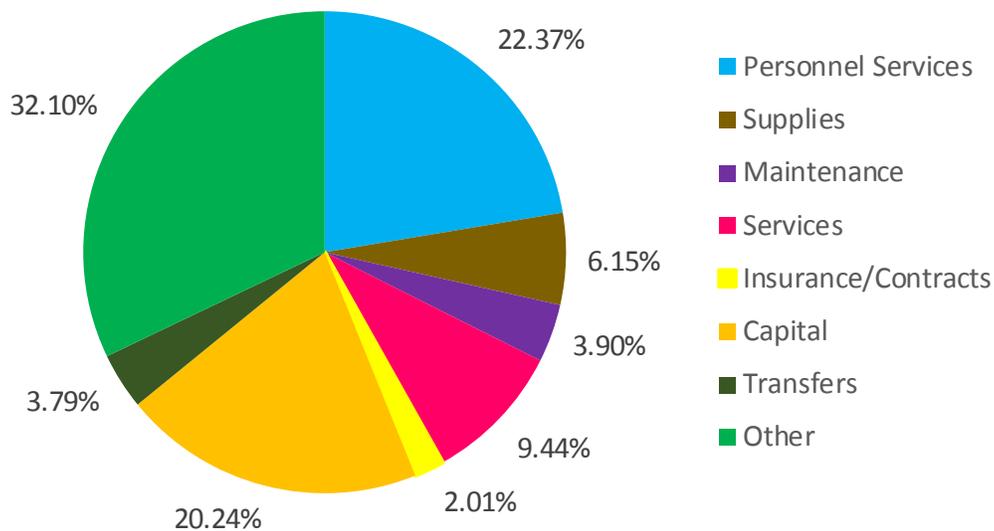
Table E.3 illustrates expenditures by category in this fund.

E.3

Expenditure By Category	FY 2018-19	FY 2019-20	% Change
	Adopted Budget	Adopted Budget	Adopted
Personnel Services	10,465,337	10,892,798	4.08%
Supplies	2,608,889	2,994,388	14.78%
Maintenance	1,841,521	1,900,305	3.19%
Services	4,612,515	4,597,681	-0.32%
Insurance/Contracts	1,000,974	981,274	-1.97%
Capital	5,787,850	9,855,640	70.28%
Transfers	1,741,119	1,844,186	5.92%
Other	15,553,317	15,632,876	0.51%
<b>Grand Total</b>	<b>43,611,522</b>	<b>48,699,148</b>	<b>11.67%</b>

The pie chart below shows each expenditure category as a percentage of the total budget for the 2019-20 fiscal year.

Total Water/Sewer Expenditures By Category  
\$48.6 Million



**Personnel Services:**

Personnel services account for 22.37% of the fund’s total budget and have increased 4.08% over the prior year. Salaries and benefits in this fund increased this year to provide for a 2% increase in cost of living and a 2% increase, where applicable, for TMRS parity.

**Supplies:**

Supplies account for 6.15% of this fund's total budget. The cost of supplies varies yearly. This year, the cost of chemicals is anticipated to increase. The total increase in this line is approximately \$385,000 or 14.78%.

**Maintenance:**

Maintenance accounts for 3.90% of this fund's total budget. This year, maintenance has increased due to needs at the River Road Facility. This facility is aging and much of the infrastructure has reached end of life. The total increase in this category is \$54,784 or 3.19%.

**Services:**

Service costs account for 9.44% of this fund's total budget. Services are projected to decrease a total of \$14,833 or -0.32% due to minor decreases in need for one-time services.

**Insurance/Contracts:**

Costs for insurance and contracts account for 2.01% of this fund's total budget. Insurance costs are projected to decrease due to decreases in worker's compensation and general liability claims. Total cost decrease is \$19,700 or -1.97%.

**Capital:**

Capital spending increased in this fund by 70.28% and accounts for 20.24% of this fund's total budget. This increase is due to the addition of \$4 million in fund balance for the completion of the repairs needed at the Lake Kickapoo Dam.

**Transfers:**

This category of spending accounts for transfers out of the Water/Sewer Fund into the General Fund and Information Technology Fund for franchise payment for use of the City's right-of-way, administrative overhead, and the cost for technological support. This category accounts for 3.79% of the total fund's budget. There is an increase in the 2019-20 adopted budget of \$103,067, or 5.92% from the prior year for these transfers. The transfer to the Information Technology Fund has increased by approximately \$91,000 due to costs associated with the maintenance of the AMI System. Transfer costs account for 3.79% of this fund's total budget.

**Other:**

This category accounts for debt service of \$12.7 million, as well as non-capital items and other general departmental needs. Together, these categories account for 32.10% of this fund's total budget. Detailed information about debt issued by the City of Wichita Falls, can be found online, or by visiting the City Clerk's Office, in the City's Audited *Comprehensive Annual Financial Report*.

## Sanitation Fund

The Sanitation Fund accounts for all of the City’s business activity related to the collection of solid waste and composting materials, transfer of that waste to the centrally located transfer station where collection units transfer waste into much larger semi-trucks, transportation of that waste to the landfill for disposal, and daily operation of the landfill. The goal of the fund balance policy for this fund is 15% of total operating expenditure. With total expenditures at approximately \$15 million, the total needed to meet the fund balance policy is \$2.25 million. The total fund balance is projected to be \$4.5 million at the end of the 2018-19 fiscal year. For this reason, I am recommending that \$920,500 of the fund balance be used to purchase a scraper and utility trailer for this fund. This will allow the fund balance, at year-end, to remain above the policy at a healthy \$3.6 million.

Total revenues in this fund remain flat and no increase in rates is recommended for this budget. Overall operating revenues are down -0.05%.

Table F.1 below outlines revenues ***excluding*** a transfer in of fund balance.

F.1

Revenue Category	FY 2018-19 Adopted	FY 2019-20 Adopted	% Change
	Budget	Budget	Adopted
Landfill Fees	1,500,000	1,500,000	0.00%
Transfer Station Fees	30,000	62,604	108.68%
Sanitation Fees Alley	6,617,698	6,561,588	-0.85%
Sanitation Fees Commercial	5,414,985	5,398,413	-0.31%
Recycle Container Fee - Com	20,000	20,000	0.00%
Recycle Container Fees - Res.	260,000	260,000	0.00%
Contracted Services	210,000	210,000	0.00%
Other Miscellaneous Revenue	3,000	3,000	0.00%
Investment Earnings	90,000	150,000	66.67%
Operating Transfer In (Fund Balance)	-	-	0.00%
Miscellaneous Sales	-	6,000	100.00%
<b>Grand Total</b>	<b>14,145,683</b>	<b>14,171,605</b>	<b>0.18%</b>

Table F.2 below outlines revenues ***including*** a transfer in of fund balance.

F.2

Revenue Category	FY 2018-19 Adopted	FY 2019-20 Adopted	% Change
	Budget	Budget	Adopted
Landfill Fees	1,500,000	1,500,000	0.00%
Transfer Station Fees	30,000	62,604	108.68%
Sanitation Fees Alley	6,617,698	6,561,588	-0.85%
Sanitation Fees Commercial	5,414,985	5,398,413	-0.31%
Recycle Container Fee - Com	20,000	20,000	0.00%
Recycle Container Fees - Res.	260,000	260,000	0.00%
Contracted Services	210,000	210,000	0.00%
Other Miscellaneous Revenue	3,000	3,000	0.00%
Investment Earnings	90,000	150,000	66.67%
Operating Transfer In (Fund Balance)	-	966,699	100.00%
Miscellaneous Sales	-	6,000	100.00%
<b>Grand Total</b>	<b>14,145,683</b>	<b>15,138,304</b>	<b>7.02%</b>

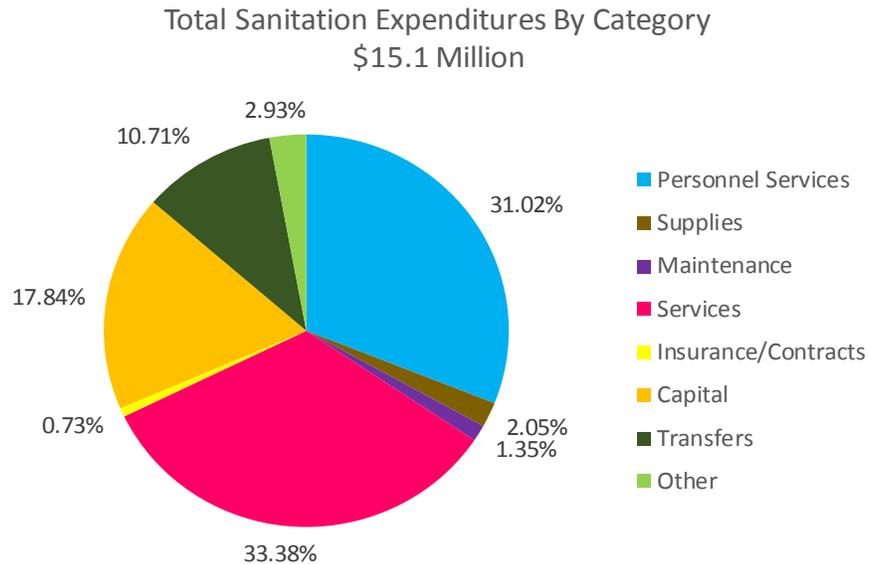
Total expenditures in this fund, including the fund balance transfer for the purchase of equipment, equal \$15,138,304. This is an increase of \$942,621 or 6.64% over the prior year's adopted budget. Total expenditures in this fund, excluding the fund balance transfer, equal \$14,171,605. This is -.05% below the prior year's adopted budget.

Table F.3 below shows total expenditures by category, including the purchase of capital equipment at the Landfill.

F.3

Expenditure Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Personnel Services	4,547,446	4,696,318	3.27%
Supplies	306,672	310,803	1.35%
Maintenance	210,300	203,860	-3.06%
Services	5,019,734	5,052,421	0.65%
Insurance/Contracts	83,400	110,900	32.97%
Capital	1,993,500	2,699,922	35.44%
Transfers	1,603,651	1,620,717	1.06%
Other	430,980	443,363	2.87%
<b>Grand Total</b>	<b>14,195,683</b>	<b>15,138,304</b>	<b>6.64%</b>

Chart F.4 below illustrates the total expenditures, by category as a percentage of total budget in this fund.



## Stormwater Utility Fund

In 2000, the City Council authorized the establishment of a Stormwater Drainage Utility System. This system, which took effect on May 1, 2001, provides a funding mechanism for drainage improvements in the city as allowed under Chapter 402, Subchapter C of the Texas Local Government Code. The system is designed to assign a fair and equitable charge to the public for stormwater drainage management services including capital improvements. The fee is based upon the impervious area of all real property, whereby each residential water customer is assessed for one Single Family Living Unit Equivalent (SFLUE). Each commercial customer pays a multiplier of the SFLUE based upon the impervious area of their property. The monthly fee for a SFLUE is \$5.00 and generates \$3.7 million annually for the operating and capital costs of this program.

The 2019-20 total expenditure budget is \$5,655,123, which is \$4,697,586, more than the prior year adopted budget principally because the 2019-20 adopted budget includes \$3.5 million for Phase I of the Quail Creek Drainage Project, \$150,000 to replace the Lincoln Street pump, and \$500,000 for the purchase of right-of-way needed for the expansion of the transfer station detention pond. The Quail Creek Project will be funded with transfers from fund balance, and the Lincoln Street pump will be funded with available revenues as will the purchase of the right of way. The Quail Creek Drainage Project will be completed in phases, as funding is available. In total it is estimated to cost \$8 to \$10 million. The project will begin in the 2019-20 fiscal year. More information about this and other capital projects is available in the Capital Improvement Plan.

The tables below illustrate this funds Revenues and Expenditures.

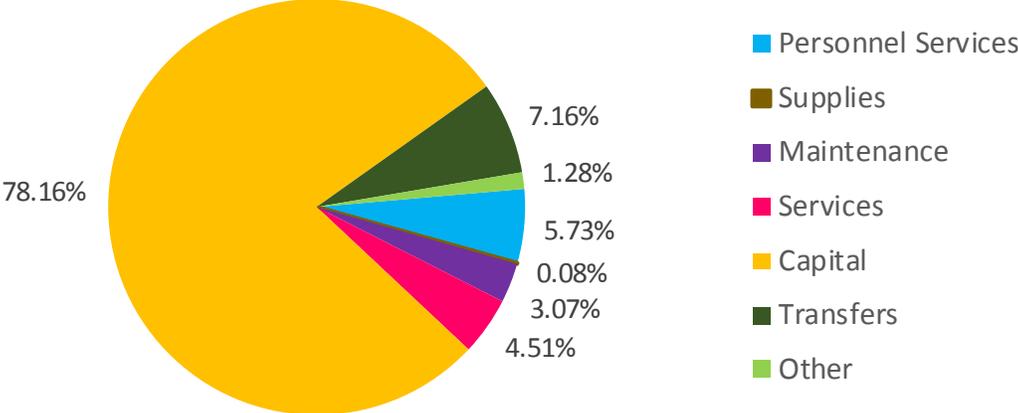
### G.1

Revenue Category	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Stormwater Charges-Residential	1,786,000	1,799,000	0.73%
Stormwater Charges-Commercial	1,900,000	1,900,000	0.00%
Operating Transfers In	-	1,906,123	100.00%
Investment Earnings	8,000	50,000	525.00%
<b>Grand Total</b>	<b>3,694,000</b>	<b>5,655,123</b>	<b>53.09%</b>

### G.2

Expenditure Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Personnel Services	313,115	323,773	3.40%
Supplies	9,550	4,506	-52.82%
Maintenance	23,933	173,765	626.05%
Services	154,688	255,299	65.04%
Insurance/Contracts	200	200	0.00%
Capital Improvements	40,000	4,420,000	10950.0%
Transfers	405,186	405,186	0.00%
Other	10,865	72,394	4.05%
<b>Grand Total</b>	<b>957,537</b>	<b>5,655,123</b>	<b>490.59%</b>

Total Stormwater Expenditures By Category  
\$5.6 Million



## Other Fund Highlights

More information on the funds listed here can be found in the later sections of this document.

### **Fleet Maintenance Fund:**

The 2019-20 adopted budget for the Fleet Maintenance Fund is \$10,699,853, which is \$403,698 or 3.92% above the prior year adopted budget. The primary reasons for this increase include a cost of living increase of 2.00% and an increase in retirement cost, offset by a reduction in supervision salaries due to changes in staffing, services increased due to small increases in bank fees, employee physicals, and telephone charges. Worker's Compensation also increased \$55,000 to cover increased claims cost.

### **Regional Airport:**

Total operating revenues for the Regional Airport are budgeted at \$1,442,703, including interest earnings, an increase of \$70,700 or 5.15% over the prior year. This is due to an increase in transfers in from other funds. Actual operating revenues have increased by \$17,394 or 1.46%.

The expenditure budget for the Regional Airport totals \$1,442,703, which is \$60,799, or 4.39% above the prior adopted budget. This includes an increase in personnel services of \$28,593 primarily due to an increase in part-time clerical staff, cost of living, and step increases. Maintenance, services, and supplies have also increased this year. Additionally, approximately \$693,000 of this budget is dedicated to pay the annual debt service costs for the new airport terminal, which will be retired in fourteen years. This cost is shown in this fund as a transfer expense. This large debt service burden causes an operating loss of \$235,122, an increase in loss of \$53,306 over the prior year. This cost is now covered entirely with a transfer in from the General Fund.

### **Kickapoo Airport:**

The revenue budget for Kickapoo Airport is \$1,040,203, which is a decrease of \$29,002 of -2.71% from the prior year budget. Expenditures in this fund have decreased from \$1,069,204 in the prior year to \$1,040,203 in the 2019-20 adopted budget. This decrease totals \$29,001, or -2.71% year over year. This decrease is due primarily to decreases in health insurance cost and fuel costs. These totals include a contingency entry of approximately \$103,000. This is equivalent to the net income.

### **Transit Fund:**

The revenue budget for the Transit System is \$2,874,609, which is an increase of \$219,057, or 8.25% from the prior year adopted budget. This is primarily due to an increase in revenues for bus passenger fees, MSU shuttle fees, and operating grants. Expenditures increased \$219,058, or 8.25% over the prior year due primarily to an increase in personnel costs including a cost of living adjustment of 2.00% and an increase in retirement and healthcare costs.

Of the total budget, \$2,749,904, or 95.66% of the cost of the Transit System is expected to be funded with Federal and State Grants, system operating revenues from passenger fees, advertising sales, Transit Hub Operations, and a contract with MSU. The remaining \$124,705, or 4.34% is supported by the General Fund.

### **Hotel/Motel Tax Fund:**

Revenues from the Hotel/Motel Occupancy Tax are projected at \$2,000,000 or 6.38% above the prior year. Expenditures are balanced with revenues. A total of \$1,257,864 is expected to be used to cover the operating subsidy for the Multi-Purpose Events Center (MPEC). Other expenditure items in the Hotel/

Motel Fund include \$645,735 for the operations of the City's Convention and Visitor's Bureau, and continued funding for a few outside agency programs. Funding is provided for support of the Wichita Falls Arts Alliance & Culture at a total cost of \$86,500, River Bend Nature Works at a total cost of \$6,000, and the Fantasy of Lights Basketball Tournament at \$6,500.

**Multi-Purpose Events Center Fund:**

Revenues for the MPEC are projected to be \$1,286,943 for the 2019-20 fiscal year, which is an increase of \$74,159, or 5.77% more than the prior year adopted budget. These projections are developed and provided to staff by SPECTRA management staff. The expenditure budget for MPEC totals \$2,705,652, which is a reduction of \$82,132, or 2.95% from the prior year adopted budget. The budget shows a decrease in costs for staffing, event services, and the box office. The operating subsidy of \$1,418,709 is anticipated to be paid for with \$1,158,864 of Hotel/Motel Occupancy Taxes and \$400,000 of General Funds. The \$400,000 General Fund subsidy will only be transferred if needed at the end of the year.

The 2019-20 budget for the CVB totals \$680,735, which represents an increase of \$15,878, or 2.39% more than the prior year. This increase is due to the 2.00% cost of living adjustment, salary increases and an anticipated need for more promotional and incentive funding related to conventions. A total of \$645,735 of these expenditures are programmed to be received from the Hotel/Motel Occupancy Tax, and the remaining \$35,000 will be requested from the Wichita Falls 4BSales Tax Corporation.

**Information Technology Fund:**

The 2019-20 budget for the Information Technology Division totals \$3,597,868, which is a decrease of \$1,148,105, or -24.19% from the prior year. This decrease is due to the completion of the Public Safety Computer Aided Dispatch/Records Management System Project. The fund is financed with user charges and provides for operations, maintenance, and replacement.

**Golf Course Fund:**

The 2019-20 budget anticipates revenues to be \$910,000, which is the same as the previous year. The operating subsidy from the City's General Fund is budgeted to be \$80,000.

**Water Park Fund:**

This fund accounts for the operating revenues and expenditures related to Castaway Cove Water Park. Total revenues for this Enterprise Fund are estimated to be \$1,511,024 and total expenditures are budgeted at \$1,407,039, an estimated net income of \$103,986. This net income is based on an estimated attendance of 82,000 and may be slightly conservative. However, any net income that is generated at the park will remain in this Enterprise Fund for future improvements and repairs that are needed at the park.

## CONCLUSION

This 2019-20 adopted budget provides a clear and viable work plan for the upcoming year. Funds are provided for projects and programs that maintain critical services and enhance the overall quality of life of our residents and visitors.

I would like to thank the staff whose efforts went into the creation of this budget. The City's various department heads and their assistants or division heads were very helpful in the production of this budget. Particular appreciation goes to Paul Menzies, Assistant City Manager, Jessica Williams, Chief Financial Officer & Director of Finance, and Susan White, Assistant Director of Finance, for their overall leadership in the development of the document. I also want to thank all City employees who have worked hard to provide quality services to our citizens and who are committed to the success of our great City.

The City staff looks forward to working with the Mayor and City Council as we address the challenges of the coming year.

Respectfully submitted,

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Darron J. Leiker City Manager

**Fund Summaries**

City of Wichita Falls

**All Funds**

Revenues by Fund - All City Funds

Fund	FY 2018-19 Adopted	2018-19 Revised	FY 2019-20	% Change	% Change
	Budget	Budget	Adopted Budget	Adopted	Revised
General Fund	78,024,330	78,024,330	83,062,274	6.46%	6.46%
Federal Grants	7,610,279	9,464,183	7,972,646	4.76%	-15.76%
State Grants	-	71,515	-	0.00%	-100.00%
Hotel/Motel Tax Fund	1,880,000	1,880,000	2,000,000	6.38%	6.38%
Debt Service Fund	5,913,694	5,913,694	5,926,114	0.21%	0.21%
Regional Airport Fund	1,382,004	1,382,004	1,442,703	4.39%	4.39%
Kickapoo Airport Fund	1,069,205	1,069,205	1,040,203	-2.71%	-2.71%
Multi-Purpose Event Center Fund	3,437,434	3,437,434	3,426,387	-0.32%	-0.32%
Transit Fund	2,655,552	2,655,552	2,874,609	8.25%	8.25%
Sanitation Fund	14,145,683	14,195,683	15,138,304	7.02%	6.64%
Water and Sewer Fund	43,326,521	43,611,521	48,699,148	12.40%	11.67%
Stormwater Drainage Fund	3,694,000	3,694,000	5,655,123	53.09%	53.09%
Golf Course Fund	910,000	910,000	910,000	0.00%	0.00%
Waterpark Fund	1,412,135	1,412,135	1,511,024	7.00%	7.00%
Fleet Maintenance Fund	10,296,155	10,296,155	10,699,853	3.92%	3.92%
Duplicating Services Fund	145,558	145,558	134,058	-7.90%	-7.90%
Information Services Fund	3,631,692	4,745,973	3,597,868	-0.93%	-24.19%
<b>Grand Total</b>	<b>179,534,242</b>	<b>183,492,735</b>	<b>194,090,313</b>	<b>8.11%</b>	<b>5.78%</b>

Expenditures by Fund - All City Funds

Fund	FY 2018-19 Adopted	2018-19 Revised	FY 2019-20	% Change	% Change
	Budget	Budget	Adopted Budget	Adopted	Revised
General Fund	78,024,336	81,818,847	83,062,273	6.46%	1.52%
Federal Grants	7,850,283	9,878,331	7,972,646	1.56%	-19.29%
State Grants	-	71,515	-	0.00%	-100.00%
Hotel/Motel Tax Fund	1,880,010	1,880,010	2,000,000	6.38%	6.38%
Debt Service Fund	5,913,694	5,913,694	5,926,114	0.21%	0.21%
Regional Airport Fund	1,382,004	1,382,004	1,442,703	4.39%	4.39%
Kickapoo Airport Fund	1,069,204	1,069,204	1,040,203	-2.71%	-2.71%
Multi-Purpose Event Center Fund	3,437,434	3,437,434	3,426,387	-0.32%	-0.32%
Transit Fund	2,655,551	3,931,482	2,874,609	8.25%	-26.88%
Sanitation Fund	14,195,683	15,297,768	15,138,304	6.64%	-1.04%
Water and Sewer Fund	43,611,522	46,043,970	48,699,148	11.67%	5.77%
Stormwater Drainage Fund	957,537	5,285,951	5,655,123	490.59%	6.98%
Golf Course Fund	910,000	910,000	910,000	0.00%	0.00%
Waterpark Fund	1,368,014	1,368,014	1,511,025	10.45%	10.45%
Fleet Maintenance Fund	10,296,155	10,926,211	10,699,853	3.92%	-2.07%
Duplicating Services Fund	145,558	145,558	134,058	0.00%	-7.90%
Information Services Fund	4,745,974	5,121,373	3,597,868	-24.19%	-29.75%
<b>Grand Total</b>	<b>178,442,959</b>	<b>194,481,366</b>	<b>194,090,313</b>	<b>8.77%</b>	<b>-0.20%</b>

City of Wichita Falls  
**All Funds**  
 Revenues by Category - All City Funds

Category	FY 2018-19 Adopted Budget	2018-19 Revised Budget	FY 2019-20 Adopted Budget	% Change Adopted	% Change Revised
Property Tax	36,537,907	36,537,907	39,575,931	8.31%	8.31%
Sales Tax	23,520,755	23,520,755	24,643,675	4.77%	4.77%
Payments in Lieu of Taxes	1,382,106	1,382,106	1,499,733	8.51%	8.51%
Interest Earnings	854,946	854,946	1,438,796	68.29%	68.29%
Municipal Court Fines	2,635,000	2,635,000	2,675,000	1.52%	1.52%
Service Charges	80,198,804	80,198,804	81,529,516	1.66%	1.66%
Franchise Fees	5,936,342	5,936,342	5,990,185	0.91%	0.91%
Other Funds Transfer In	8,190,975	9,980,256	15,747,249	92.25%	57.78%
Misc. Revenue	1,322,109	1,322,109	1,450,722	9.73%	9.73%
Other Misc. Revenues	18,955,298	21,124,510	19,539,506	3.08%	-7.50%
<b>Grand Total</b>	<b>179,534,242</b>	<b>183,492,735</b>	<b>194,090,313</b>	<b>8.11%</b>	<b>5.78%</b>

City of Wichita Falls  
 Expenditures by Category - All City Funds

Category	FY 2018-19 Adopted Budget	2018-19 Revised Budget	FY 2019-20 Adopted Budget	% Change Adopted	% Change Revised
Personnel Services	82,005,125	82,359,915	86,660,807	5.68%	5.22%
Supplies	9,448,487	9,903,857	9,975,395	5.58%	0.72%
Maintenance	7,454,747	8,844,348	7,712,037	3.45%	-12.80%
Services	23,045,214	23,686,975	23,978,454	4.05%	1.23%
Insurance/Contracts	2,774,278	2,817,602	2,955,174	6.52%	4.88%
Debt Expenditure	19,567,413	19,567,413	19,614,064	0.24%	0.24%
Capital Improvements	14,874,636	27,850,838	22,872,920	53.77%	-17.87%
Transfers	7,370,035	7,370,035	8,143,003	10.49%	10.49%
Other	11,630,791	11,796,388	11,762,439	1.13%	-0.29%
Contingency	77,193	88,956	288,419	273.63%	224.23%
Noncapital	195,040	195,040	127,600	-34.58%	-34.58%
<b>Grand Total</b>	<b>178,442,959</b>	<b>194,481,366</b>	<b>194,090,313</b>	<b>8.77%</b>	<b>-0.20%</b>

City of Wichita Falls  
**General Fund - Fund 100**  
Revenue Summary by Category

Revenue Category	FY 2018-19 Adopted Budget	FY 2018-19 Revised Budget	FY 2019-20 Adopted Budget	% Change Adopted	% Change Revised
Property Tax	34,400,499	34,400,499	37,372,827	8.64%	8.64%
Sales Tax	23,520,755	23,520,755	24,643,675	4.77%	4.77%
Payments in Lieu of Taxes	1,382,106	1,382,106	1,499,733	8.51%	8.51%
Interest Earnings	391,000	391,000	600,000	53.45%	53.45%
Franchise Fees	5,936,342	5,936,342	5,990,185	0.91%	0.91%
Municipal Court Fines	2,635,000	2,635,000	2,675,000	1.52%	1.52%
Other Misc. Revenues	6,101,858	6,101,858	6,203,951	1.67%	1.67%
Other Funds Transfer In	3,656,770	3,656,770	4,076,903	11.49%	11.49%
<b>Grand Total</b>	<b>78,024,330</b>	<b>78,024,330</b>	<b>83,062,274</b>	<b>6.46%</b>	<b>6.46%</b>

Expenditure Summary by Category

Expenditure Category	FY 2018-19 Adopted Budget	FY 2018-19 Revised Budget	FY 2019-20 Adopted Budget	% Change Adopted	% Change Revised
Personnel Services	57,982,184	57,828,462	61,937,806	6.82%	6.82%
Supplies	1,845,720	1,948,048	1,993,833	8.02%	8.02%
Maintenance	1,758,987	2,107,017	2,215,919	25.98%	25.98%
Services	7,202,736	7,172,635	7,464,099	3.63%	3.63%
Insurance and Contracts	1,321,068	1,353,568	1,423,083	7.72%	7.72%
Debt Expenditure	856,740	190,323	990,585	15.62%	15.62%
Capital	4,018,084	6,252,507	3,922,805	-2.37%	-2.37%
Other Fund Transfers	2,781,194	856,740	2,792,410	0.40%	0.40%
Other Miscellaneous Expenditures	257,623	4,085,384	321,732	24.88%	24.88%
<b>Grand Total</b>	<b>78,024,336</b>	<b>81,794,683</b>	<b>83,062,273</b>	<b>6.46%</b>	<b>6.46%</b>

City of Wichita Falls  
**General Fund - Fund 100**  
Revenue Detail

Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	% Change Adopted
Property Tax	Ad Valorem Tax Revenues	34,400,499	37,372,827	8.64%
Sales Tax	General Sales Tax	15,817,489	16,536,780	4.55%
	Sales Tax-Property Reduction	7,703,266	8,106,895	5.24%
Payments in Lieu of Taxes	Payments In Lieu of Taxes	100,000	115,000	15.00%
	Payments In Lieu of Taxes	1,282,106	1,384,733	8.00%
Interest Earnings	Interest-TEXPOOL Fund	78,200	120,000	53.45%
	Interest-Logic Investment	312,800	480,000	53.45%
Municipal Court Fines	Mun Court Warrant Fees	240,000	250,000	4.17%
	Mun Court Fines	2,180,000	2,200,000	0.92%
	Mun Court Arrest Fees	80,000	85,000	6.25%
	Mun Court Conviction Tax	90,000	95,000	5.56%
	Mun Court DDC Admin Fee	45,000	45,000	0.00%
Service Charges	Record Copy Sales	9,000	9,000	0.00%
	Administrative Overhead	1,712,341	1,742,951	1.79%
	Dead Animal Pickup	5,000	5,000	0.00%
	Vital Statistics	178,500	173,000	-3.08%
	Lab Water Analysis	25,000	24,000	-4.00%
	Grease Trap Permits	38,000	36,000	-5.26%
	Septic System Fees	30,000	30,000	0.00%
	Pool Operator Fees	8,000	8,000	0.00%
	Medical Speciman Fees	8,800	9,300	5.68%
	Immunizations	65,000	65,000	0.00%
	STD Clinic Fees	12,500	17,000	36.00%
	Pregnancy Testing	2,500	2,500	0.00%
	Health & Safety Inspection Fee	6,000	5,500	-8.33%
	County Nurse/Vector Control	94,027	107,773	14.62%
	Police False Alarms	35,000	35,000	0.00%
	Police Accident Reports	10,000	10,000	0.00%
	Police Training Academy	1,000	1,000	0.00%
	Impound Administration Fee	60,000	60,000	0.00%
	Tennis Fees	35,000	-	-100.00%
	Swimming Pool Fees	34,000	33,200	-2.35%
	Cemetery Interment Fees	80,000	65,000	-18.75%
	Lake Lot Transfer Fee	4,500	4,500	0.00%
	Mowing Charges	16,000	16,000	0.00%
	Site Plan Review Fees	4,470	5,000	11.86%
	Subdivision Plat Fees	12,075	10,000	-17.18%
	School Crossing Guards	49,306	49,306	0.00%
	Credit Card Processing Fee	2,600	3,150	21.15%
	Resale of Labor	382,681	391,270	2.24%
	Miscellaneous Service Charges	25,000	25,000	0.00%
	Fire Clearance Inspection Fees	11,550	11,550	0.00%

City of Wichita Falls  
**General Fund - Fund 100**  
Revenue Detail

Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	% Change Adopted	
Franchise Fees	Franchise - Electric	3,487,067	3,485,977	-0.03%	
	Franchise - Gas	1,054,319	1,053,983	-0.03%	
	Franchise-Time Warner Cable	705,000	735,000	4.26%	
	Franchise-Ambulance	200	200	0.00%	
	Franchise-Ambulance	689,756	715,025	3.66%	
Other Funds Transfer In	Operating Transfers In	3,656,770	4,076,903	11.49%	
Other Misc. Revenues	Penalties and Interest	335,000	325,000	-2.99%	
	Bingo Taxes	12,500	12,500	0.00%	
	Mixed Beverage Tax	290,000	264,516	-8.79%	
	Occupation Tax	45,000	38,500	-14.44%	
	Animal Licenses	35,500	31,150	-12.25%	
	Animal Permits	7,000	8,000	14.29%	
	Animal Reclaim	41,000	51,000	24.39%	
	Animal Services	25,707	10,000	-61.10%	
	Animal Adoption Fees	22,500	20,000	-11.11%	
	Rescue Vaccinations	-	1,400	0.00%	
	Food Handler's Permits	7,000	7,001	0.01%	
	Food Permits	218,000	215,000	-1.38%	
	Health - Late Fees	2,500	2,000	-20.00%	
	Ambulance Permit Fee	800	800	0.00%	
	Soft Serve Certification Fee	1,000	560	-44.00%	
	Health Re-Inspection Fees	200	200	0.00%	
	Vacuum Truck Permits	2,500	2,500	0.00%	
	Tattoo Permits	5,500	7,000	27.27%	
	Tattoo Artist License Fee	5,000	9,000	80.00%	
	Private Insurance Revenue	42,500	51,000	20.00%	
	Lodging Permits	7,025	7,025	0.00%	
	Burglar Alarm Permits	85,000	85,000	0.00%	
	Fire Alarm Permits	200	200	0.00%	
	Commercial Fire Insp Fees	52,000	52,000	0.00%	
	Fireworks Permits	600	600	0.00%	
	Building Permits	360,000	400,000	11.11%	
	Electrical Permits	75,000	85,000	13.33%	
	Escavation Permits	2,625	2,625	0.00%	
	Plumbing Permits	212,000	200,000	-5.66%	
	Network Node Permit Revenue	-	12,000	0.00%	
	Pier Inspection Fee	14,000	15,000	7.14%	
	Street Closure Permit	2,000	2,000	0.00%	
	Driveway Appr-Curb/Gutter Fees	2,000	2,000	0.00%	
	Utility Excavation Fees	500	500	0.00%	
	Sale of Map Books	50	-	-100.00%	
		Misc Licenses and Permits	19,600	20,500	4.59%

City of Wichita Falls  
**General Fund - Fund 100**  
Revenue Detail

Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	% Change Adopted
	Library Fines	27,000	24,300	-10.00%
	Library Lost Materials	10,000	7,300	-27.00%
	Police Restitutions	3,000	3,000	0.00%
	Police - County Arrest Fees	3,000	3,000	0.00%
	Unclaimed/Confiscated Property	22,000	22,000	0.00%
	Medicaid-Lab Reimbursement	1,200	-	-100.00%
	Contribution-4A Sales Tax Corp	170,937	184,678	8.04%
	Contribution-4B Sales Tax Corp	10,000	10,000	0.00%
	MLK Center Rent	1,300	1,300	0.00%
	Lucy Park Concessions	4,500	4,500	0.00%
	Baseball Park Rental	1,000	2,000	100.00%
	Log Cabin Rental	20,000	25,000	25.00%
	Park Pavilion Rental	600	600	0.00%
	RV Park Rental	12,000	10,000	-16.67%
	Lake Arrowhead Leases	190,282	250,000	31.38%
	Lake Kickapoo Leases	147,377	183,000	24.17%
	Property Lease	5,000	5,000	0.00%
	Hunting Leases	30,000	26,907	-10.31%
	Communication Tower Lease Rev	19,200	21,200	10.42%
	Concessions-Vending	5,500	5,500	0.00%
	Concessions-Other	22,000	22,000	0.00%
	Office Space Rental	39,405	39,405	0.00%
	Other Rents and Concessions	-	500	0.00%
	Interest-Mowing	10,000	8,500	-15.00%
	Sale of Junk	22,000	22,000	0.00%
	Plans & Specs Sales	500	250	-50.00%
	Traffic Signs Sales	2,000	2,000	0.00%
	Miscellaneous Sales	400	800	100.00%
	Summer Day Camp	34,000	32,000	-5.88%
	General Rec Classes-Sr Zone	-	60,000	0.00%
	Recreation and Tournament Fees	100,000	100,000	0.00%
	General Recreation Classes	120,000	60,000	-50.00%
	Fees for Signs on ROW	7,000	7,000	0.00%
	Property Sales	65,000	60,000	-7.69%
	Reimbursemt-Pr Years Expense	50,000	47,634	-4.73%
	Reimbursement-Current Yr Exp.	56,000	56,000	0.00%
		<b>78,024,330</b>	<b>83,062,274</b>	<b>6.46%</b>

**Revenue Summary by Department**  
General Fund

Department	FY 2018-19	2018-19 Revised	FY 2019-20 Adopted	% Change	% Change
	Adopted Budget	Budget	Budget	Adopted	Revised
Animal Services	138,207	138,207	128,550	-6.99%	-6.99%
Business Park Maint & 1000 5th	120,937	120,937	134,678	11.36%	11.36%
City Clerk Department	13,000	13,000	13,500	3.85%	3.85%
Engineering	3,050	3,050	2,750	-9.84%	-9.84%
Gen Environmental Health	399,216	399,216	397,986	-0.31%	-0.31%
Gen Municipal Court Operations	2,635,000	2,635,000	2,675,000	1.52%	1.52%
General City Cemetary	80,000	80,000	65,000	-18.75%	-18.75%
General City Fire	52,800	52,800	52,800	0.00%	0.00%
General City Nursing	183,536	183,536	208,773	13.75%	13.75%
General City Park Maintenance	32,600	32,600	35,600	9.20%	9.20%
General City Planning	21,545	21,545	20,800	-3.46%	-3.46%
General City Police	309,000	309,000	309,000	0.00%	0.00%
General City Recreation	324,500	324,500	288,500	-11.09%	-11.09%
General Library Operations	37,600	37,600	32,350	-13.96%	-13.96%
General MLK Center Operations	1,300	1,300	1,300	0.00%	0.00%
General Property Management	97,200	97,200	92,700	-4.63%	-4.63%
General Traffic Engineering	55,306	55,306	55,306	0.00%	0.00%
Health Administration	180,500	180,500	175,400	-2.83%	-2.83%
Inspection	661,175	661,175	711,175	7.56%	7.56%
Lab Water Pollution	27,000	27,000	25,800	-4.44%	-4.44%
Lake Lot Administration	386,159	386,159	479,907	24.28%	24.28%
Non Departmental	72,264,699	72,264,699	77,155,399	6.77%	6.77%
<b>Grand Total</b>	<b>78,024,330</b>	<b>78,024,330</b>	<b>83,062,274</b>	<b>6.46%</b>	<b>6.46%</b>

## Expenditure Summary by Department General Fund

Department	Sum of FY 2018-19	Sum of FY 2018-19	Sum of FY 2019-20	% Change	% Change
	Adopted Budget	Revised Budget	Adopted Budget	Adopted	Revised
Accounting and Finance	597,765	597,765	691,930	15.75%	15.75%
Animal Services	1,021,946	1,021,946	1,091,041	6.76%	6.76%
Building Maintenance Services	2,334,607	2,594,953	2,756,497	18.07%	6.23%
Business Park Maint & 1000 5th	264,241	264,241	347,074	31.35%	31.35%
City Clerk Department	190,096	190,096	205,792	8.26%	8.26%
City Lot Mowing Program	159,844	159,844	170,200	6.48%	6.48%
City Manager	772,693	772,693	719,944	-6.83%	-6.83%
Engineering	1,589,696	1,589,696	1,588,105	-0.10%	-0.10%
Gen Environmental Health	809,829	809,829	840,751	3.82%	3.82%
Gen Municipal Court Operations	886,664	902,009	941,170	6.15%	4.34%
General City Cemetary	275,217	275,217	281,741	2.37%	2.37%
General City Fire	16,394,263	16,432,108	17,723,212	8.11%	7.86%
General City Nursing	674,731	674,731	724,946	7.44%	7.44%
General City Park Maintenance	3,723,701	3,724,670	3,680,842	-1.15%	-1.18%
General City Planning	506,223	506,650	589,493	16.45%	16.35%
General City Police	25,279,872	25,279,872	27,084,229	7.14%	7.14%
General City Recreation	1,433,807	1,448,372	1,484,074	3.51%	2.47%
General Library Operations	1,603,669	1,609,669	1,668,749	4.06%	3.67%
General MLK Center Operations	126,077	126,077	133,587	5.96%	5.96%
General Property Management	312,158	312,158	344,210	10.27%	10.27%
General Public Information	169,458	169,458	184,581	8.92%	8.92%
General Traffic Engineering	1,968,377	5,007,872	2,139,584	8.70%	-57.28%
Health Administration	753,598	753,598	772,742	2.54%	2.54%
Human Resources	760,866	760,866	893,879	17.48%	17.48%
Inspection	1,334,751	1,339,833	1,528,895	14.55%	14.11%
Lab Water Pollution	225,520	225,520	242,548	7.55%	7.55%
Lake Lot Administration	149,068	149,068	163,574	9.73%	9.73%
Legal Department	858,786	858,786	933,453	8.69%	8.69%
Mayor and City Council	81,424	81,424	66,102	-18.82%	-18.82%
Non Departmental	6,301,959	6,301,959	6,376,051	1.18%	1.18%
Purchasing	156,418	156,418	165,021	5.50%	5.50%
Street Maintenance	6,174,362	6,588,799	6,394,602	3.57%	-2.95%
Training Center/Radio Comm	132,650	132,650	133,650	0.75%	0.75%
<b>Grand Total</b>	<b>78,024,336</b>	<b>81,818,847</b>	<b>83,062,273</b>	<b>6.46%</b>	<b>1.52%</b>

City of Wichita Falls  
**Federal Grants – Adopted Budget**  
Revenue Summary by Grant Organization

Grant Name	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
<b>Federal Grants</b>			
Bioterrorism Grt -	-		0.00%
BJA Grant 2014	-		0.00%
CDBG Arc of WF Project		37,584	100.00%
CDBG Area Food Bank Proj		7,480	100.00%
CDBG Child Care Ctr Operations	129,559	130,362	0.62%
CDBG Child Care Ren	26,280	15,000	-42.92%
CDBG Christmas In April	75,000	100,000	33.33%
CDBG Code Enforcement	60,000	91,138	51.90%
CDBG Delivery Costs	30,000	30,474	1.58%
CDBG Demolition	249,999	260,181	4.07%
CDBG East Lynwood Bldg Const	96,176	-	-100.00%
CDBG Emergency Repair	130,000	100,000	-23.08%
CDBG First Step Inc.Rehab	25,000	26,942	7.77%
CDBG Grant Management	246,779	251,517	1.92%
CDBG Job Training	100,000	-	-100.00%
CDBG Nth Central Tx Comm Hlth	54,000	57,598	6.66%
CDBG Park Improvements	118,740	-	-100.00%
CDBG Senior Citizens MOW	55,525	55,870	0.62%
CDBG Transit Bus Shelters	-	12,400	100.00%
Community Clinical Linkage Grt	136,364	127,258	-6.68%
Community Rural Health	149,022	135,703	-8.94%
Comprehensiv Cancer Contr Prog	100,001	105,663	5.66%
Diabetes Ed Program Tier 2	251,400	234,344	-6.78%
Emergency Mgt Asst Grant	111,538	116,470	4.42%
Enhanced Mobility Seniors/Disa	-	-	0.00%
Head Start- Bldg Entry Awning	6,839	-	-100.00%
HIV Prevention	-	-	0.00%
HOME Administration	69,389	39,168	-43.55%
HOME Program	328,876	352,698	7.24%
Immunization Grant Program	264,926	264,166	-0.29%
InfectiousDisease Ctl - Ebola	83,468	84,912	1.73%
Minor Repair	70,000	165,000	135.71%
PHEP Cooperative Agreement	-	-	0.00%
Police Traffic Enforcement Grt	-	-	0.00%
Section 8 Housing Voucher	3,814,649	3,987,877	4.54%
State R.A.M.P. Grt - Kick Air	-	-	0.00%
State R.A.M.P. Grt-Mun Airp	-	-	0.00%
TB Prevention & Control-(Fed)	-	-	0.00%
Transit Main Facility State Fd	-	-	0.00%
Transportation Planning Grant	243,100	294,046	20.96%
Tuberculosis Grant	76,341	75,083	-1.65%
TX Healthy Communities	50,000	100,000	100.00%
WIC Grant	697,312	713,713	2.35%
<b>Grand Total</b>	<b>7,850,283</b>	<b>7,972,646</b>	<b>1.56%</b>

City of Wichita Falls  
**Federal Grants – Adopted Budget**  
Expenditure Summary by Grant Organization

Grant Name	FY 2018-19 Adopted Budget	2018-19 Revised Budget	FY 2019-20 Adopted
<b>Federal Grants</b>			
CDBG Arc of WF Project	-	37,584	100.00%
CDBG Area Food Bank Proj	-	7,480	100.00%
CDBG Child Care Ctr Operations	129,559	130,362	0.00%
CDBG Child Care Ren	26,280	15,000	0.00%
CDBG Christmas In April	75,000	100,000	33.33%
CDBG Code Enforcement	60,000	91,138	51.90%
CDBG Delivery Costs	30,000	30,474	1.58%
CDBG Demolition	249,999	260,181	4.07%
CDBG East Lynwood Bldg Const	96,176	-	-100.00%
CDBG Emergency Repair	130,000	100,000	-23.08%
CDBG First Step Inc.Rehab	25,000	26,942	7.77%
CDBG Grant Management	246,779	251,517	1.92%
CDBG Job Training	100,000	-	-100.00%
CDBG Nth Central Tx Comm Hlth	54,000	57,598	6.66%
CDBG Park Improvements	118,740	-	-100.00%
CDBG Senior Citizens MOW	55,525	55,870	0.62%
CDBG Transit Bus Shelters	-	12,400	100.00%
Community Clinical Linkage Grt	136,364	127,258	-6.68%
Community Rural Health	149,022	135,703	-8.94%
Comprehensiv Cancer Contr Prog	100,001	105,663	5.66%
Diabetes Ed Program Tier 2	251,400	234,344	-6.78%
Emergency Mgt Asst Grant	111,538	116,470	4.42%
Head Start- Bldg Entry Awning	6,839	-	-100.00%
HOME Administration	69,389	39,168	-43.55%
HOME Program	328,876	352,698	7.24%
Immunization Grant Program	264,926	264,166	-0.29%
InfectiousDisease Ctl - Ebola	83,468	84,912	1.73%
Minor Repair	70,000	165,000	135.71%
Section 8 Housing Voucher	3,814,649	3,987,877	4.54%
Transportation Planning Grant	243,100	294,046	20.96%
Tuberculosis Grant	76,341	75,083	-1.65%
TX Healthy Communities	50,000	100,000	100.00%
WIC Grant	697,312	713,713	2.35%
<b>Grand Total</b>	<b>7,850,283</b>	<b>7,972,646</b>	<b>1.56%</b>

City of Wichita Falls  
**Federal Grants – Adopted Budget**  
 Grants by Fund

Fund Description	Grant	Sum of FY 2018-19 Adopted Budget	Sum of FY 2019-20 Adopted Budget	% Change Adopted
Bureau of Justice Assistance	BJA Grant 2014	-	-	
CDBG	CDBG Arc of WF Project	-	37,584	100.00%
	CDBG Area Food Bank Proj	-	7,480	100.00%
	CDBG Child Care Ctr Operations	129,559	130,362	0.62%
	CDBG Child Care Ren	26,280	15,000	-42.92%
	CDBG Christmas In April	75,000	100,000	33.33%
	CDBG Code Enforcement	60,000	91,138	51.90%
	CDBG Delivery Costs	30,000	30,474	1.58%
	CDBG Demolition	249,999	260,181	4.07%
	CDBG East Lynwood Bldg Const	96,176	-	-100.00%
	CDBG Emergency Repair	130,000	100,000	-23.08%
	CDBG First Step Inc.Rehab	25,000	26,942	7.77%
	CDBG Grant Management	246,779	251,517	1.92%
	CDBG Job Training	100,000	-	-100.00%
	CDBG Nth Central Tx Comm Hlth	54,000	57,598	6.66%
	CDBG Park Improvements	118,740	-	-100.00%
	CDBG Senior Citizens MOW	55,525	55,870	0.62%
	CDBG Transit Bus Shelters	-	12,400	100.00%
	Head Start- Bldg Entry Awning	6,839	-	-100.00%
	Minor Repair	70,000	165,000	135.71%
Community and Rural Health	Community Rural Health	149,022	135,703	-8.94%
Community Clinical Linkage Grt	Community Clinical Linkage Grt	136,364	127,258	-6.68%
Comprehensive Cancer Ctl Prog	Comprehensiv Cancer Contr Prog	100,001	105,663	5.66%
DIAB-CDEPT2 Com Diabe Ed Tier2	Diabetes Ed Program Tier 2	251,400	234,344	-6.78%
Emergency Mgt Assistance	Emergency Mgt Asst Grant	111,538	116,470	4.42%
Hlth Promo/Chronic Dis Prev	TX Healthy Communities	50,000	100,000	100.00%
HOME	HOME Administration	69,389	39,168	-43.55%
	HOME Program	328,876	352,698	7.24%
IDCU/SUREB Infect Diseas/Ebola	InfectiousDisease Ctl - Ebola	83,468	84,912	1.73%
Immunization	Immunization Grant Program	264,926	264,166	-0.29%
Section 8 Voucher	Section 8 Housing Voucher	3,814,649	3,987,877	4.54%
	Tuberculosis Grant	76,341	75,083	-1.65%
Unified Planning Work Program	Transportation Planning Grant	243,100	294,046	20.96%
Women Infants and Children	WIC Grant	697,312	713,713	2.35%
<b>Grand Total</b>		<b>7,850,283</b>	<b>7,972,646</b>	<b>1.56%</b>

City of Wichita Falls  
**Hotel/Motel Fund – Adopted Budget**  
 Revenue & Expenditure Summary

Revenue Category	FY 2018-19 Adopted Budget	FY 2019-20 Preliminary Budget	% Change Adopted
Other Misc. Revenues	1,880,000	2,000,000	6.38%
<b>Grand Total</b>	<b>1,880,000</b>	<b>2,000,000</b>	<b>6.38%</b>

Expense Category	FY 2018-19 Adopted Budget	FY 2019-20 Preliminary Budget	% Change Adopted
Contract-Arts Commission	86,500	86,500	0.00%
Contract-Other Agencies	11,000	11,000	0.00%
Oper Transfer-Other	1,782,510	1,902,500	6.73%
<b>Grand Total</b>	<b>1,880,010</b>	<b>2,000,000</b>	<b>6.38%</b>

Revenue & Expenditure Detail

Fund	Detail Description	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Hotel/Motel Tax Fund	Taxes	1,880,000	2,000,000	6.38%
<b>Grand Total</b>		<b>1,880,000</b>	<b>2,000,000</b>	<b>6.38%</b>

Fund	Detail Description	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Hotel/Motel Tax Fund	Insurance & Contract Expense	97,500	99,000	1.54%
	Other Financing Uses	1,782,510	1,901,000	6.65%
<b>Grand Total</b>		<b>1,880,010</b>	<b>2,000,000</b>	<b>6.38%</b>

City of Wichita Falls  
**Debt Service Fund – Adopted Budget**  
 Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Debt Service Fund	Contributions	1,881,331	1,882,945	0.09%
	Operating Transfers In	1,894,955	1,840,065	-2.90%
	Taxes	2,137,408	2,203,104	3.07%
<b>Grand Total</b>		<b>5,913,694</b>	<b>5,926,114</b>	<b>0.21%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Debt Service Fund	Debt Expenditures	5,913,694	5,926,114	0.21%
<b>Grand Total</b>		<b>5,913,694</b>	<b>5,926,114</b>	<b>0.21%</b>

City of Wichita Falls  
**Debt Service Fund – Adopted Budget**  
 Revenue & Expenditure Detail

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
General City Debt Service	Contributions-G.O. Debt Svc Fd	1,881,331	1,882,945	0.09%
	Operating Transfers In	1,894,955	1,840,065	-2.90%
	Ad Valorem Tax Revenues	2,137,408	2,203,104	3.07%
<b>Grand Total</b>		<b>5,913,694</b>	<b>5,926,114</b>	<b>0.21%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
General City Debt Service	Paying Agent Fees	7,500	10,000	33.33%
	Bond Principal Payments	3,961,660	4,045,000	2.10%
	Bond Interest Payments	1,944,534	1,871,114	-3.78%
<b>Grand Total</b>		<b>5,913,694</b>	<b>5,926,114</b>	<b>0.21%</b>

Additional, detailed information about the City’s Debt Service and Bond Schedules are available in the City’s Comprehensive Annual Financial Report. This annually audited report is available on the City’s website and/or a copy may be requested in person at City Hall.

City of Wichita Falls  
**Regional Airport Fund – Adopted Budget**  
Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Regional Airport Fund	Service Charges	365,000	380,000	4.11%
	Misc. Revenues	835,188	827,581	-0.91%
	Operating Transfers In	181,816	235,122	29.32%
<b>Grand Total</b>		<b>1,382,004</b>	<b>1,442,703</b>	<b>4.39%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Regional Airport Fund	Personnel Services	202,604	232,693	14.85%
	Supplies	8,250	14,200	72.12%
	Maintenance	48,162	61,602	27.91%
	Insurance & Contract Expense	25,000	25,000	0.00%
	Other Expenditures	264,625	260,853	-1.43%
	Other Financing Uses	668,829	673,029	0.63%
	Utility & Other Services	164,534	175,326	6.56%
<b>Grand Total</b>		<b>1,382,004</b>	<b>1,442,703</b>	<b>4.39%</b>

City of Wichita Falls  
**Regional Airport Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19	FY 2019-20	% Change
			Adopted Budget	Adopted Budget	Adopted
Regional Airport Fund	Service Charges	Airport Customer Facility Fees	195,000	\$ 205,000	5.13%
		Airport Passenger Facility Fee	170,000	\$ 175,000	2.94%
	Misc. Revenues	Advertising Sales	10,000	\$ 5,000	-50.00%
		Airport Charter Flight Revenue	42,000	\$ 42,000	0.00%
		Airport Concessions	240,000	\$ 240,000	0.00%
		Airport Fuel Surcharge	15,000	\$ 15,000	0.00%
		Concessions-Vending	20,500	\$ 17,894	-12.71%
		Ground Lease Rent	23,334	\$ 23,334	0.00%
		Hangar Rentals	30,135	\$ 30,135	0.00%
		Interest-Texpool Fund	446	\$ 446	0.00%
		Landing Fees	10,000	\$ 10,000	0.00%
		Other Airport Rentals	80,400	\$ 80,400	0.00%
		Other Miscellaneous Revenue	10,000	\$ 10,000	0.00%
		Parking Meter Revenue	200,000	\$ 200,000	0.00%
		Terminal Office Rent	153,373	\$ 153,372	0.00%
	Operating Transfers In	Operating Transfers In	181,816	\$ 235,122	29.32%
<b>Grand Total</b>			<b>1,382,004</b>	<b>\$ 1,442,703</b>	<b>4.39%</b>

City of Wichita Falls  
**Regional Airport Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19	FY 2019-20	% Change	
			Adopted Budget	Adopted Budget	Adopted	
Regional Airport Fund	Personnel Services	Salaries - Clerical	32,964	\$ 59,607	80.82%	
		Pool Operational	43,866	\$ 45,890	4.61%	
		Stability Pay	688	\$ 2,420	251.74%	
		Cell Phone Allowance	1,080	\$ 1,080	0.00%	
		FICA	12,447	\$ 14,655	17.74%	
		TMRS Retirement	11,078	\$ 11,405	2.95%	
		Disability Insurance Contrib	99	\$ 89	-10.10%	
		Health Insurance Contributions	13,880	\$ 8,410	-39.41%	
		Life Insurance Contribution	74	\$ 115	55.41%	
		Salaries - Supervision	41,144	\$ 43,013	4.54%	
		Salaries-Operational	43,784	\$ 44,509	1.66%	
		Terminal Pay	1,500	\$ 1,500	0.00%	
		Supplies	Supplies-Clothing and Uniforms	1,000	\$ 4,000	300.00%
	Supplies-Concession		1,050	\$ 1,500	42.86%	
	Supplies-Janitorial		200	\$ 400	100.00%	
	Supplies-Minor Tools & Equip		700	\$ 2,300	228.57%	
	Supplies-Office		2,000	\$ 2,000	0.00%	
	Supplies-Other		3,300	\$ 4,000	21.21%	
	Maintenance	Maint-Airport	28,539	\$ 39,326	37.80%	
		Maint-Buildings	8,699	\$ 11,349	30.46%	
		Maint-Heating/Cooling Systems	3,124	\$ 3,127	0.10%	
		Maint-PC Hardware	7,800	\$ 7,800	0.00%	
	Utility & Other Services	Services-Advertising	6,000	\$ 10,000	66.67%	
		Services-Audit	9,920	\$ 9,920	0.00%	
		Services-Bank	16,654	\$ 23,914	43.59%	
		Services-Binding/Printing	500	\$ 500	0.00%	
		Services-Cable TV	2,000	\$ 2,000	0.00%	
		Services-Central Garage	3,931	\$ 4,959	26.15%	
		Services-Elec Airport Conces	4,000	\$ 4,000	0.00%	
		Services-Electricity	83,153	\$ 81,657	-1.80%	
		Services-Employee Physicals	600	\$ 600	0.00%	
		Services-Gas	25,000	\$ 25,000	0.00%	
		Services-Other Miscellaneous	1,000	\$ 1,000	0.00%	
		Services-Other Professional	400	\$ 400	0.00%	
		Services-Telephone	3,076	\$ 3,076	0.00%	
		Services-Wtr/Sewer/Sanitation	5,300	\$ 5,300	0.00%	
		Service-Wireless PhoneAircards	3,000	\$ 3,000	0.00%	
		Insurance & Contract	Insurance Expense	25,000	\$ 25,000	0.00%
	Other Expenditures	Administrative Overhead	143,537	\$ 135,684	-5.47%	
		Boards/Local Meetings	250	\$ 250	0.00%	
		Data Processing Services	20,210	\$ 20,427	1.07%	
		Education Registration	1,500	\$ 1,500	0.00%	
		Lease Payments	1,000	\$ 1,000	0.00%	
		Matching Contributions	38,000	\$ 40,464	6.48%	
		Memberships	900	\$ 900	0.00%	
		Postage/Freight	400	\$ 400	0.00%	
		Public Relation/Promo	6,000	\$ 6,000	0.00%	
		Rent-Land/Structures	49,828	\$ 49,828	0.00%	
		Travel Expenses	3,000	\$ 4,400	46.67%	
		Other Financing Uses	Oper Transfer-Other	668,829	\$ 673,029	0.63%
		<b>Grand Total</b>			<b>1,382,004</b>	<b>\$ 1,442,703</b>

City of Wichita Falls  
**Kickapoo Airport Fund – Adopted Budget**  
Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Kickapoo Airport Fund	Interest Earnings	500	500	0.00%
	Misc. Revenue	2,000	14,744	637.20%
	Other Misc. Revenues	1,066,585	1,024,839	-3.91%
	Service Charges	120	120	0.00%
<b>Grand Total</b>		<b>1,069,205</b>	<b>1,040,203</b>	<b>-2.71%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Kickapoo Airport Fund	Personnel Services	296,378	294,051	-0.79%
	Supplies	518,752	502,930	-3.05%
	Maintenance	11,970	16,970	41.77%
	Services	107,544	97,695	-9.16%
	Capital Improvements	15,000	22,500	50.00%
	Insurance/Contracts	24,636	24,000	-2.58%
	Other	94,924	82,057	-13.56%
<b>Grand Total</b>		<b>1,069,204</b>	<b>1,040,203</b>	<b>-2.71%</b>

City of Wichita Falls  
**Kickapoo Airport Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted	
Kickapoo Airport Fund	Interest Earnings	Interest-Texpool Fund	500	500	0.00%	
	Interest Earnings Total		500	500	0.00%	
	Misc. Revenue	Other Miscellaneous Revenue	2,000	14,744	637.20%	
	Misc. Revenue Total		2,000	14,744	637.20%	
	Other Misc. Revenues	Airport Concessions		100	100	0.00%
		Concessions-Vending		300	300	0.00%
		Ground Lease Rent		106,380	109,571	3.00%
		Hangar Rentals		110,640	113,960	3.00%
		Kickapoo Fuel & Oil Gross Sale		827,765	779,508	-5.83%
		Kickapoo Maps Pilot Gr Sales		3,600	3,600	0.00%
		Kickapoo Test Center Profit		13,000	13,000	0.00%
		Terminal Office Rent		4,800	4,800	0.00%
	Other Misc. Revenues Total		1,066,585	1,024,839	-3.91%	
	Service Charges	Late Payment Charges	120	120	0.00%	
	Service Charges Total		120	120	0.00%	
<b>Grand Total</b>			<b>1,069,205</b>	<b>1,040,203</b>	<b>-2.71%</b>	

City of Wichita Falls  
**Kickapoo Airport Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted		
Kickapoo Airport Fund	Personnel Services	Cell Phone Allowance	360	360	0.00%		
		Pool Operational	60,502	49,636	-17.96%		
		Overtime	-	1,020	100.00%		
		Stability Pay	2,833	3,630	28.13%		
		FICA	16,792	12,174	-27.50%		
		TMRS Retirement	20,292	31,657	100.00%		
		Disability Insurance Contrib	181	160	-11.60%		
		Health Insurance Contributions	38,170	30,681	-19.62%		
		Life Insurance Contribution	135	210	55.56%		
		Salaries - Supervision	26,760	28,676	7.16%		
		Salaries-Operational	128,853	134,347	4.26%		
		Terminal Pay	1,500	1,500	0.00%		
		<b>Personnel Services Total</b>			<b>296,378</b>	<b>294,051</b>	<b>-0.79%</b>
		Supplies	Supplies-Botanical/Agriculture	1,000	1,000	0.00%	
			Supplies-Catering Food	200	200	0.00%	
			Supplies-Clothing and Uniforms	3,000	2,000	-33.33%	
	Supplies-Concession		1,700	2,000	17.65%		
	Supplies-Janitorial		1,000	1,250	25.00%		
	Supplies-Kickapoo Fuel&Oil-CGS		501,727	487,655	-2.80%		
	Supplies-Kickapoo Maps/Pil-CGS		3,600	3,600	0.00%		
	Supplies-Minor Tools and Equip		4,325	2,525	-41.62%		
	Supplies-Office		1,200	1,500	25.00%		
	Supplies-Other		1,000	1,200	20.00%		
	<b>Supplies Total</b>			<b>518,752</b>	<b>502,930</b>	<b>-3.05%</b>	
	Maintenance	Maint-Buildings	2,520	4,020	59.52%		
		Maint-Heating/Cooling Systems	1,500	1,500	0.00%		
		Maint-Machine/Tools/Implements	500	1,500	200.00%		
		Maint-Other Buildings	3,000	6,500	116.67%		
		Maint-PC Hardware	2,500	2,500	0.00%		
		Maint-Radios	1,950	950	-51.28%		
	<b>Maintenance Total</b>			<b>11,970</b>	<b>16,970</b>	<b>41.77%</b>	
	Services	Services-Advertising	1,750	1,550	-11.43%		
		Services-Audit	668	668	0.00%		
		Services-Bank	13,500	16,000	18.52%		
		Services-Binding/Printing	100	100	0.00%		
		Services-Central Garage	49,624	38,175	-23.07%		
		Services-Elect Airport Hangar	10,000	10,000	0.00%		
Services-Electricity		15,000	12,000	-20.00%			
Services-Employee Physicals		2,000	2,000	0.00%			
Services-Gas		1,500	3,100	106.67%			
Services-Other Miscellaneous		800	1,000	25.00%			
Services-Other Professional		1,000	1,000	0.00%			
Services-Telephone		8,802	8,802	0.00%			
Services-Wtr/Sewer/Sanitation		1,500	2,000	33.33%			
Service-Wireless PhoneAircards		1,300	1,300	0.00%			
<b>Services Total</b>			<b>107,544</b>	<b>97,695</b>	<b>-9.16%</b>		

City of Wichita Falls  
**Kickapoo Airport Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
	Capital	Motor Vehicles	15,000	22,500	50.00%
	Capital Total		15,000	22,500	50.00%
	Insurance/Contracts	Claims and Settlements	1,000	1,000	0.00%
		Insurance Expense	23,000	23,000	0.00%
		Worker's Compensation	636	-	-100.00%
	Insurance/Contracts Total		24,636	24,000	-2.58%
	Other	Administrative Overhead	32,982	32,034	-2.87%
		Boards/Local Meetings	300	300	0.00%
		Data Processing Services	18,292	18,173	-0.65%
		Education Registration	1,500	1,500	0.00%
		Lease Payments	1,850	1,850	0.00%
		Matching Contributions	35,000	24,000	-31.43%
		Memberships	300	300	0.00%
		Postage/Freight	500	500	0.00%
		Public Relation/Promo	2,000	1,000	-50.00%
		Travel Expenses	2,200	2,400	9.09%
	Other Total		94,924	82,057	-13.56%
<b>Grand Total</b>			<b>1,069,204</b>	<b>1,040,203</b>	<b>-2.71%</b>

City of Wichita Falls  
**Multi-Purpose Events Center Fund – Adopted Budget**  
Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Multi-Purpose Events Ctr Fund	Misc. Revenue	1,197,577	1,289,702	7.69%
	Other Funds Transfer In	2,154,857	2,101,685	-2.47%
	Other Misc. Revenues	85,000	35,000	-58.82%
<b>Grand Total</b>		<b>3,437,434</b>	<b>3,426,387</b>	<b>-0.32%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Multi-Purpose Events Ctr Fund	Personnel Services	275,405	326,603	18.59%
	Supplies	37,258	33,447	-10.23%
	Maintenance	2,644	1,400	-47.05%
	Services	2,767,048	2,691,311	-2.74%
	Debt Expenditure	229,719	241,769	5.25%
	Insurance/Contracts	45,000	55,317	22.93%
	Other	80,360	76,540	-4.75%
<b>Grand Total</b>		<b>3,437,434</b>	<b>3,426,387</b>	<b>-0.32%</b>

City of Wichita Falls  
**Multi-Purpose Events Center Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Multi-Purpose Events Ctr Fund	Misc. Revenue	Other Miscellaneous Revenue	1,197,577	1,289,702	7.69%
	Other Funds Transfer In	Operating Transfers In	2,154,857	2,101,685	-2.47%
	Other Misc. Revenues	Contribution-4B Sales Tax Corp	-	35,000	100.00%
		Contributions-MPEC Private Bal	85,000	-	-100.00%
<b>Grand Total</b>			<b>3,437,434</b>	<b>3,426,387</b>	<b>-0.32%</b>

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Multi-Purpose Events Ctr Fund	Personnel Services	Salaries - Clerical	-	25,948	100.00%
		Overtime	2,060	2,040	-0.97%
		Stability Pay	1,348	1,760	30.56%
		Cell Phone Allowance	720	720	0.00%
		FICA	14,956	17,964	20.11%
		Disability Insurance Contrib	226	38	100.00%
		Health Insurance Contributions	34,700	15,200	-56.20%
		HSA Contributions-Employer	-	504	100.00%
		Life Insurance Contribution	169	305	80.47%
		Salaries - Supervision	78,950	102,000	29.20%
		Salaries-Operational	114,412	125,705	9.87%
		Terminal Pay	2,900	2,500	-13.79%
			TMRS Retirement	24,964	31,919
	Supplies	Supplies-Minor Furniture	2,958	-	-100.00%
		Supplies-Motor Vehicle Fuel	1,200	1,200	0.00%
		Supplies-Office	3,000	3,500	16.67%
		Supplies-PC Software	-	393	100.00%
		Supplies-Personal Computers	2,750	-	-100.00%
		Supplies-Promotional	18,000	18,000	0.00%
		Supplies-System Software	9,350	10,354	10.74%
	Maintenance	Maint-Motor Vehicles	1,300	1,400	7.69%
		Maint-PC Software	1,344	-	-100.00%
	Services	Services-Advertising	103,286	125,772	21.77%
		Services-Binding/Printing	14,000	18,500	32.14%
		Services-Convention/Committed	148,370	95,150	-35.87%
		Services-Other Professional	2,497,858	2,448,566	-1.97%
		Services-Telephone	2,622	3,247	23.83%
		Service-Wireless PhoneAircards	912	76	-91.67%
	Debt Expenditure	Bond Principal Payments	229,719	241,769	5.25%
	Insurance/Contracts	Insurance Expense	45,000	55,317	22.93%
	Other	Convention Sales Incentives	5,000	5,000	0.00%
		Education Registration	9,000	9,440	4.89%
		Lease Payments	2,100	2,100	0.00%
		Memberships	5,460	12,350	126.19%
		Postage/Freight	12,000	10,000	-16.67%
		Public Relation/Promo	11,000	11,000	0.00%
	Rent-Office	19,800	19,800	0.00%	
	Travel Expenses	16,000	6,850	-57.19%	
<b>Grand Total</b>			<b>3,437,434</b>	<b>3,426,387</b>	<b>-0.32%</b>

City of Wichita Falls  
**Transit Center Fund – Adopted Budget**  
 Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Transit Fund	Misc. Revenue	100	100	0.00%
	Other Funds Transfer In	20,229	124,705	516.47%
	Other Misc. Revenues	2,134,223	2,226,804	4.34%
	Service Charges	501,000	523,000	4.39%
<b>Grand Total</b>		<b>2,655,552</b>	<b>2,874,609</b>	<b>8.25%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Transit Fund	Personnel Services	1,289,746	1,479,939	14.75%
	Supplies	417,620	444,776	6.50%
	Maintenance	304,260	304,612	0.12%
	Services	70,289	87,764	24.86%
	Capital Improvements	425,500	400,000	-5.99%
	Insurance/Contracts	64,500	77,000	19.38%
	Other	83,636	80,518	-3.73%
<b>Grand Total</b>		<b>2,655,551</b>	<b>2,874,609</b>	<b>8.25%</b>

City of Wichita Falls  
**Transit Center Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted	
Transit Fund	Misc. Revenue	Cash Long and Short	100	100	0.00%	
	Other Funds Transfer In	Operating Transfers In	20,229	124,705	516.47%	
	Other Misc. Revenues	Concessions-Other		600	600	0.00%
		Concessions-Vending		2,600	2,600	0.00%
		Office Rental		4,000	4,000	0.00%
		Operating Grants-Current Year		2,127,023	2,219,604	4.35%
	Service Charges	Bus Passenger Fees		275,000	298,000	8.36%
		Greyhound Commissions		30,000	50,000	66.67%
		MSU Shuttle Route Fee		66,000	75,000	13.64%
		Transit Advertising Fees		130,000	100,000	-23.08%
<b>Grand Total</b>			<b>2,655,552</b>	<b>2,874,609</b>	<b>8.25%</b>	

City of Wichita Falls  
**Transit Center Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Transit Fund	Personnel Services	Salaries - Clerical	-	21,263	100.00%
		Pool Operational	135,960	102,580	-24.55%
		Overtime	36,050	37,367	3.65%
		Stability Pay	15,789	18,729	18.62%
		Cell Phone Allowance	1,080	720	-33.33%
		FICA	70,293	85,326	21.39%
		TMRS Retirement	100,390	151,800	100.00%
		Disability Insurance Contrib	856	825	-3.62%
		Health Insurance Contributions	192,153	193,327	100.00%
		Life Insurance Contribution	640	1,094	70.94%
		Pool Clerical	-	26,520	100.00%
		Salaries - Supervision	95,737	145,051	51.51%
		Salaries-Operational	637,298	691,837	8.56%
		Terminal Pay	3,500	3,500	0.00%
	Supplies	Supplies-Chemical	200	200	0.00%
		Supplies-Clothing and Uniforms	2,500	2,600	4.00%
		Supplies-Concession	650	700	7.69%
		Supplies-Medical/Drug	260	260	0.00%
		Supplies-Motor Vehicle	73,200	77,500	5.87%
		Supplies-Motor Vehicle Fuel	335,660	357,516	6.51%
		Supplies-Office	2,200	2,400	9.09%
		Supplies-Other	2,700	3,100	14.81%
	Maintenance	Supplies-PC Software	250	500	100.00%
		Maint-Buildings	8,300	8,400	1.20%
		Maint-Motor Vehicles	290,000	290,000	0.00%
		Maint-PC Hardware	250	250	0.00%
		Maint-PC Software	60	362	503.33%
		Maint-Radios	300	300	0.00%
		Maint-Systems Hardware	1,000	1,000	0.00%
	Maint-Systems Software	4,350	4,300	-1.15%	
	Services	Services-Advertising	500	450	-10.00%
		Services-Audit	2,874	3,296	14.68%
		Services-Bank	1,497	1,500	0.20%
		Services-Binding/Printing	6,800	2,000	-70.59%
		Services-Cable TV	892	1,062	19.00%
		Services-Electricity	17,523	19,123	9.13%
		Services-Employee Physicals	7,200	8,000	11.11%
		Services-Gas	13,000	13,000	0.00%
		Services-Other Professional	8,500	25,400	198.82%
		Services-Telephone	8,350	9,270	11.02%
		Services-Wtr/Sewer/Sanitation	1,761	2,600	47.64%
		Service-Wireless PhoneAircards	1,392	2,063	48.24%

City of Wichita Falls  
**Transit Center Fund – Adopted Budget**  
 Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
	Capital	Motor Vehicles	425,000	-	-100.00%
		Other Improvements	-	400,000	100.00%
		PC Computer Equipment	500	-	-100.00%
	Insurance/Contracts	Claims and Settlements	8,000	2,000	-75.00%
		General Liability Claims	26,000	36,000	38.46%
		Insurance Expense	2,500	4,000	60.00%
		Worker's Compensation	28,000	35,000	25.00%
	Other	Administrative Overhead	63,863	60,345	-5.51%
		Boards/Local Meetings	200	200	0.00%
		Data Processing Services	13,623	13,573	-0.37%
		Education Registration	550	1,000	81.82%
		Lease Payments	2,000	2,000	0.00%
		Memberships	450	450	0.00%
		Postage/Freight	350	350	0.00%
		Travel Expenses	2,600	2,600	0.00%
<b>Grand Total</b>			<b>2,655,551</b>	<b>2,874,609</b>	<b>8.25%</b>

City of Wichita Falls  
**Sanitation Fund – Adopted Budget**  
 Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19	FY 2019-20	% Change
		Adopted Budget	Adopted Budget	Adopted
Sanitation Fund	Service Charges	14,052,683	14,012,605	-0.29%
	Misc. Revenue	3,000	3,000	0.00%
	Interest Earnings	90,000	150,000	66.67%
	Other Misc. Revenues	-	6,000	100.00%
	Other Funds Transfer In	-	966,699	100.00%
<b>Grand Total</b>		<b>14,145,683</b>	<b>15,138,304</b>	<b>7.02%</b>

Expenditure	Detail	FY 2018-19	FY 2019-20	% Change
		Adopted Budget	Adopted Budget	Adopted
Sanitation Fund	Personnel Services	4,547,446	4,696,318	3.27%
	Supplies	306,672	310,803	1.35%
	Maintenance	210,300	203,860	-3.06%
	Services	5,019,734	5,052,421	
	Capital Improvements	1,993,500	2,699,922	
	Insurance/Contracts	83,400	110,900	
	Noncapital	6,000	6,000	0.00%
	Other	424,980	437,363	2.91%
	Transfers	1,603,651	1,620,717	1.06%
<b>Grand Total</b>		<b>14,195,683</b>	<b>15,138,304</b>	<b>6.64%</b>

City of Wichita Falls  
**Sanitation Fund – Adopted Budget**  
 Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Sanitation Fund	Interest Earnings	Interest-Logic Investment	90,000	150,000	66.67%
	Misc. Revenue	Other Miscellaneous Revenue	3,000	3,000	0.00%
	Other Funds Transfer In	Operating Transfers In	-	966,699	100.00%
	Other Misc. Revenues	Miscellaneous Sales	-	6,000	100.00%
	Service Charges	Landfill Fees	1,500,000	1,500,000	0.00%
		Recycle Container Fee - Com	20,000	20,000	0.00%
		Recycle Container Fees - Res	260,000	260,000	0.00%
		Resale of Labor	210,000	210,000	0.00%
		Sanitation Fees Commercial	5,414,985	5,398,413	-0.31%
		Sanitation Fees-Alley-Res	6,617,698	6,561,588	-0.85%
		Transfer Station Fees	30,000	62,604	108.68%
<b>Grand Total</b>			<b>14,145,683</b>	<b>15,138,304</b>	<b>7.02%</b>

City of Wichita Falls  
**Sanitation Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Sanitation Fund	Personnel Services	Salaries - Clerical	114,977	121,106	5.33%
		Overtime	103,000	105,060	2.00%
		Stability Pay	66,034	67,465	2.17%
		FICA	234,757	233,534	100.00%
		TMRS Retirement	387,847	474,936	22.45%
		Disability Insurance Contrib	3,456	3,080	-10.88%
		Health Insurance Contributions	736,595	693,740	-5.82%
		HSA Contributions-Employer	-	1,179	100.00%
		Life Insurance Contribution	2,593	4,145	59.85%
		Salaries - Supervision	144,300	154,416	7.01%
		Salaries-Operational	2,741,387	2,825,157	3.06%
		Terminal Pay	12,500	12,500	0.00%
		Supplies	Supplies-Botanical/Agriculture	1,400	1,400
	Supplies-Chemical		40,200	55,200	37.31%
	Supplies-Clothing and Uniforms		3,600	7,800	116.67%
	Supplies-Fencing		2,000	3,000	50.00%
	Supplies-Heating Fuel		10,000	10,000	0.00%
	Supplies-Linen		2,000	2,000	0.00%
	Supplies-Medical/Drug		300	300	0.00%
	Supplies-Minor Furniture		873	2,023	131.73%
	Supplies-Minor Office Tools/Eq		249	-	100.00%
	Supplies-Minor Tools and Equip		218,350	202,350	-7.33%
	Supplies-Motor Vehicle		4,600	4,600	100.00%
	Supplies-Office		4,250	4,250	0.00%
	Supplies-Other		18,850	17,880	-5.15%
	Maintenance	Maint-Buildings	63,000	53,460	-15.14%
		Maint-Heating/Cooling Systems	5,500	5,500	0.00%
		Maint-Instruments	14,500	12,000	-17.24%
		Maint-Machine/Tools/Implement	30,600	30,600	0.00%
		Maint-Other Equipment	8,500	7,500	-11.76%
		Maint-Other Improvements	10,000	15,000	50.00%
		Maint-Other Vehicles	7,000	8,600	22.86%
		Maint-Radios	700	700	0.00%
		Maint-Sanitation Offices	2,500	2,500	0.00%
		Maint-Walks/Drives/Parking Lot	68,000	68,000	0.00%

City of Wichita Falls  
**Sanitation Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
	Services	Services-Advertising	1,000	1,000	0.00%
		Services-Audit	1,401	1,414	0.93%
		Services-Bank	2,648	3,207	21.11%
		Services-Binding/Printing	6,000	6,000	0.00%
		Services-Central Garage	4,472,075	4,543,083	1.59%
		Services-Consulting	94,000	84,000	-10.64%
		Services-Electricity	29,135	29,135	0.00%
		Services-Employee Physicals	24,000	25,000	4.17%
		Services-Gas	750	750	0.00%
		Services-Other Miscellaneous	349,400	335,870	-3.87%
		Services-Other Professional	17,000	-	-100.00%
		Services-Telephone	8,762	9,808	11.94%
		Services-Tire Disposal	1,500	1,500	0.00%
		Services-Wtr/Sewer/Sanitation	6,759	4,550	-32.68%
		Service-Wireless PhoneAircards	5,304	7,104	33.94%
	Capital	Alleys	300,000	300,000	0.00%
		Instruments/Apparatus	8,000	-	-100.00%
		Machines/Tools/Implements	-	7,200	100.00%
		Motor Vehicles	1,188,000	1,287,222	8.35%
		Other Improvements	250,000	270,000	8.00%
		Other Machinery and Equipmen	247,500	835,500	237.58%
	Insurance/Contracts	Claims and Settlements	20,000	4,000	-80.00%
		General Liability Claims	25,000	55,000	100.00%
		Insurance Expense	2,400	3,400	41.67%
		Unemployment Compensation	2,000	500	-75.00%
		Worker's Compensation	34,000	48,000	41.18%
	Noncapital	Landscape/Trees/Shrubs	6,000	6,000	0.00%
	Other	Administration Fees	127,476	127,476	0.00%
		Administrative Overhead	205,875	216,239	5.03%
		Data Processing Services	62,450	64,019	2.51%
		Education Registration	4,750	5,700	20.00%
		Lease Payments	2,225	2,225	0.00%
		Memberships	500	500	0.00%
		Postage/Freight	3,950	3,950	0.00%
		Rent-Office	13,004	13,004	0.00%
		Travel Expenses	4,750	4,250	-10.53%
	Transfers	Oper Transfer-General	1,603,651	1,620,717	1.06%
<b>Grand Total</b>			<b>14,195,683</b>	<b>15,138,304</b>	<b>6.64%</b>

City of Wichita Falls  
**Water/Sewer Fund – Adopted Budget**  
 Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted	FY 2019-20 Adopted	% Change Adopted
Water and Sewer Fund	Service Charges	42,854,521	43,788,698	2.18%
	Interest Earnings	360,000	617,850	71.63%
	Other Funds Transfer In	-	4,184,000	100.00%
	Other Misc. Revenues	112,000	108,600	-3.04%
<b>Grand Total</b>		<b>43,326,521</b>	<b>48,699,148</b>	<b>12.40%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Water and Sewer Fund	Personnel Services	10,465,337	10,892,798	4.08%
	Supplies	2,608,889	2,994,388	14.78%
	Maintenance	1,841,521	1,900,305	3.19%
	Services	4,612,515	4,597,681	-0.32%
	Debt Expenditure	12,758,755	12,766,827	0.06%
	Capital Improvements	5,787,850	9,855,640	70.28%
	Insurance/Contracts	1,000,974	981,274	-1.97%
	Noncapital	3,000	4,300	43.33%
	Other	2,791,562	2,861,749	2.51%
	Transfers	1,741,119	1,844,186	5.92%
<b>Grand Total</b>		<b>43,611,522</b>	<b>48,699,148</b>	<b>11.67%</b>

City of Wichita Falls  
**Water/Sewer Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Water/Sewer Fund	Service Charges	Bad Check Collection	24,000	30,000	25.00%
		Coin Operated Water Sales	11,000	10,000	-9.09%
		Industrial Pre Treatment	40,000	30,000	-25.00%
		Late Payment Charges	400,000	400,000	0.00%
		Meter Damage Charges	4,500	6,500	44.44%
		Removal and Reinstall	2,000	2,000	0.00%
		Sewer Sales-City	1,500	2,500	66.67%
		Sewer Sales-Commercial	3,671,102	3,800,000	3.51%
		Sewer Sales-Contract	703,427	740,000	5.20%
		Sewer Sales-Residential	5,681,516	5,800,000	2.09%
		Sewer Tap Charges	3,000	3,000	0.00%
		Water Sales-City	15,000	23,000	53.33%
		Water Sales-Commercial	10,264,625	10,400,000	1.32%
		Water Sales-Contract	316,820	317,000	0.06%
		Water Sales-Irrigation-Com	49,570	80,000	61.39%
		Water Sales-Irrigation-Res	1,234,166	1,240,000	0.47%
		Water Sales-Residential	15,592,295	15,564,698	-0.18%
		Water Sales-Wholesale	4,200,000	4,700,000	11.90%
		Water Taps	140,000	140,000	0.00%
	Water Turn On/Off	500,000	500,000	0.00%	
	Interest Earnings	Interest-Logic	300,000	417,850	39.28%
		Interest-Other	60,000	200,000	233.33%
	Other Transfer In	Operating Transfers	-	4,184,000	100.00%
Other Misc.	Grazing Land Leases	50,000	46,600	-6.80%	
	Oil and Gas Leases	7,000	7,000	0.00%	
	Ringold Lease	35,000	35,000	0.00%	
	Sale of Junk	20,000	20,000	0.00%	
<b>Grand Total</b>			<b>43,326,521</b>	<b>48,699,148</b>	<b>12.40%</b>

City of Wichita Falls  
**Water/Sewer Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Water/Sewer Fund	Personnel Services	Salaries - Supervision	523,019	549,548	5.07%
		Salaries - Clerical	443,067	514,475	16.12%
		Salaries-Operational	5,675,242	5,921,252	4.33%
		Overtime	451,667	441,382	-2.28%
		Terminal Pay	42,000	42,000	0.00%
		Certification Pay	89,460	90,180	0.80%
		Stability Pay	130,803	139,521	100.00%
		Cell Phone Allowance	7,060	5,580	-20.96%
		FICA	548,413	534,130	-2.60%
		TMRS Retirement	919,949	1,110,929	20.76%
		Life Insurance	5,801	8,924	53.84%
		Disability Insurance	7,732	6,715	-13.15%
		Health Insurance	1,620,924	1,524,554	-5.95%
		HSA Contributions	-	3,608	100.00%
		Eye Glass Reimb.	200	-	-100.00%
	Supplies	Supplies-Motor Vehicle	100	100	0.00%
		Supplies-Mnr. Tools & Equi	36,070	35,370	-1.94%
		Supplies-Minor Furniture	7,616	20,572	170.12%
		Supplies-Office	67,740	69,265	2.25%
		Supplies-Photographic	1,040	1,100	5.77%
		Supplies-Medical/Drug	740	2,340	216.22%
		Supplies-Janitorial	1,500	1,500	0.00%
		Supplies-Chemical	2,016,503	2,356,815	16.88%
		Supplies-Lab	286,400	322,450	12.59%
		Supplies-Mechanical	39,885	38,790	-2.75%
		Supplies-Botanical/Ag.	2,135	1,700	-20.37%
		Supplies-Traffic Control	16,925	8,500	-49.78%
		Supplies-Fencing	1,000	1,000	0.00%
		Supplies-Clothing & Uniforr	23,618	27,527	16.55%
		Supplies-Linen	35,400	35,500	0.28%
		Supplies-Educational	2,550	3,150	23.53%
		Supplies-Periodicals	2,050	1,950	-4.88%
		Supplies-Heating Fuel	700	700	0.00%
Supplies-PC	9,909	4,515	-54.44%		
Supplies-PC Software	20,988	26,973	28.52%		
Supplies-Other	36,020	34,570	-4.03%		

City of Wichita Falls  
**Water/Sewer Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
	Maintenance	Maint-Motor Vehicles	200	250	25.00%
		Maint-Machine/Tools	14,280	14,430	1.05%
		Maint-Pumps/Motors	203,600	204,800	0.59%
		Maint-Furniture/Equip	3,986	4,429	11.11%
		Maint-Radios	6,707	4,978	-25.78%
		Maint-Instruments	267,807	242,016	-9.63%
		Maint-Meters	14,080	10,480	-25.57%
		Maint-PC Hardware	4,390	12,297	180.11%
		Maint-PC Software	13,726	6,710	100.00%
		Maint-Systems Software	4,500	4,500	0.00%
		Maint-HVAC Systems	14,000	14,000	0.00%
		Maint-Water Mains	300,000	300,000	0.00%
		Maint-Service	292,855	314,665	7.45%
		Maint-Sanitary Sewers	82,500	102,500	24.24%
		Maint-Reservoirs/Tanks	7,500	7,500	0.00%
		Maint-Buildings	202,000	166,980	-17.34%
		Maint-East Scott Facility	18,210	26,410	45.03%
		Maint-Cypress Facility	161,000	161,000	0.00%
		Maint-Jasper Facility	61,000	61,000	0.00%
		Maint-River Road Facility	77,800	132,200	69.92%
		Maint-Northside Facility	15,000	22,200	48.00%
		Maint-Other Buildings	25,180	35,760	42.02%
		Maint-Dams	20,000	20,000	0.00%
		Maint-Canals/Conduits	24,200	24,200	0.00%
		Maint-Other Structures	5,500	5,500	0.00%
		Maint-Fire Hydrants	1,000	1,000	100.00%
		Maint-Fences	500	500	0.00%
	Services	Services-Telephone	105,847	115,475	100.00%
		Service-Wireless	22,353	23,205	3.81%
		Services-Electricity	1,793,050	1,795,863	0.16%
		Services-Gas	113,000	113,000	0.00%
		Services-Wtr/Sewer/San	696,400	819,680	17.70%
		Services-Central Garage	970,633	1,009,615	4.02%
		Services-Bank	13,606	14,212	4.45%
		Services-Audit	3,123	3,151	0.90%
		Services-Other Professiona	642,650	456,882	-28.91%
		Services-Physicals	1,000	1,000	0.00%
		Services-Lab Test	80,224	70,850	-11.68%
		Services-Advertising	5,000	7,000	40.00%
		Services-Binding/Printing	19,329	27,049	39.94%
		Services-Other Misc.	146,300	140,700	-3.83%

City of Wichita Falls  
**Water/Sewer Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
	Debt Expenditure	Bond Principal Payments	8,445,674	8,818,207	4.41%
		Bond Interest Payments	4,296,648	3,932,187	-8.48%
		Paying Agent Fees	6,000	6,000	0.00%
		Interest Expense	10,433	10,433	0.00%
	Capital	Other Improvements	4,646,000	8,920,000	91.99%
		Distribution Lines-Water	30,000	30,000	0.00%
		Sanitary Sewer Lines	40,000	40,000	0.00%
		Heating/Cooling Systems	3,500	-	-100.00%
		Motor Vehicles	19,500	-	-100.00%
		Other Vehicles	135,000	-	-100.00%
		Machines/Tools/Implemen	95,900	296,140	208.80%
		Pumps/Motors	-	52,000	100.00%
		Instruments/Apparatus	811,950	517,500	100.00%
		Other Machinery	6,000	-	-100.00%
	Insurance/Contracts	Worker's Compensation	173,000	168,000	-2.89%
		Unemployment	10,000	6,000	-40.00%
		Insurance Expense	80,000	57,000	100.00%
		Claims and Settlements	10,200	1,000	-90.20%
		General Liability Claims	42,500	64,000	50.59%
		Contract-Water Imp D#2	266,814	266,814	0.00%
		Contract-US Geo Survey	57,860	57,860	0.00%
		Contract-Other Agencies	360,600	360,600	100.00%
	Noncapital	Landscape/Trees/Shrubs	3,000	4,300	43.33%
	Other	In City Mileage	2,200	2,200	0.00%
		Travel Expenses	26,402	23,752	-10.04%
		Education Registration	103,982	97,182	-6.54%
		Lease Payments	989,629	1,026,065	3.68%
		Memberships	20,039	27,221	35.84%
		Boards/Local Meetings	3,420	3,420	0.00%
		Rent-Equipment	15,050	18,550	23.26%
		Rent-Office	26,401	26,401	0.00%
		Public Relation/Promo	5,000	5,000	0.00%
		Postage/Freight	207,370	175,270	-15.48%
		Ad-Valorem Taxes	11,000	11,000	0.00%
		Bad Debt Expense	44,046	44,046	0.00%
		Administrative Overhead	1,020,179	1,020,226	0.00%
		Data Processing Services	316,844	381,416	20.38%
	Transfers	Oper Transfer-General	1,741,119	1,844,186	5.92%
<b>Grand Total</b>			<b>43,611,522</b>	<b>48,699,148</b>	<b>11.67%</b>

City of Wichita Falls  
**Stormwater Fund – Adopted Budget**  
 Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Stormwater Fund	Service Charges	3,686,000	3,699,000	0.35%
	Interest Earnings	8,000	50,000	525.00%
	Other Funds Transfer In	-	1,906,123	100.00%
<b>Grand Total</b>		<b>3,694,000</b>	<b>5,655,123</b>	<b>53.09%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Stormwater Fund	Personnel Services	313,115	323,773	3.40%
	Supplies	9,550	4,506	-52.82%
	Maintenance	23,933	173,765	626.05%
	Services	154,688	255,299	65.04%
	Capital	40,000	4,420,000	10950.00%
	Contingency	-	61,089	100.00%
	Insurance/Contracts	200	200	0.00%
	Other	10,865	11,305	4.05%
	Transfers	405,186	405,186	0.00%
<b>Grand Total</b>		<b>957,537</b>	<b>5,655,123</b>	<b>490.59%</b>

City of Wichita Falls  
**Stormwater Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Stormwater Fund	Service Charges	Stormwater-Residential	1,786,000	1,799,000	0.73%
		Stormwater-Commercial	1,900,000	1,900,000	0.00%
	Interest Earnings	Interest-Logic Investment	8,000	50,000	525.00%
	Transfer In	Operating Transfers In	-	1,906,123	100.00%
<b>Grand Total</b>			<b>3,694,000</b>	<b>5,655,123</b>	<b>53.09%</b>

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Stormwater Fund	Personnel Services	Salaries - Supervision	35,573	38,123	7.17%
		Salaries-Operational	184,852	194,312	5.12%
		Stability Pay	4,043	1,348	-66.66%
		Cell Phone Allowance	360	360	0.00%
		FICA	17,209	16,815	-2.29%
		TMRS Retirement	28,727	34,436	19.87%
		Life Insurance	193	298	54.40%
		Disability Insurance	257	225	-12.45%
		Health Insurance	41,901	37,856	-9.65%
	Supplies	Supplies-Minor Tools & Equip	100	100	0.00%
		Supplies-Office	1,850	1,850	0.00%
		Supplies-Educational	100	100	0.00%
		Supplies-PC	-	750	100.00%
		Supplies-PC Software	7,000	126	-98.20%
		Supplies-Other	500	1,580	216.00%
	Maintenance	Maint-PC Software	433	265	-38.80%
		Maint-Storm Sewers	-	150,000	100.00%
		Maint-Other	23,500	23,500	0.00%
	Services	Services-Telephone	288	291	1.04%
		Service-Wireless	1,260	1,368	8.57%
		Services-Central Garage	143,140	143,140	0.00%
		Services-Other Professional	10,000	110,000	1000.00%
	Capital Improvements	Services-Advertising	-	500	100.00%
		Land	-	500,000	100.00%
		Other Improvements	40,000	3,650,000	9025.00%
		Other Machinery	-	270,000	100.00%
	Contingency	Budget Contingency	-	61,089	100.00%
	Insurance/Contracts	Contract-Other Agencies	200	200	0.00%
	Other	Travel Expenses	1,500	1,600	6.67%
		Education Registration	3,900	2,800	-28.21%
		Memberships	465	405	-12.90%
		Rent-Equipment	5,000	5,000	0.00%
		Postage/Freight	-	1,500	100.00%
Transfers	Oper Transfer-Other	405,186	405,186	0.00%	
<b>Grand Total</b>			<b>957,537</b>	<b>5,655,123</b>	<b>490.59%</b>

City of Wichita Falls  
**Golf Course Fund – Adopted Budget**  
 Revenue & Expenditure Summary & Detail

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Golf Course Fund	Services-Other Professional	910,000	910,000	0.00%
<b>Grand Total</b>		<b>910,000</b>	<b>910,000</b>	<b>0.00%</b>

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Golf Course Fund	Other Funds Transfer In	Operating Transfers In	110,000	80,000	-27.27%
	Service Charges	Green Fees - Prime Weekday	800,000	830,000	3.75%
<b>Grand Total</b>			<b>910,000</b>	<b>910,000</b>	<b>0.00%</b>

City of Wichita Falls  
**Duplicating Services Fund – Adopted Budget**  
Revenue & Expenditure Summary & Detail

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Duplicating Fund	Other Funds Transfer In	Operating Transfers In	-	328	100.00%
	Service Charges	Resale of Print Shop Services	145,558	133,730	-8.13%
<b>Grand Total</b>			<b>145,558</b>	<b>134,058</b>	<b>-7.90%</b>

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Duplicating Fund	Personnel Services	Salaries - Clerical	14,887	19,478	30.84%
		Salaries-Operational	7,809	-	-100.00%
		FICA	1,738	1,355	-22.04%
		TMRS Retirement	2,898	2,886	-0.41%
		Life Insurance	20	26	30.00%
		Disability Insurance	26	19	-26.92%
		Health Insurance	6,940	4,550	-34.44%
	Supplies	Supplies-Office	7,040	6,848	-2.73%
	Other	Lease Payments	19,446	14,018	-27.91%
		Postage/Freight	80,000	80,000	0.00%
		Administrative Overhead	4,104	4,200	2.34%
		Data Processing Services	650	678	4.31%
	<b>Grand Total</b>			<b>145,558</b>	<b>134,058</b>

City of Wichita Falls  
**Fleet Maintenance Fund – Adopted Budget**  
Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Fleet Maintenance Fund	Service Charges	10,233,155	10,575,426	3.34%
	Other Funds Transfer In	-	36,427	100.00%
	Misc. Revenue	50,000	75,000	50.00%
	Other Misc. Revenues	13,000	13,000	0.00%
<b>Grand Total</b>		<b>\$ 10,296,155</b>	<b>10,699,853</b>	<b>3.92%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Fleet Maintenance Fund	Personnel Services	2,168,313	2,210,589	1.95%
	Supplies	3,223,347	3,300,177	2.38%
	Maintenance	1,924,205	1,964,425	2.09%
	Services	71,156	74,383	4.54%
	Insurance/Contracts	110,000	159,400	44.91%
	Debt Expenditure	474,922	474,922	0.00%
	Capital Improvements	1,803,400	2,004,948	11.18%
	Transfers	312,000	312,000	0.00%
	Other	208,812	199,008	-4.70%
<b>Grand Total</b>		<b>10,296,155</b>	<b>10,699,853</b>	<b>3.92%</b>

City of Wichita Falls  
**Fleet Maintenance Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Fleet Maintenance Fund				
Service Charges	County Vehicle Maintenance	260,000	260,000	0.00%
	MPEC Vehicle Maintenance	8,000	8,000	0.00%
	Golf Course Vehicle Maint	15,000	15,000	0.00%
	Volunteer Fire Dept Fuel Sales	3,500	7,000	100.00%
	WCWID#2 Fuel Sales	4,000	4,000	0.00%
	Region Public Trans Fuel Sales	68,000	68,000	0.00%
	Vernon Coll Law Enforcemt Acad	-	1,000	100.00%
	Central Garage Services	9,584,655	9,844,944	2.72%
	Transit Garage Services	290,000	367,482	26.72%
Other Funds Transfer	Operating Transfers In	-	36,427	100.00%
Misc. Revenue	Sale of Fixed Assets	50,000	75,000	50.00%
	Office Space Rental	12,000	12,000	0.00%
	Sale of Junk	1,000	1,000	0.00%
<b>Grand Total</b>		<b>10,296,155</b>	<b>10,699,853</b>	<b>3.92%</b>

City of Wichita Falls  
**Fleet Maintenance Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Fleet Maintenance Fund				
Personnel Services	Salaries - Supervision	181,227	174,927	-3.48%
	Salaries - Clerical	67,376	70,565	4.73%
	Salaries-Operational	1,245,358	1,249,217	0.31%
	Overtime	7,725	7,880	2.00%
	Stability Pay	36,742	34,155	-7.04%
	Cell Phone Allowance	2,520	1,440	-42.86%
	FICA	117,380	109,791	-6.47%
	TMRS Retirement	195,944	222,611	13.61%
	Life Insurance Contribution	1,305	1,935	48.28%
	Disability Insurance Contrib	1,737	1,470	-15.37%
	Health Insurance Contributions	310,999	335,591	7.91%
Supplies	HSA Contributions-Employer	-	1,008	100.00%
	Supplies-Motor Vehicle	545,805	592,887	8.63%
	Supplies-Motor Vehicle Fuel	2,496,600	2,496,600	0.00%
	Supplies-Small Engine Equip	29,268	32,760	11.93%
	Supplies-Minor Tools and Equip	12,450	17,700	42.17%
	Supplies-Minor Furniture	269	-	-100.00%
	Supplies-Office	6,000	6,000	0.00%
	Supplies-Medical/Drug	1,100	3,000	172.73%
	Supplies-Janitorial	100	100	0.00%
	Supplies-Clothing and Uniforms	9,600	10,220	6.46%
	Supplies-Periodicals/Supplemts	200	300	50.00%
	Supplies-Container	12,000	14,400	20.00%
	Supplies-PC Software	2,220	11,514	418.67%
Maintenance	Supplies-Other	107,735	114,696	6.46%
	Maint-Motor Vehicles	1,858,690	1,894,393	1.92%
	Maint-Machine/Tools/Implements	8,500	10,500	23.53%
	Maint-Radios	200	200	0.00%
	Maint-Systems Hardware	500	500	0.00%
	Maint-PC Software	350	300	-14.29%
	Maint-Systems Software	17,153	22,500	31.17%
	Maint-Heating/Cooling Systems	4,780	5,000	4.60%
	Maint-Reservoirs/Tanks	8,800	8,800	0.00%
Maint-Buildings	10,000	10,000	0.00%	
Services	Maint-Central Garage	15,232	12,232	-19.70%
	Services-Telephone	5,478	6,731	22.87%
	Service-Wireless PhoneAircards	2,600	2,600	0.00%
	Services-Electricity	24,500	24,500	0.00%
	Services-Gas	7,500	7,500	0.00%
	Services-Wtr/Sewer/Sanitation	7,000	7,000	0.00%
	Services-Bank	7,399	7,988	7.96%
	Services-Audit	9,479	9,564	0.90%
	Services-Employee Physicals	6,500	7,800	20.00%
Insurance/Contracts	Services-Binding/Printing	700	700	0.00%
	Worker's Compensation	100,000	155,000	55.00%
	Unemployment Compensation	7,000	800	-88.57%

City of Wichita Falls  
**Fleet Maintenance Fund – Adopted Budget**  
Revenue & Expenditure Detail

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Fleet Maintenance Fund				
Debt Expenditure	Insurance Expense	3,000	3,600	20.00%
Capital	Bond Principal Payments	474,922	474,922	0.00%
	Buildings	29,800	32,300	8.39%
	Motor Vehicles	1,691,500	1,887,000	11.56%
	Machines/Tools/Implements	16,700	-	-100.00%
	PC Computer Equipment	6,000	6,000	0.00%
Transfers	Other Machinery and Equipment	59,400	79,648	34.09%
Other	Oper Transfer-General	312,000	312,000	0.00%
	Travel Expenses	5,400	5,400	0.00%
	Education Registration	8,800	6,000	-31.82%
	Lease Payments	1,650	1,575	-4.55%
	Memberships	780	780	0.00%
	Postage/Freight	1,000	1,250	25.00%
	Administrative Overhead	171,622	165,024	-3.84%
<b>Grand Total</b>	Data Processing Services	19,560	18,979	-2.97%
		<b>10,296,155</b>	<b>10,699,853</b>	<b>3.92%</b>

City of Wichita Falls  
**Information Technology Fund – Adopted Budget**  
Revenue & Expenditure Summary

Revenue	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Information Technology Fund	Service Charges	3,631,692	3,584,439	-1.30%
	Other Funds Transfer In	-	13,429	100.00%
<b>Grand Total</b>		<b>3,631,692</b>	<b>3,597,868</b>	<b>-0.93%</b>

Expenditure	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Information Technology Fund	Personnel Services	1,286,902	1,247,540	-3.06%
	Supplies	371,653	239,644	-35.52%
	Maintenance	896,651	820,693	-8.47%
	Services	147,165	191,826	30.35%
	Capital Improvements	2,027,192	676,500	-66.63%
	Transfers	-	396,300	100.00%
	Other	16,411	25,365	54.56%
<b>Grand Total</b>		<b>4,745,974</b>	<b>3,597,868</b>	<b>-24.19%</b>

City of Wichita Falls  
**Information Technology Fund – Adopted Budget**  
Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19	FY 2019-20	% Change
			Adopted Budget	Adopted Budget	Adopted
Information Tech. Fund	Service Charges	Resale of Services	3,631,692	3,584,439	-1.30%
	Other Funds Transfer	Operating Transfers	-	13,429	100.00%
<b>Grand Total</b>			<b>3,631,692</b>	<b>3,597,868</b>	<b>-0.93%</b>

Expenditure	Category	Detail	FY 2018-19	FY 2019-20	% Change	
			Adopted Budget	Adopted Budget	Adopted	
Information Tech. Fund	Personnel Services	Salaries - Supervision	203,567	143,046	-29.73%	
		Salaries-Operational	725,447	761,673	4.99%	
		Stability Pay	14,825	13,723	-7.43%	
		Cell Phone Allowance	720	-	-100.00%	
		FICA	72,297	63,373	-12.34%	
		TMRS Retirement	120,678	134,036	11.07%	
		Life Insurance	811	1,065	31.32%	
		Disability Insurance	1,082	766	-29.21%	
		Health Insurance	147,475	126,492	-14.23%	
		HSA Contributions	-	3,366	100.00%	
	Supplies	Supplies-Minor Tools	4,530	4,530	0.00%	
		Supplies-Minor Furniture	996	1,012	1.61%	
		Supplies-Office	14,700	13,800	-6.12%	
		Supplies-Mechanical	500	500	0.00%	
		Supplies-PC	330,200	159,660	-51.65%	
		Supplies-PC Software	14,397	51,812	259.88%	
		Supplies-Other	6,330	8,330	31.60%	
		Maintenance	Maint-Motor Vehicles	10,400	10,400	0.00%
	Maint-Radios		26,300	26,300	0.00%	
	Maint-PC Hardware		21,700	21,700	0.00%	
	Maint-Systems Hardware		67,365	86,600	28.55%	
	Maint-PC Software		123,354	102,450	-16.95%	
	Maint-Systems Software		645,635	571,646	-11.46%	
	Maint-Other Equipment		1,897	1,597	-15.81%	
	Services	Services-Telephone	39,219	53,000	35.14%	
		Service-Wireless	100,776	101,707	0.92%	
		Services-Gas	1,500	-	-100.00%	
		Services-Central Garage	2,327	3,236	39.06%	
		Services-Binding/Printing	1,000	1,000	0.00%	
		Services-Mowing	600	-	-100.00%	
		Services-Subcontractors	1,743	32,883	1786.57%	
	Capital	System Improvements	1,419,192	19,500	-98.63%	
		PC Computer Equipment	608,000	657,000	8.06%	
	Transfers	Oper Transfer-Other	-	396,300	100.00%	
	Other	Travel Expenses	11,150	13,650	22.42%	
		Education Registration	4,115	10,315	150.67%	
		Memberships	400	400	0.00%	
		Postage/Freight	746	1,000	34.05%	
	<b>Grand Total</b>			<b>4,745,974</b>	<b>3,597,868</b>	<b>-24.19%</b>

City of Wichita Falls  
**Waterpark Fund – Adopted Budget**  
 Revenue & Expenditure Detail

Revenue	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Waterpark Fund	Service Charges	Waterpark Admissions-Adult	472,500	500,000	5.82%
		Waterpark Admissions-Junior	21,735	25,000	15.02%
		Waterpark Admissions-Senior	11,340	12,000	5.82%
		Waterpark Admissions-After 4pm	118,125	125,000	5.82%
		Waterpark Season Pass-Platinum	347,525	385,498	100.00%
	Misc. Revenue	Other Miscellaneous Revenue	10,842	13,176	21.53%
		Waterpark Rentals	54,688	58,378	6.75%
		Waterpark Mdse Sales	44,492	54,671	22.88%
		Waterpark Food & Bev Sales	330,888	337,301	1.94%
<b>Grand Total</b>			<b>1,412,135</b>	<b>1,511,024</b>	<b>7.00%</b>

Expenditure	Category	Detail	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	% Change Adopted
Waterpark Fund	Personnel Services	Salaries - Supervision	28,619	-	-100.00%
		Salaries-Operational	88,278	89,834	1.76%
		Pool Operational	389,340	394,349	1.29%
		Stability Pay	2,420	1,210	-50.00%
		FICA	26,199	36,964	100.00%
		TMRS Retirement	15,247	13,309	-12.71%
		Life Insurance	102	115	12.75%
		Disability Insurance	136	87	-36.03%
		Health Insurance	26,025	19,498	-25.08%
	Services	Services-Professional	791,648	851,672	7.58%
	Contingency	Budget Contingency	-	103,986	100.00%
<b>Grand Total</b>			<b>1,368,014</b>	<b>1,511,025</b>	<b>10.45%</b>

## Department & Division Summaries

City of Wichita Falls  
**Mayor and City Council**  
 General Fund - Department Detail

Description

The City of Wichita Falls operates under a Council-Manager form of Government. This system combines the strong political leadership of elected officials, in the form of a City Council, with the strong managerial experience of an appointed City Manager. The Council-Manager form of government establishes a representative system where all power is concentrated in the elected Council and the Council hires a professionally trained manager to oversee the delivery of public services. The City of Wichita Falls has a Mayor and six-member Council elected in non-partisan elections. Their terms of service are for two years.

The proposed FY 2019-20 budget for this division remains relatively unchanged from the prior year. The decrease in the Other category is reflective of a decrease in cost for the annual goal setting retreat.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1001040	Mayor and City Council	Personnel Services	29,709	29,721
		Supplies	300	300
		Services	1,353	1,350
		Other	50,062	34,731
	Mayor and City Council Total		81,424	66,102

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Mayor and City Council	Personnel Services	Salaries - Supervision	27,600	27,600
		FICA	2,109	2,121
	Supplies	Supplies-Office	100	100
		Supplies-Personal Computers	200	200
	Services	Services-Telephone	1,153	1,150
		Services-Binding/Printing	200	200
	Other	Travel Expenses	10,500	10,500
		Education Registration	2,000	2,000
		Council Retreat Expenses	18,000	3,000
		Memberships	11,981	11,981
		Boards/Local Meetings	5,331	5,000
		Public Relation/Promo	2,000	2,000
		Postage/Freight	250	250
Mayor and City Council Total			81,424	66,102

City of Wichita Falls  
**Office of the City Manager**  
 General Fund - Department Detail

Description

The City Manager is appointed by the Mayor and City Council as the Chief Executive Officer of the City of Wichita Falls. As the Chief Executive the City Manager works with the City Council, City Department Directors and City Staff to develop and implement policies guiding the City. This general function takes a number of forms including coordination of daily operations, long range development of the City; preparation of the annual budget; development and implementation of the personnel regulations, financial and administrative policies; and other actions as required by the Mayor and City Council or Code of Ordinances.

The proposed FY 2019-20 budget for this division remains relatively unchanged from the prior year. Overall, the decrease in this Department is \$52,749 or -6.83%. This decrease is a combination of a decrease in the Deputy City Manager salary, an increase in cost of living adjustment and an increase in the salary for a clerical position. Additional decreases resulting from the elimination of the Deputy City Manager position can be seen in the Parks Department and the Information Technology Department.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
City Manager	Personnel Services	733,485	679,833
	Supplies	1,210	1,910
	Services	2,430	2,000
	Other	35,568	36,201
City Manager Total		772,693	719,944

City of Wichita Falls  
**Office of the City Manager**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
City Manager	Personnel Services	Salaries - Supervision	514,015	436,652	
		Salaries - Clerical	38,091	44,880	
		Pool Clerical	1,026	1,071	
		Stability Pay	3,630	2,420	
		Cell Phone Allowance	1,440	1,440	
		Deferred Compensation	18,500	20,394	
		FICA	38,945	33,217	
		TMRS Retirement	84,181	101,808	
		Life Insurance Contribution	483	559	
		Disability Insurance Contrib	643	189	
		Health Insurance Contributions	32,531	37,203	
		Supplies	Supplies-Minor Furniture	-	700
			Supplies-Office	1,100	1,100
			Supplies-Periodicals/Supplemts	110	110
		Services	Services-Telephone	1,730	1,300
			Services-Binding/Printing	700	700
	Other	In City Mileage Reimbursement	7,200	7,201	
		Travel Expenses	12,000	12,000	
		Education Registration	3,500	3,500	
		Lease Payments	800	800	
		Memberships	10,468	10,500	
		Boards/Local Meetings	400	1,000	
		Postage/Freight	1,200	1,200	
		<b>City Manager Total</b>		<b>772,693</b>	<b>719,944</b>

City of Wichita Falls  
**Office of the City Clerk**  
 General Fund - Department Detail

**Description**

The Office of the City Clerk is responsible for a variety of legally mandated functions including documenting official actions of the City Council (minutes, ordinances, resolutions, contracts, etc.); managing and conducting all City elections; maintaining legal files on all contracts, deeds, easements, etc.; processing and issuing various licenses and permits; and maintaining ownership records on all City cemeteries. The City Clerk is also the designated Records Manager for the City of Wichita Falls and in that capacity is responsible for the complete records management program for the entire City organization. This office manages all Open Record Requests received by the City.

The 2019-20 budget for the City Clerk represents an increase of \$15,696, or 8.26% from the prior year. The increases are seen in the Professional Services Account for anticipated code updates for FY 2019-20. Also in the Other Accounts there are additional election expenses, education registration and postage.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1008810	City Clerk Department	Personnel Services	143,009	146,550
		Supplies	2,584	1,910
		Services	10,703	15,804
		Insurance/Contract	100	128
		Other	33,700	41,400
	City Clerk Department Total		190,096	205,792
1008810 Total			190,096	205,792

City of Wichita Falls  
**Office of the City Clerk**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
City Clerk Department	Personnel Services	Salaries - Supervision	72,100	74,263
		Salaries - Clerical	30,101	32,100
		Pool Clerical	519	-
		Overtime	779	-
		Cell Phone Allowance	720	720
		FICA	7,987	7,523
		TMRS Retirement	13,245	15,334
		Life Insurance Contribution	89	133
		Disability Insurance Contrib	119	115
		Health Insurance Contributions	17,350	16,362
	Supplies	Supplies-Minor Office Tools/Eq	55	-
		Supplies-Minor Furniture	269	700
		Supplies-Office	2,000	1,000
		Supplies-Educational	200	150
		Supplies-Periodicals/Supplemts	60	60
	Services	Services-Telephone	1,153	1,404
		Services-Other Professional	7,000	7,000
		Services-Court Cost/Registral	50	50
		Services-Advertising	1,500	6,850
		Services-Binding/Printing	1,000	500
	Insurance/Contracts	Insurance Expense	100	128
	Other	Travel Expenses	6,000	7,000
		Education Registration	1,650	2,470
		Lease Payments	800	825
		Election Expense	20,000	25,000
		Memberships	650	470
		Boards/Local Meetings	2,600	1,435
		Postage/Freight	2,000	4,200
City Clerk Department Total			190,096	205,792

City of Wichita Falls  
**Finance Department**  
 Accounting Division  
 General Fund - Department Detail

Description

The Accounting and Finance Department provides support services to all City departments including processing all payments to vendors, general accounting, debt service management, banking and investments, grant accounting, maintaining fixed asset records, and processing bi-weekly payroll. Budget development and support is conducted by the division as well. The department also provides assistance to internal and external auditors for the development of the annual financial report. In addition, all investments and revenues are monitored and recorded by the Accounting and Finance Division.

The 2019-20 budget for the Accounting and Finance Division represents an increase of \$94,165 or 15.75% from the prior year. This increase is primarily reflected in Personnel Service Accounts for the cost-of-living pay adjustments, merit pay increases, and increased contributions to the Employee Health Care Program. In addition to these increases an additional staff Senior Accountant/Budget Analyst will be hired to assist in the Finance department. Increases in travel and education registration result from the implementation of the new accounting system and ongoing continuing education requirements for staff hired in the fiscal year.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Accounting and Finance	Personnel Services	546,298	635,533
	Supplies	18,364	18,364
	Maintenance	1,400	1,400
	Services	13,203	13,203
	Insurance/Contract	15	15
	Other	18,485	23,415
Accounting and Finance Total		597,765	691,930

City of Wichita Falls  
**Finance Department – Accounting Division**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Accounting and Finance	Personnel Services	Salaries - Supervision	212,679	231,249
		Salaries - Clerical	34,653	57,845
		Salaries-Operational	155,340	185,984
		Stability Pay	5,253	3,905
		Cell Phone Allowance	720	720
		FICA	31,274	34,783
		TMRS Retirement	52,208	70,753
		Life Insurance Contribution	351	369
		Disability Insurance Contrib	469	279
		Health Insurance Contributions	53,351	49,646
	Supplies	Supplies-Minor Office Tools/Eq	240	240
		Supplies-Minor Furniture	249	249
		Supplies-Office	6,450	6,450
		Supplies-Periodicals/Supplemts	425	425
		Supplies-System Software	11,000	11,000
	Maintenance	Maint-Office Furniture/Equip	1,400	1,400
	Services	Services-Telephone	3,173	3,173
		Services-Other Professional	5,230	5,230
		Services-Advertising	2,000	2,000
		Services-Binding/Printing	2,800	2,800
	Insurance/Contracts	Insurance Expense	15	15
	Other	Travel Expenses	2,850	5,050
		Education Registration	2,000	4,795
		Memberships	1,635	1,570
		Postage/Freight	12,000	12,000
Accounting and Finance Total			597,765	691,930

City of Wichita Falls  
**Finance Department**  
Municipal Court Division  
General Fund - Department Detail

Description

The Wichita Falls Municipal Court is part of the Texas Judiciary, one of the three branches of government created by the Texas Constitution. The role of the court is to provide a fair, independent, and impartial forum for handling and deciding fine-only criminal cases arising within the Wichita Falls city limits. These include traffic, minor penal code, and city ordinance cases. The court is responsible for maintaining accurate case files, collection of fines and past due Warrant status cases.

The 2019-20 budget for the Municipal Court Division has an increase of \$54,506 or 6.15% from the prior year. This increase is accounted due to increases in personnel services and an increase in supplies to allow for the purchase of protective vests for Peace Officers.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Gen Municipal Court Operations	Personnel Services	738,838	792,800
	Supplies	12,340	17,591
	Services	110,936	106,229
	Other	24,550	24,550
Gen Municipal Court Operations Total		886,664	941,170

City of Wichita Falls  
**Finance Department – Municipal Court Division**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Gen Municipal Court Operations	Personnel Services	Salaries - Supervision	180,208	187,272
		Salaries - Clerical	184,219	260,166
		Salaries-Operational	166,226	-
		Pool Operational	-	99,874
		Overtime	1,545	1,607
		Stability Pay	10,230	11,028
		Cell Phone Allowance	720	720
		FICA	41,581	39,884
		TMRS Retirement	57,788	81,324
		Life Insurance Contribution	384	584
		Disability Insurance Contrib	512	324
		Health Insurance Contributions	95,425	110,017
	Supplies	Supplies-Minor Furniture	690	2,891
		Supplies-Office	5,800	5,800
		Supplies-Periodicals/Supplemts	2,350	2,400
		Supplies-Other	3,500	6,500
	Services	Services-Telephone	9,324	9,324
		Services-Electricity	7,098	7,098
		Services-Gas	1,141	1,414
		Services-Wtr/Sewer/Sanitation	1,200	1,200
		Services-Central Garage	7,173	7,193
		Services-Bank	45,000	40,000
		Services-Other Professional	37,000	37,000
		Services-Binding/Printing	3,000	3,000
	Other	Travel Expenses	4,000	4,000
		Education Registration	3,850	3,850
		Lease Payments	1,900	1,900
		Jury Fees	1,800	1,800
		Postage/Freight	13,000	13,000
Gen Municipal Court Operations Total			886,664	941,170

City of Wichita Falls  
**Finance Department**  
Purchasing Division  
General Fund - Department Detail

Description

The Purchasing Division provides support to all City departments by procuring equipment, materials, supplies, and services at economical prices. Centralization of the purchasing function places the purchasing authority in one office which is responsible for being objective and consistent in purchasing materials/services that meet user requirements and are in the City's best interest.

The Purchasing Division budget for the fiscal year 2019-20 shows a slight increase of \$8,603 or 5.50% from the prior year. This increase is primarily in the Personnel Service Accounts due to cost-of-living pay adjustments, annual merit increases and increase contributions to the Employee Health Care Program. Also contributing to this increase is an increase in supplies for purchase order printing and other for increased education and training.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Purchasing	Personnel Services	142,043	150,382
	Supplies	1,750	2,240
	Maintenance	100	100
	Services	8,750	8,024
	Insurance/Contracts	100	100
	Other	3,675	4,175
<b>Purchasing Total</b>		<b>156,418</b>	<b>165,021</b>

City of Wichita Falls  
**Finance Department – Purchasing Division**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Purchasing	Personnel Services	Salaries - Supervision	53,708	57,560
		Salaries - Clerical	13,521	20,062
		Salaries-Operational	30,698	32,906
		Stability Pay	1,485	1,898
		FICA	7,609	8,082
		TMRS Retirement	12,700	16,375
		Life Insurance Contribution	86	145
		Disability Insurance Contrib	115	109
		Health Insurance Contributions	22,121	13,245
	Supplies	Supplies-Office	1,550	2,000
		Supplies-Periodicals/Supplemts	75	75
		Supplies-Code Books	125	125
		Supplies-PC Software	-	40
	Maintenance	Maint-Office Furniture/Equip	100	100
	Services	Services-Telephone	1,450	1,524
		Services-Advertising	6,000	6,000
		Services-Binding/Printing	1,300	500
	Insurance/Contracts	Insurance Expense	100	100
	Other	Travel Expenses	1,200	1,200
		Education Registration	500	1,000
		Memberships	1,225	1,225
		Postage/Freight	750	750
Purchasing Total			156,418	165,021

City of Wichita Falls  
**Finance Department**  
 Utility Collections Division  
 General Fund - Department Detail

Description

Utility Collections generates water, trash, sewer, and storm water bills for the city of Wichita Falls. Utility Collections also bills surrounding towns and communities for treated and untreated water. Each month we bill and collect close to thirty-four thousand accounts. We bill the Reilly road tower customers for residents living inside and outside the county with no water lines. This division opens accounts for new customers, closes accounts, and transfers service for customers moving inside the city. This office receives an average of two hundred and fifty to three hundred calls daily from customers with billing questions or to stop or transfer service. The service workers work all of the connections/disconnections, meter reads/rereads, and consult with customers' issues. For delinquent customers the department runs a cutoff list and disconnects service to customers who have a two-month bill, a door hanger is generated letting the customers why the service was disconnected and the amount owed to restore service. If the customer has paid before 5:00 pm we will restore service, the same day. Utility Collections also works with water distribution to help customers set up new taps and fire hydrant meters.

The overall budget for the Utility Collection Division shows a slight decrease of \$5,121 or less than 1% from the prior year. Although there is a slight decrease overall, there is an increase in the Personnel Service Accounts for the cost-of-living pay adjustment, merit pay increase, and increased health insurance costs. To offset these increases, there are decreases found in the Services Accounts of \$2,047 and the Other Accounts of \$35,037. These decreases are attributed by the need for fewer meter readers supplied and Central Garage charges due to the completion of the smart meter installation.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Utility Collection	Personnel Services	759,195	789,708
	Supplies	47,890	48,980
	Maintenance	10,776	11,336
	Services	103,063	101,016
	Insurance/Contracts	200	-
	Other	185,925	150,888
Utility Collection Total		1,107,049	1,101,928

City of Wichita Falls  
**Finance Department – Utility Collections Division**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Utility Collection	Personnel Services	Salaries - Supervision	67,075	71,922
		Salaries - Clerical	231,347	291,583
		Salaries-Operational	189,719	144,373
		Overtime	20,604	396
		Stability Pay	14,549	13,998
		FICA	40,058	36,085
		TMRS Retirement	66,893	75,302
		Life Insurance Contribution	425	663
		Disability Insurance Contrib	569	505
		Health Insurance Contributions	127,956	154,880
	Supplies	Supplies-Minor Tools and Equip	3,670	3,670
		Supplies-Office	42,480	42,480
		Supplies-Medical/Drug	40	40
		Supplies-Clothing and Uniforms	1,300	2,390
		Supplies-Other	400	400
	Maintenance	Maint-Office Furniture/Equip	786	929
		Maint-PC Hardware	-	5,907
		Maint-PC Software	9,990	4,500
	Services	Services-Telephone	4,036	5,395
		Service-Wireless Phone/Aircards	-	38
		Services-Central Garage	29,877	25,433
		Services-Bank	6,000	6,000
		Services-Other Professional	61,150	61,150
		Services-Binding/Printing	2,000	3,000
	Insurance/Contracts	Claims and Settlements	200	-
	Other	Lease Payments	925	888
		Postage/Freight	185,000	150,000
Utility Collection Total			1,107,049	1,101,928

City of Wichita Falls  
**Fire Department**  
 General Fund - Department Detail

Description

The Fire Department is primarily engaged in fire suppression and emergency medical response (first responders) with personnel operating from eight strategically located fire stations. In addition, the Fire Department also consists of firefighter education and training, fire inspections and investigations, emergency preparedness, community fire prevention education, and administration.

The 2019-2020 Fire Department budget reflects an overall increase of \$1,328,949 or 8.11% over the 2018-2019 adopted budget. The Personnel account series (#60015 - #60340) reflects a total increase of \$1,171,817, which is a 7.85% increase over the prior year adopted budget. This increase reflects a 5.00% cost of living adjustment for operational staff in the Fire Department. This increase is applied to overtime costs as well.

Supply account have an overall increase of \$79,153 or 33.95% over the 2018-2019 adopted budget. This increase is due to the increase in uniforms and personal protective equipment needed for existing staff and for new recruits joining the Fire Academy. Medical and EMS related supply costs have also increased due to increases in the cost of these supplies overall.

The cost of maintenance for radios has contributed to an overall decrease of \$2,249 or -7.84% below the 2018-2019 adopted budget.

Services have increased \$67,794, or 6.29% over the 2018-2019 adopted budget. The primary reason for this increase is a \$98,194 increase for Central Garage charges. However, this increase was offset by a decrease in professional services.

The operating transfer from the Fire Department for Emergency Management Services has increased \$11,433 or 16.51%.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
General City Fire	Personnel Services	14,924,338	16,096,155
	Supplies	233,116	312,269
	Maintenance	28,674	26,425
	Services	1,077,121	1,144,915
	Transfers	69,237	80,670
	Other	61,777	62,778
<b>General City Fire Total</b>		<b>16,394,263</b>	<b>17,723,212</b>

City of Wichita Falls  
**Fire Department**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
General City Fire	Personnel Services	Salaries - Supervision	242,250	342,930	
		Salaries - Clerical	48,647	65,550	
		Salaries-Operational	9,927,897	10,551,667	
		Overtime	485,130	404,250	
		Certification Pay	125,820	115,620	
		Assignment Pay	55,200	51,600	
		Stability Pay	7,260	1,210	
		Longevity	352,416	356,264	
		Cell Phone Allowance	2,340	2,520	
		FICA	820,560	864,529	
		TMRS Retirement	26,780	19,763	
		Life Insurance Contribution	8,688	9,848	
		Disability Insurance Contrib	11,547	7,327	
		Health Insurance Contributions	1,396,675	1,821,789	
		HSA Contributions-Employer	-	4,758	
		Fire Pension Contribution	1,413,128	1,476,530	
		Supplies	Supplies-Minor Tools and Equip	43,750	43,350
			Supplies-Minor Furniture	11,600	15,340
			Supplies-Office	5,380	6,000
			Supplies-Photographic	500	500
	Supplies-Medical/Drug		10,002	15,450	
	Supplies-Janitorial		11,000	15,000	
	Supplies-Chemical		4,552	5,899	
	Supplies-Botanical/Agriculture		850	850	
	Supplies-Clothing and Uniforms		41,120	75,000	
	Supplies-Firefighting Clothing		83,228	109,175	
	Supplies-Linen		1,000	1,000	
	Supplies-Educational		14,600	15,500	
	Supplies-Periodicals/Supplemts		926	1,065	
	Supplies-Code Books		1,458	1,485	
	Supplies-PC Software		-	-	
	Supplies-Other		3,150	6,655	
	Maintenance		Maint-Radios	6,374	4,125
			Maint-Instruments	22,300	22,300
	Services	Services-Telephone	30,000	39,000	
		Service-Wireless PhoneAircards	-	1,000	
		Services-Electricity	62,000	60,000	
		Services-Gas	12,500	14,000	
		Services-Wtr/Sewer/Sanitation	9,500	10,000	
		Services-Central Garage	904,621	1,002,815	
		Services-Other Professional	57,500	17,100	
		Services-Binding/Printing	1,000	1,000	
		Oper Transfer-Other	69,237	80,670	
Other		Travel Expenses	4,695	4,695	
	Education Registration	49,743	50,743		
	Lease Payments	2,128	2,129		
	Memberships	2,511	2,511		
	Postage/Freight	2,700	2,700		
	<b>General City Fire Total</b>		<b>16,394,263</b>	<b>17,723,212</b>	

City of Wichita Falls  
**Human Resources Department**  
 General Fund - Department Detail

Description

The Human Resources department is comprised of two divisions: Personnel and Risk Management. The Personnel Division provides the following quality services to the City’s approximately 1,300 employees:

- Recruitment of qualified individuals;
- Retention of valuable employees;
- Training, development, and education to promote individual success and increase overall value to the organization;
- Employee morale through recognition, effective communication, and feedback;
- Administration of the City’s compensation plan, policies, and procedures.

The Risk Management Division is responsible for working with departments to promote safety programs that will protect and serve the City ’s employees and citizens, and oversees the processing of Workers’ Compensation, General Liability, Fleet, and Property damage insurance claims.

The largest increase in 2019-20 is in Services. This increase allows for completion of a pay plan study for civil service.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Human Resources	Personnel Services	596,319	634,700
	Supplies	8,082	7,632
	Maintenance	30,388	32,196
	Services	69,342	157,031
	Other	56,735	62,321
Human Resources Total		760,866	893,879

City of Wichita Falls  
**Human Resources Department**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Human Resources	Personnel Services	Salaries - Supervision	104,620	111,980
		Salaries - Clerical	24,201	26,606
		Salaries-Operational	293,764	308,653
		Pool Operational	10,296	10,195
		Stability Pay	4,318	6,463
		Cell Phone Allowance	720	720
		FICA	33,515	32,828
		TMRS Retirement	54,626	67,373
		Life Insurance Contribution	368	581
		Disability Insurance Contrib	491	329
		Health Insurance Contributions	69,400	68,468
		HSA Contributions-Employer	-	504
	Supplies	Supplies-Minor Tools and Equip	800	1,350
		Supplies-Minor Furniture	582	582
		Supplies-Office	4,200	4,200
		Supplies-Photographic	500	500
		Supplies-Educational	2,000	1,000
	Maintenance	Maint-Systems Software	30,388	32,196
	Services	Services-Telephone	4,901	4,901
		Service-Wireless PhoneAircards	300	1,120
		Services-Central Garage	801	3,480
		Services-Other Professional	50,750	135,085
		Services-Advertising	5,000	6,500
		Services-Binding/Printing	2,750	3,105
		Services-Other Miscellaneous	4,840	2,840
	Other	Travel Expenses	8,900	9,700
		Education Registration	2,195	3,250
		In-Service Train/Tuition Asst	31,230	31,230
		Lease Payments	4,350	4,521
		Memberships	1,960	2,270
		Boards/Local Meetings	3,400	5,400
		Public Relation/Promo	1,500	2,750
		Postage/Freight	3,200	3,200
Human Resources Total			760,866	893,879

City of Wichita Falls  
**Legal Department**  
 General Fund - Department Detail

Description

The Legal Department provides effective legal representation to the Mayor and Council and City staff in the performance of their duties.

The 2019-20 budget for the Legal Department represents an increase of \$74,667, or 8.69% from the prior year. This increase is reflected in Personnel Service Accounts for the cost-of-living pay adjustment, merit pay increases, and increased contributions to the Employee Health Care Program.

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Legal Department	Personnel Services		734,554	809,147
	Supplies		28,807	27,783
	Services		60,760	60,793
	Insurance/Contracts		15	15
	Other		34,650	35,715
Legal Department Total			858,786	933,453

City of Wichita Falls  
**Legal Department**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Legal Department	Personnel Services	Salaries - Supervision	182,907	208,232
		Salaries - Clerical	96,603	98,591
		Pool Clerical	3,090	4,080
		Salaries-Operational	267,597	275,066
		Overtime	1,236	1,248
		Stability Pay	6,325	6,050
		Deferred Compensation	13,319	14,889
		FICA	39,454	42,421
		TMRS Retirement	70,859	86,998
		Life Insurance Contribution	478	730
		Disability Insurance Contrib	636	312
		Health Insurance Contributions	52,050	70,530
	Supplies	Supplies-Office	6,000	5,970
		Supplies-Periodicals/Supplemts	15,527	15,707
		Supplies-Library Materials	7,280	6,106
	Services	Services-Telephone	3,460	3,493
		Services-Other Professional	50,000	50,000
		Services-Court Cost/Registral	4,650	4,650
		Services-Binding/Printing	2,650	2,650
	Insurance/Contracts	Insurance Expense	15	15
	Other	In City Mileage Reimbursement	7,200	7,200
		Travel Expenses	12,530	13,600
		Education Registration	7,375	7,675
		Memberships	3,995	3,940
		Boards/Local Meetings	450	500
		Postage/Freight	3,100	2,800
Legal Department Total			858,786	933,453

City of Wichita Falls  
**Martin Luther King Center**  
 General Fund - Department Detail

Description

The Martin Luther King Center is dedicated to service to all citizens in the community in the spirit of Dr. Martin Luther King Jr. The center hosts activities, provides a childcare facility, community service programs, and special events.

The 2019-20 budget for MLK Center represents an increase of \$7,510, or 5.96% from the prior year. This increase is reflected in Personnel Service Accounts for the cost-of-living pay adjustment, merit pay increases, and increased contributions to the Employee Health Care Program.

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
General MLK Center Operations	Personnel Services		93,727	99,392
	Supplies		3,825	4,175
	Maintenance		1,100	1,100
	Services		25,025	26,570
	Other		2,400	2,350
General MLK Center Operations Total			126,077	133,587

City of Wichita Falls  
**Martin Luther King Center**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
General MLK Center Operations	Personnel Services	Salaries - Supervision	41,556	43,472
		Salaries - Clerical	21,347	22,320
		Pool Clerical	-	1,546
		Stability Pay	413	688
		FICA	4,846	4,876
		TMRS Retirement	8,087	9,976
		Life Insurance Contribution	55	86
		Disability Insurance Contrib	73	66
		Health Insurance Contributions	17,350	16,362
	Supplies	Supplies-Minor Office Tools/Eq	300	300
		Supplies-Minor Furniture	2,125	2,125
		Supplies-Office	1,000	1,250
		Supplies-Other	400	500
	Maintenance	Maint-Office Furniture/Equip	250	250
		Maint-Instruments	250	250
		Maint-Buildings	600	600
	Services	Services-Telephone	3,645	3,680
		Service-Wireless Phone/Aircards	480	490
		Services-Electricity	9,500	9,500
		Services-Gas	3,300	4,600
		Services-Wtr/Sewer/Sanitation	3,300	3,500
		Services-Other Professional	3,800	3,800
		Services-Binding/Printing	1,000	1,000
	Other	In City Mileage Reimbursement	200	200
		Rent-Equipment	800	800
		Postage/Freight	1,400	1,350
General MLK Center Operations Total			126,077	133,587

City of Wichita Falls  
**Police Department**  
 General Fund - Department Detail

Description

The mission of the Police Department is to prevent crime and to protect the lives and property of the citizens of Wichita Falls. To help accomplish its mission, the Police Department has transitioned to an Intelligence Led Policing concept and also obtained Recognized status from the Texas Police Chief's Association Recognition Committee; which continues to ensure that our police department is operating within professional standards.

Overall, the Police Department's operational budget increased \$1,804,357 or 7.14% from the prior year adopted budget primarily due to annual merit increases, rising health insurance, and TMRS contribution rates in the Personnel account.

Personnel reflects an increase of \$1,730,655, or 7.49% primarily due to annual merit increases and a cost of living adjustment of 5.00%. This category is also influenced by increases in healthcare and retirement benefit cost.

The Other account series has increased by \$6,309 or 5.96% mainly in the Travel budget for anticipated additional training seminars.

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
General City Police	Personnel Services		23,112,270	24,842,925
	Supplies		382,361	394,244
	Maintenance		44,688	45,403
	Services		1,632,620	1,687,415
	Insurance/Contracts		2,015	2,015
	Other		105,918	112,227
<b>General City Police Total</b>			<b>25,279,872</b>	<b>27,084,229</b>

City of Wichita Falls  
**Police Department**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
General City Police	Personnel Services	Salaries - Supervision	364,175	378,081	
		Salaries - Clerical	2,143,553	1,328,356	
		Pool Clerical	41,814	42,650	
		Salaries-Operational	13,346,609	15,148,831	
		Overtime	328,257	334,631	
		Certification Pay	254,376	251,945	
		Assignment Pay	31,600	22,800	
		Stability Pay	64,795	66,418	
		Longevity	479,951	483,461	
		Clothing Allowance	28,800	28,224	
		Cell Phone Allowance	9,360	6,480	
		FICA	1,291,721	1,257,311	
		TMRS Retirement	2,161,994	2,552,061	
		Life Insurance Contribution	13,798	21,149	
		Disability Insurance Contrib	18,367	15,878	
		Health Insurance Contributions	2,533,100	2,893,819	
		HSA Contributions-Employer	-	10,830	
		Supplies	Supplies-Motor Vehicle	640	638
			Supplies-Minor Tools and Equip	9,690	9,671
			Supplies-Minor Office Tools/Eq	4,474	8,255
		Supplies-Minor Furniture	5,330	5,169	
		Supplies-Office	70,000	70,000	
		Supplies-Photographic	2,000	2,000	
		Supplies-Medical/Drug	1,661	1,605	
		Supplies-Chemical	7,823	7,824	
		Supplies-Clothing and Uniforms	157,500	162,124	
		Supplies-Linen	964	1,133	
		Supplies-Educational	2,492	2,076	
		Supplies-Periodicals/Supplemts	2,823	9,166	
		Supplies-Ammunition	72,112	68,656	
		Supplies-Citizen Part Program	2,000	2,000	
		Supplies-Promotional	3,500	3,500	
		Supplies-Personal Computers	749	1,049	
		Supplies-Other	38,603	39,378	
		Maintenance	Maint-Machine/Tools/Implements	4,600	4,600
			Maint-Office Furniture/Equip	4,695	5,365
			Maint-Radios	3,000	3,000
			Maint-Instruments	6,250	6,250
			Maint-PC Software	10,223	10,268
			Maint-Police Facilities	15,920	15,920

City of Wichita Falls  
**Police Department**  
 General Fund - Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Services	Services-Telephone	45,113	59,553
		Service-Wireless PhoneAircards	12,380	13,676
		Services-Electricity	65,830	65,830
		Services-Gas	5,000	5,000
		Services-Wtr/Sewer/Sanitation	9,500	9,500
		Services-Central Garage	1,305,348	1,339,514
		Services-Chemical Disposal	5,000	5,000
		Services-Other Professional	71,560	72,560
		Services-Binding/Printing	5,750	5,750
		Services-Subcontractors Mowing	9,000	9,000
		Services-Other Miscellaneous	98,139	102,032
	Insurance/Contracts	Insurance Expense	15	15
		Claims and Settlements	2,000	2,000
	Other	Travel Expenses	24,162	28,031
		Education Registration	6,085	9,465
		In-Service Train/Tuition Asst	32,750	32,750
		Lease Payments	20,975	19,725
		Memberships	6,846	7,156
		Boards/Local Meetings	2,600	2,600
		Postage/Freight	12,500	12,500
General City Police Total			25,279,872	27,084,229

City of Wichita Falls  
**Aviation, Traffic and Transportation Department**  
Regional Airport Division  
Department Detail

Description

The Aviation, Traffic and Transportation Division includes two Airports. The Wichita Falls Regional Airport is a part 139 Federal Aviation Administration (FAA) and Transportation Security Agency (TSA) regulated commercial airport. The Kickapoo Downtown Airport is a General Aviation Airport under Texas Department of Transportation (TxDOT) jurisdiction. These airports provide modern facilities and infrastructure which accommodate commercial, private, and military aviation services.

Regional Airport

The budget for the Regional Airport totals \$1,062,703, which is \$45,699, or 4.49% above the prior adopted budget. An increase of \$28,593 in Personnel Service Accounts for cost-of-living pay adjustments, merit pay, and increased contributions to the Employee Health Insurance Program. It should also be noted that approximately \$693,000 of this budget is dedicated to pay annual debt service costs for the new airport terminal, which will be retired in fifteen years. This large debt service burden causes an operating loss of \$235,122 in the Regional Airport Fund, which is now covered entirely with a transfer from the General Fund.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Regional Airport Operations	Personnel Services	202,604	232,693
	Supplies	8,250	14,200
	Maintenance	48,162	61,602
	Services	164,534	175,326
	Insurance/Contracts	25,000	25,000
	Transfers	303,829	293,029
	Other	264,625	260,853
Regional Airport Operations Total		1,017,004	1,062,703

City of Wichita Falls

**Aviation, Traffic and Transportation Department – Regional Airport Division**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Regional Airport Operations	Personnel Services	Salaries - Supervision	41,144	43,013	
		Salaries - Clerical	32,964	59,607	
		Salaries-Operational	43,784	44,509	
		Pool Operational	43,866	45,890	
		Terminal Pay	1,500	1,500	
		Stability Pay	688	2,420	
		Cell Phone Allowance	1,080	1,080	
		FICA	12,447	14,655	
		TMRS Retirement	11,078	11,405	
		Life Insurance Contribution	74	115	
		Disability Insurance Contrib	99	89	
		Health Insurance Contributions	13,880	8,410	
		Supplies	Supplies-Minor Tools and Equip	700	2,300
			Supplies-Office	2,000	2,000
			Supplies-Janitorial	200	400
			Supplies-Concession	1,050	1,500
			Supplies-Clothing and Uniforms	1,000	4,000
	Supplies-Other		3,300	4,000	
	Maintenance		Maint-PC Hardware	7,800	7,800
		Maint-Heating/Cooling Systems	3,124	3,127	
		Maint-Buildings	8,699	11,349	
		Maint-Airport	28,539	39,326	
	Services	Services-Telephone	3,076	3,076	
		Service-Wireless PhoneAircards	3,000	3,000	
		Services-Electricity	83,153	81,657	
		Services-Elec Airport Conces	4,000	4,000	
		Services-Gas	25,000	25,000	
		Services-Wtr/Sewer/Sanitation	5,300	5,300	
		Services-Cable TV	2,000	2,000	
		Services-Central Garage	3,931	4,959	
		Services-Bank	16,654	23,914	
		Services-Audit	9,920	9,920	
		Services-Other Professional	400	400	
		Services-Employee Physicals	600	600	
		Services-Advertising	6,000	10,000	
		Services-Binding/Printing	500	500	
		Services-Other Miscellaneous	1,000	1,000	
		Insurance/Contracts	Insurance Expense	25,000	25,000
Transfers		Oper Transfer-Other	303,829	293,029	

City of Wichita Falls

**Aviation, Traffic and Transportation Department – Regional Airport Division**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Other	Travel Expenses	3,000	4,400
		Education Registration	1,500	1,500
		Lease Payments	1,000	1,000
		Memberships	900	900
		Boards/Local Meetings	250	250
		Rent-Land/Structures	49,828	49,828
		Public Relation/Promo	6,000	6,000
		Postage/Freight	400	400
		Matching Contributions	38,000	40,464
		Administrative Overhead	143,537	135,684
		Data Processing Services	20,210	20,427
<b>Regional Airport Operations Total</b>			<b>1,017,004</b>	<b>1,062,703</b>

City of Wichita Falls  
**Aviation, Traffic and Transportation Department**  
 Kickapoo Airport Division  
 Department Detail

Description

The Aviation, Traffic and Transportation Division includes two Airports. The Wichita Falls Regional Airport is a part 139 Federal Aviation Administration (FAA) and Transportation Security Agency (TSA) regulated commercial airport. The Kickapoo Downtown Airport is a General Aviation Airport under Texas Department of Transportation (TxDOT) jurisdiction. These airports provide modern facilities and infrastructure which accommodate commercial, private, and military aviation services.

Kickapoo Airport

The budget for Kickapoo Airport is \$1,029,459, which is \$39,745, or 3.72% below last year's adopted budget. This decrease is seen in the Supplies Accounts for a decrease in the amount of fuel being purchased. A decrease is also seen in the Utilities/Service Accounts for less Central Garage charges in the division.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Kickapoo Airport Operations	Personnel Services	296,378	294,051
	Supplies	518,752	502,930
	Maintenance	11,970	16,970
	Services	107,544	97,695
	Insurance/Contracts	24,636	24,000
	Capital Improvements	15,000	22,500
	Other	94,924	82,057
Kickapoo Airport Operations Total		1,069,204	1,040,203

City of Wichita Falls  
**Aviation, Traffic and Transportation Department – Kickapoo Airport Division**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Kickapoo Airport Operations	Personnel Services	Salaries - Supervision	26,760	28,676	
		Salaries-Operational	128,853	134,347	
		Pool Operational	60,502	49,636	
		Overtime	-	1,020	
		Terminal Pay	1,500	1,500	
		Stability Pay	2,833	3,630	
		Cell Phone Allowance	360	360	
		FICA	16,792	12,174	
		TMRS Retirement	20,292	31,657	
		Life Insurance Contribution	135	210	
		Disability Insurance Contrib	181	160	
		Health Insurance Contributions	38,170	30,681	
		Supplies	Supplies-Minor Tools and Equip	4,325	2,525
			Supplies-Office	1,200	1,500
			Supplies-Janitorial	1,000	1,250
			Supplies-Concession	1,700	2,000
			Supplies-Catering Food	200	200
	Supplies-Botanical/Agriculture		1,000	1,000	
	Supplies-Clothing and Uniforms		3,000	2,000	
	Supplies-Kickapoo Fuel&Oil-CGS		501,727	487,655	
	Supplies-Kickapoo Maps/Pil-CGS		3,600	3,600	
	Supplies-Other		1,000	1,200	
	Maintenance	Maint-Machine/Tools/Implements	500	1,500	
		Maint-Radios	1,950	950	
		Maint-PC Hardware	2,500	2,500	
		Maint-Heating/Cooling Systems	1,500	1,500	
		Maint-Buildings	2,520	4,020	
		Maint-Other Buildings	3,000	6,500	
		Services	Services-Telephone	8,802	8,802
	Service-Wireless PhoneAircards		1,300	1,300	
	Services-Electricity		15,000	12,000	
	Services-Elect Airport Hangar		10,000	10,000	
	Services-Gas		1,500	3,100	
	Services-Wtr/Sewer/Sanitation		1,500	2,000	
	Services-Central Garage		49,624	38,175	
	Services-Bank		13,500	16,000	
	Services-Audit		668	668	
	Services-Other Professional		1,000	1,000	
	Services-Employee Physicals		2,000	2,000	
	Services-Advertising		1,750	1,550	
	Insurance/Contracts	Services-Binding/Printing	100	100	
		Services-Other Miscellaneous	800	1,000	
		Worker's Compensation	636	-	
		Insurance Expense	23,000	23,000	
		Claims and Settlements	1,000	1,000	
	Capital Improvements	Motor Vehicles	15,000	22,500	

City of Wichita Falls  
**Aviation, Traffic and Transportation Department – Kickapoo Airport Division**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Other	Travel Expenses	2,200	2,400
		Education Registration	1,500	1,500
		Lease Payments	1,850	1,850
		Memberships	300	300
		Boards/Local Meetings	300	300
		Public Relation/Promo	2,000	1,000
		Postage/Freight	500	500
		Matching Contributions	35,000	24,000
		Administrative Overhead	32,982	32,034
		Data Processing Services	18,292	18,173
Kickapoo Airport Operations Total			1,069,204	1,040,203

City of Wichita Falls  
**Aviation, Traffic and Transportation Department**  
 Traffic Engineering  
 Department Detail

Description

The Traffic Engineering Division is responsible for the following: Addressing traffic issues through analysis of traffic data and proper selection and application of traffic control devices, i.e., signs, pavement markings, and signals. Design, build, operate, and maintain traffic signals, school zone beacons, and traffic control signs. Street name signs, pavement markings, and the computerized traffic control system. Investigating and abating traffic hazards caused by vegetation. Operating school crossing guard program, providing traffic engineering expertise in the development process for upcoming projects in coordination with Public Works and Planning departments. Assisting the development community in meeting traffic related projects through information, document review, and traffic engineering expertise.

The 2019-20 budget has increased \$171,207 or 8.70% over the 2018-19 budget. This increase is due to the implementation of a cost of living adjustment of 2% and an increase in retirement contributions to provide TMRS parity. Supplies in this Division have also increased, as have the cost of debt and services, these increases have been offset by a decrease in services.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
General Traffic Engineering	Personnel Services	703,350	803,071
	Supplies	58,543	93,024
	Maintenance	117,922	153,040
	Services	566,638	555,341
	Debt Expenditure	190,323	204,432
	Capital Improvements	328,154	325,590
	Other	3,447	5,087
General Traffic Engineering Total		1,968,377	2,139,584

City of Wichita Falls

**Aviation, Traffic and Transportation Department –Traffic Engineering**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
General Traffic Engineering	Personnel Services	Salaries - Supervision	75,888	77,460
		Salaries-Operational	419,747	464,674
		Overtime	10,296	10,502
		Stability Pay	9,680	6,188
		Cell Phone Allowance	1,980	1,080
		FICA	40,962	38,887
		TMRS Retirement	57,180	112,314
		Life Insurance Contribution	372	586
		Disability Insurance Contrib	495	425
		Health Insurance Contributions	86,750	90,955
	Supplies	Supplies-Minor Tools and Equip	5,540	6,580
		Supplies-Minor Furniture	-	250
		Supplies-Office	1,000	2,000
		Supplies-Medical/Drug	-	150
		Supplies-Traffic Control	41,483	67,881
		Supplies-Clothing and Uniforms	2,750	4,000
		Supplies-Periodicals/Supplemts	100	3,800
		Supplies-Personal Computers	300	-
		Supplies-Other	7,370	8,363
	Maintenance	Maint-Machine/Tools/Implements	4,900	6,800
		Maint-Office Furniture/Equip	250	450
		Maint-Instruments	3,400	5,000
		Maint-Systems Software	10,000	10,000
		Maint-Heating/Cooling Systems	250	250
		Maint-Park Lighting	12,607	16,003
		Maint-Signal Lights	45,345	41,650
		Maint-Street Lights	7,220	43,367
		Maint-Warning Sirens	31,850	27,420
		Maint-Central Garage	2,100	2,100
	Services	Services-Telephone	5,000	3,340
		Service-Wireless PhoneAircards	750	1,272
		Services-Electricity	41,400	41,400
		Services-Elect/Street Lights	350,000	350,000
		Services-Gas	10,000	10,000
		Services-Central Garage	159,288	149,129
		Services-Binding/Printing	200	200
	Debt Expenditure	Bond Principal Payments	190,323	204,432
	Capital Improvements	Machines/Tools/Implements	-	25,000
		Signs	61,992	96,657
		Street Lighting	80,208	68,188
		Traffic Signal Cabinets	50,800	50,800
		Traffic Signal Control Equip	67,000	55,000
		Traffic Signal Infrastructure	68,154	29,945
	Other	In City Mileage Reimbursement	712	712
		Travel Expenses	2,300	2,300
		Education Registration	110	1,700
		Memberships	-	50
		Postage/Freight	325	325
General Traffic Engineering Total			1,968,377	2,139,584

City of Wichita Falls  
**Aviation, Traffic and Transportation Department**  
Public Transportation  
Department Detail

Description

The Public Transportation Division provides transportation services to the citizens of Wichita Falls. The division maintains a fleet of eleven 35-foot transit buses and 2 Ford 550, 30-foot cutaway buses. We provide more than 460,000 trips annually, and raise more than \$435,000 in revenue that goes to support the division financially and reduce the money needed from the General Fund. The total budget for the Transit System is separated into five budgetary units: (1) Transit Operations (7200), Transit Capital (7201) Transit Preventative Maintenance (7202), Transit Planning (7203), and Transit Hub Operations (7206).

In 2019-20, the total budget for the Transit System is at \$2,874,609, which is an increase of \$219,058, or 8.25% from the prior year adopted budget. The majority of this increase is attributed to increases in personnel costs.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Public Transportation	Personnel Services	907,338	1,052,102
	Supplies	3,000	3,850
	Services	45,311	61,643
	Insurance/Contracts	64,500	77,000
	Other	82,436	79,318
Public Transportation Total		1,102,585	1,273,913
Public Transportation Capital	Capital Improvements	425,000	400,000
Public Transportation Capital Total		425,000	400,000
Public Transp Preventive Maint	Personnel Services	219,452	229,806
	Supplies	409,810	436,216
	Maintenance	291,550	291,500
	Services	180	720
Public Transp Preventive Maint Total		920,992	958,242
Public Transportation Planning	Personnel Services	76,694	84,371
	Maintenance	4,100	4,100
	Capital Improvements	500	-
Public Transportation Planning Total		81,294	88,471
Transit Hub Operations	Personnel Services	86,262	113,660
	Supplies	4,810	4,710
	Maintenance	8,610	9,012
	Services	24,798	25,401
	Other	1,200	1,200
Transit Hub Operations Total		125,680	153,983
		2,655,551	2,874,609

City of Wichita Falls  
**Aviation, Traffic and Transportation Department – Public Transportation**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Public Transportation	Personnel Services	Salaries - Supervision	37,944	62,697
		Salaries-Operational	432,563	522,661
		Pool Operational	135,960	102,580
		Overtime	30,900	32,640
		Terminal Pay	3,500	3,500
		Stability Pay	10,949	17,519
		Cell Phone Allowance	720	360
		FICA	49,454	64,161
		TMRS Retirement	65,587	106,755
		Life Insurance Contribution	411	744
		Disability Insurance Contrib	549	561
		Health Insurance Contributions	138,801	137,924
	Supplies	Supplies-Office	800	1,000
		Supplies-Medical/Drug	200	200
		Supplies-Clothing and Uniforms	1,800	2,000
		Supplies-PC Software	-	250
		Supplies-Other	200	400
	Services	Services-Telephone	4,175	4,575
		Service-Wireless PhoneAircards	300	420
		Services-Electricity	8,000	9,600
		Services-Gas	10,000	10,000
		Services-Wtr/Sewer/Sanitation	-	800
		Services-Bank	597	750
		Services-Audit	1,739	1,648
		Services-Other Professional	6,000	23,400
		Services-Employee Physicals	7,200	8,000
		Services-Advertising	500	450
		Services-Binding/Printing	6,800	2,000
	Insurance/Contracts	Worker's Compensation	28,000	35,000
		Insurance Expense	2,500	4,000
		Claims and Settlements	8,000	2,000
		General Liability Claims	26,000	36,000
	Other	Travel Expenses	2,600	2,600
		Education Registration	550	1,000
		Lease Payments	1,000	1,000
		Memberships	450	450
		Boards/Local Meetings	200	200
		Postage/Freight	150	150
		Administrative Overhead	63,863	60,345
		Data Processing Services	13,623	13,573
Public Transportation Total			1,102,585	1,273,913

City of Wichita Falls  
**Aviation, Traffic and Transportation Department – Public Transportation**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Public Transportation Capital	Capital Improvements	Other Improvements	-	400,000
		Motor Vehicles	425,000	-
Public Transportation Capital Total			425,000	400,000
Public Transp Preventive Maint	Personnel Services	Salaries - Supervision	22,766	23,238
		Salaries-Operational	127,168	132,036
		Overtime	4,635	4,727
		Stability Pay	3,630	-
		FICA	12,101	10,775
		TMRS Retirement	20,218	23,705
		Life Insurance Contribution	131	199
		Disability Insurance Contrib	175	150
		Health Insurance Contributions	28,628	34,976
	Supplies	Supplies-Motor Vehicle	73,200	77,500
		Supplies-Motor Vehicle Fuel	335,660	357,516
		Supplies-Chemical	200	200
		Supplies-Other	750	1,000
	Maintenance	Maint-Motor Vehicles	290,000	290,000
		Maint-Radios	300	300
		Maint-Systems Software	1,250	1,200
	Services	Service-Wireless PhoneAircards	180	720
Public Transp Preventive Maint Total			920,992	958,242
Public Transportation Planning	Personnel Services	Salaries - Supervision	35,027	59,116
		Salaries-Operational	22,440	-
		FICA	4,397	4,119
		TMRS Retirement	7,339	8,758
		Life Insurance Contribution	50	76
		Disability Insurance Contrib	67	56
		Health Insurance Contributions	7,374	12,246
	Maintenance	Maint-Systems Hardware	1,000	1,000
		Maint-Systems Software	3,100	3,100
	Capital Improvements	PC Computer Equipment	500	-
Public Transportation Planning Total			81,294	88,471

City of Wichita Falls  
**Aviation, Traffic and Transportation Department – Public Transportation**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Transit Hub Operations	Personnel Services	Salaries - Clerical	-	21,263
		Pool Clerical	-	26,520
		Salaries-Operational	55,127	37,140
		Overtime	515	-
		Stability Pay	1,210	1,210
		Cell Phone Allowance	360	360
		FICA	4,341	6,271
		TMRS Retirement	7,246	12,582
		Life Insurance Contribution	48	75
		Disability Insurance Contrib	65	58
		Health Insurance Contributions	17,350	8,181
	Supplies	Supplies-Office	1,400	1,400
		Supplies-Medical/Drug	60	60
		Supplies-Concession	650	700
		Supplies-Clothing and Uniforms	700	600
		Supplies-PC Software	250	250
		Supplies-Other	1,750	1,700
	Maintenance	Maint-PC Hardware	250	250
		Maint-PC Software	60	362
		Maint-Buildings	8,300	8,400
	Services	Services-Telephone	4,175	4,695
		Service-Wireless PhoneAircards	912	923
		Services-Electricity	9,523	9,523
		Services-Gas	3,000	3,000
		Services-Wtr/Sewer/Sanitation	1,761	1,800
		Services-Cable TV	892	1,062
		Services-Bank	900	750
		Services-Audit	1,135	1,648
		Services-Other Professional	2,500	2,000
	Other	Lease Payments	1,000	1,000
		Postage/Freight	200	200
Transit Hub Operations Total			125,680	153,983

City of Wichita Falls  
**Aviation, Traffic and Transportation Department**  
 Transportation Planning Grant  
 Department Detail

Description

The MPO is a federal mandated and funded transportation policy-making organization made up of representatives from the local area. Federal funding for transportation projects and programs within the geographic area are channeled through the planning processes facilitated by the Wichita Falls MPO. The Wichita Falls MPO includes the City of Wichita Falls, Lakeside City, and Pleasant Valley. MPO staff interacts with federal, state, and local officials in the development and implementation of the Metropolitan Transportation Plan, the Transportation Improvement Program, the Unified Planning Work Program, Travel Demand Modeling, Transit Planning, and the daily operations of the office.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Transportation Planning Grant	Personnel Services	166,379	177,047
	Supplies	6,659	6,649
	Maintenance	4,600	4,600
	Services	47,812	62,429
	Capital Improvements	1,000	1,000
	Other	16,650	18,650
	Contingency	-	23,671
Transportation Planning Grant Total		243,100	294,046

City of Wichita Falls  
**Aviation, Traffic and Transportation Department –**  
**Transportation Planning Grant**  
Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Transportation Planning Grant	Personnel Services	Salaries-Operational	121,119	129,843
		Stability Pay	2,420	2,420
		Cell Phone Allowance	-	360
		FICA	9,456	9,667
		TMRS Retirement	15,786	19,236
		Life Insurance Contribution	106	168
		Disability Insurance Contrib	142	127
		Health Insurance Contributions	17,350	15,226
	Supplies	Supplies-Minor Tools and Equip	479	479
		Supplies-Minor Office Tools/Eq	430	430
		Supplies-Minor Furniture	850	850
		Supplies-Office	3,000	3,000
		Supplies-Educational	200	200
		Supplies-Periodicals/Supplemts	200	200
		Supplies-Personal Computers	500	490
		Supplies-PC Software	500	500
		Supplies-Other	500	500
	Maintenance	Maint-Office Furniture/Equip	500	500
		Maint-Systems Hardware	1,000	1,000
		Maint-Systems Software	3,100	3,100
	Services	Services-Telephone	865	865
		Service-Wireless PhoneAircards	420	475
		Services-Bank	184	212
		Services-Audit	131	162
		Services-Other Professional	39,222	53,706
		Services-Employee Physicals	240	259
		Services-Advertising	6,500	6,500
		Services-Binding/Printing	250	250
	Capital Improvements	Office Equipment	500	500
		PC Computer Equipment	500	500
	Other	Travel Expenses	7,000	8,000
		Education Registration	2,000	3,000
		Lease Payments	6,850	6,850
		Memberships	300	300
		Postage/Freight	500	500
	Contingency	Budget Contingency	-	23,671
Transportation Planning Grant Total			243,100	294,046

City of Wichita Falls  
**Aviation, Traffic and Transportation**  
 Fleet Division  
 Department Detail

**Description**

The Fleet Maintenance Division (Central Garage) provides Equipment, Maintenance and Vehicle services for all divisions within the City. There are 772 registered units, 1009 non-registered small equipment and landfill heavy equipment. We have contractual agreement to maintain Wichita County equipment. Provide fuel for City, County, Transit, Vernon College and County Vol. Fire Departments.

The 2019-20 budget for Central Services is \$10,699,853 which is \$403,698 or 3.92% over the prior adopted budget. The primary reason for this increase is an increase in the Motor Vehicle Replacement Account. Also displaying are increases in Workers Compensation of \$49,400, and motor vehicles supplies increases of \$76,830.

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Fleet Maintenance	Personnel Services		2,168,313	2,210,589
	Supplies		3,223,347	3,300,177
	Maintenance		1,924,205	1,964,425
	Services		71,156	74,383
	Insurance/Contracts		110,000	159,400
	Debt Expenditure		474,922	474,922
	Capital Improvements		1,803,400	2,004,948
	Transfers		312,000	312,000
	Other		208,812	199,008
Fleet Maintenance Total			10,296,155	10,699,853

City of Wichita Falls  
**Aviation, Traffic and Transportation – Fleet Division**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Fleet Maintenance	Personnel Services	Salaries - Supervision	181,227	174,927
		Salaries - Clerical	67,376	70,565
		Salaries-Operational	1,245,358	1,249,217
		Overtime	7,725	7,880
		Stability Pay	36,742	34,155
		Cell Phone Allowance	2,520	1,440
		FICA	117,380	109,791
		TMRS Retirement	195,944	222,611
		Life Insurance Contribution	1,305	1,935
		Disability Insurance Contrib	1,737	1,470
		Health Insurance Contributions	310,999	335,591
		HSA Contributions-Employer	-	1,008
	Supplies	Supplies-Motor Vehicle	545,805	592,887
		Supplies-Motor Vehicle Fuel	2,496,600	2,496,600
		Supplies-Small Engine Equip	29,268	32,760
		Supplies-Minor Tools and Equip	12,450	17,700
		Supplies-Minor Furniture	269	-
		Supplies-Office	6,000	6,000
		Supplies-Medical/Drug	1,100	3,000
		Supplies-Janitorial	100	100
		Supplies-Clothing and Uniforms	9,600	10,220
		Supplies-Periodicals/Supplemts	200	300
		Supplies-Container	12,000	14,400
		Supplies-PC Software	2,220	11,514
		Supplies-Other	107,735	114,696
	Maintenance	Maint-Motor Vehicles	1,858,690	1,894,393
		Maint-Machine/Tools/Implements	8,500	10,500
		Maint-Radios	200	200
		Maint-Systems Hardware	500	500
		Maint-PC Software	350	300
		Maint-Systems Software	17,153	22,500
		Maint-Heating/Cooling Systems	4,780	5,000
		Maint-Reservoirs/Tanks	8,800	8,800
		Maint-Buildings	10,000	10,000
		Maint-Central Garage	15,232	12,232
	Services	Services-Telephone	5,478	6,731
		Service-Wireless PhoneAircards	2,600	2,600
		Services-Electricity	24,500	24,500
		Services-Gas	7,500	7,500
		Services-Wtr/Sewer/Sanitation	7,000	7,000
		Services-Bank	7,399	7,988
		Services-Audit	9,479	9,564
		Services-Employee Physicals	6,500	7,800
		Services-Binding/Printing	700	700
	Insurance/Contracts	Worker's Compensation	100,000	155,000
		Unemployment Compensation	7,000	800
		Insurance Expense	3,000	3,600
	Debt Expenditure	Bond Principal Payments	474,922	474,922
	Capital Improvements	Buildings	29,800	32,300
		Motor Vehicles	1,691,500	1,887,000
		Machines/Tools/Implements	16,700	-
		PC Computer Equipment	6,000	6,000
		Other Machinery and Equipment	59,400	79,648

City of Wichita Falls  
**Aviation, Traffic and Transportation – Fleet Division**  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Transfers	Oper Transfer-General	312,000	312,000
	Other	Travel Expenses	5,400	5,400
		Education Registration	8,800	6,000
		Lease Payments	1,650	1,575
		Memberships	780	780
		Postage/Freight	1,000	1,250
		Administrative Overhead	171,622	165,024
		Data Processing Services	19,560	18,979
Fleet Maintenance Total			10,296,155	10,699,853

City of Wichita Falls  
**Community Development Department**  
 General Planning  
 Department Detail

Description

The Planning Division provides general development services to the community in addition to public awareness regarding the various components that comprise the planning field (e.g. land use/zoning, platting, economic development, land management/encroachment, downtown/neighborhood revitalization, historic preservation, demography/socio-economics, etc.).

The division is engaged in a wide-variety of short-range (current, day-to-day activity) and long-range planning projects (special purpose and forecast plan development) in order to carry-out all aspects of urban planning. In addition, the division is responsible for providing staff support to the following boards and commissions: Airport Board of Adjustment; Board of Adjustment; Landmark Commission; Planning & Zoning Commission; TIF #2; TIF #3; TIF #4.

Ancillary support and involvement with the following: Downtown Steering Committee initiative and Joint Land Use Study Implementation Committee to serving as the City's ex-officio representatives to the Downtown Wichita Falls Development, Inc. and Wichita County Heritage Society organizations.

Overall, the Planning Division's Budget represents an increase of \$83,270, or 16.45% from the prior year adopted budget. The large majority of this increase is due routine step/merit pay increases and rising health insurance and TMRS contribution rates. There is an increase of \$16,000 for meetings to be held for the upcoming 2020 census.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
General City Planning	Personnel Services	475,626	528,443
	Supplies	7,938	7,831
	Maintenance	214	278
	Services	8,502	10,038
	Other	13,943	42,903
General City Planning Total		506,223	589,493

City of Wichita Falls  
**Community Development Department**  
 General Planning  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
General City Planning	Personnel Services	Salaries - Supervision	210,792	217,254	
		Salaries - Clerical	24,201	32,367	
		Pool Clerical	-	816	
		Salaries-Operational	115,667	139,241	
		Overtime	-	2,420	
		Stability Pay	1,210	2,558	
		FICA	26,922	28,631	
		TMRS Retirement	44,938	58,090	
		Life Insurance Contribution	306	504	
		Disability Insurance Contrib	407	214	
		Health Insurance Contributions	51,183	44,955	
		HSA Contributions-Employer	-	1,392	
		Supplies	Supplies-Minor Furniture	1,578	884
			Supplies-Office	4,695	4,740
			Supplies-Educational	150	150
	Supplies-Periodicals/Supplemts		1,315	1,315	
	Supplies-Personal Computers		-	650	
	Supplies-PC Software		-	92	
	Supplies-Other		200	-	
	Maintenance	Maint-Office Furniture/Equip	158	158	
		Maint-PC Software	56	120	
	Services	Services-Telephone	2,595	3,340	
		Services-Central Garage	3,207	3,698	
		Services-Other Professional	-	-	
		Services-Advertising	2,200	2,500	
		Services-Binding/Printing	500	500	
	Other	Travel Expenses	5,350	8,325	
		Education Registration	3,815	5,815	
		Lease Payments	1,500	4,008	
		Memberships	1,528	1,355	
Boards/Local Meetings		400	20,400		
Postage/Freight		1,350	3,000		
General City Planning Total			506,223	589,493	

City of Wichita Falls  
**Community Development Department**  
 Building and Code Administration  
 Department Detail

**Description**

Building Inspections is responsible for working with the development community in attaining compliance with the City’s adopted construction-related codes as part of new and remodel construction projects. The division’s day-to- day activities include reviewing plans for proposed construction projects within the City, inspecting construction projects for compliance with City codes, and licensing and registering contractors. The goal of the Code Enforcement Division is to be proactive and responsive while working with residents and business owners towards compliance with the City’s nuisance-related ordinance. Compliance facilitates neighborhoods that are clean, safe places to live, work, and play and can assist in reducing vandalism, deter crime, and maintain property values. Federal Community Development Block Grants (CDBG) funds are used to assist in funding the City’s demolition program and related administrative costs.

The budget for the Building & Code Administration Division include Inspection, CDBG Code Enforcement and CDBG Demolition. In total, these budget reflect an increase of \$235,464, or 14.32% from the prior year. This increase is shown almost entirely in Personnel Service Accounts due to step/merit pay increases, rising health insurance costs, and TMRS contribution rates in Inspection. In CDBG Code Enforcement this increase is primarily due to increases in supplies, postage and contingency. In Demolition, this increase is due to increased education requirements.

Department	Category	Cat. Code	2018-19 Adopted Budget	2019-20 Adopted Budget
Inspection	Personnel Services		1,230,460	1,413,617
	Supplies		11,563	10,400
	Maintenance		1,100	1,121
	Services		68,303	79,468
	Other		23,325	24,288
<b>Inspection Total</b>			<b>1,334,751</b>	<b>1,528,895</b>
CDBG Code Enforcement	Personnel Services		27,230	12,643
	Supplies		112	510
	Services		16,425	11,319
	Other		1,930	2,855
	Contingency		14,303	63,811
<b>CDBG Code Enforcement Total</b>			<b>60,000</b>	<b>91,138</b>
CDBG Demolition	Personnel Services		65,122	9,233
	Supplies		1,510	1,820
	Services		181,001	245,573
	Other		2,366	3,555
<b>CDBG Demolition Total</b>			<b>249,999</b>	<b>260,181</b>
	<b>Grand Total</b>		<b>1,644,750</b>	<b>1,880,214</b>

City of Wichita Falls  
**Community Development Department**  
 Building and Code Administration  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Inspection	Personnel Services	Salaries - Supervision	147,884	218,701	
		Salaries - Clerical	123,639	27,942	
		Salaries-Operational	594,413	731,863	
		Stability Pay	19,498	20,983	
		Cell Phone Allowance	4,680	5,040	
		FICA	68,150	71,130	
		TMRS Retirement	113,761	144,968	
		Life Insurance Contribution	755	1,227	
		Disability Insurance Contrib	1,009	925	
		Health Insurance Contributions	156,671	190,838	
		Supplies	Supplies-Minor Tools and Equip	-	25
			Supplies-Minor Furniture	538	444
			Supplies-Office	6,500	6,500
			Supplies-Medical/Drug	150	150
			Supplies-Clothing and Uniforms	700	700
	Supplies-Educational		300	300	
	Supplies-Code Books		3,000	1,276	
	Supplies-PC Software		-	630	
	Supplies-Other		375	375	
	Maintenance		Maint-Systems Hardware	300	450
			Maint-PC Software	800	671
	Services		Services-Telephone	3,748	5,343
			Service-Wireless PhoneAircards	7,284	6,838
			Services-Central Garage	47,771	49,787
			Services-Binding/Printing	1,500	1,500
		Services-Subcontractors	8,000	16,000	
		Other	Travel Expenses	4,000	4,000
			Education Registration	4,000	4,500
	Lease Payments		2,425	2,388	
	Memberships		1,600	1,600	
Boards/Local Meetings	300		300		
		Postage/Freight	11,000	11,500	
<b>Inspection Total</b>			<b>1,334,751</b>	<b>1,528,895</b>	

City of Wichita Falls  
**Community Development Department**  
 Building and Code Administration  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
CDBG Code Enforcement	Personnel Services	Salaries - Clerical	1,669	-
		Salaries-Operational	20,154	9,299
		Cell Phone Allowance	720	-
		FICA	804	668
		TMRS Retirement	1,345	1,378
		Life Insurance Contribution	9	14
		Disability Insurance Contrib	12	11
		Health Insurance Contributions	2,517	1,273
	Supplies	Supplies-Office	100	500
		Supplies-Medical/Drug	12	10
	Services	Services-Telephone	2,883	3,720
		Services-Central Garage	5,992	6,049
		Services-Court Cost/Registrat	500	500
		Services-Advertising	1,000	1,000
		Services-Binding/Printing	50	50
		Services-Subcontractors	6,000	-
	Other	Travel Expenses	300	700
		Education Registration	250	805
		Memberships	130	50
		Postage/Freight	1,250	1,300
	Contingency	Budget Contingency	14,303	63,811
CDBG Code Enforcement Total			60,000	91,138

City of Wichita Falls  
**Community Development Department**  
 Building and Code Administration  
 Department Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
CDBG Demolition	Personnel Services	Salaries - Supervision	639	685
		Salaries - Clerical	3,336	-
		Salaries-Operational	39,427	5,997
		Stability Pay	1,210	-
		Cell Phone Allowance	1,080	-
		FICA	3,443	486
		TMRS Retirement	5,749	990
		Life Insurance Contribution	38	10
		Disability Insurance Contrib	50	9
		Health Insurance Contributions	10,150	1,056
	Supplies	Supplies-Minor Tools and Equip	-	100
		Supplies-Minor Furniture	-	293
		Supplies-Office	300	300
		Supplies-Medical/Drug	10	10
		Supplies-System Software	1,200	1,092
		Supplies-Other	-	25
	Services	Service-Wireless PhoneAircards	-	456
		Services-Court Cost/Registral	1,500	2,000
		Services-Advertising	2,000	3,500
		Services-Binding/Printing	100	100
		Services-Subcontractors	177,401	239,517
	Other	Travel Expenses	616	700
		Education Registration	400	805
		Memberships	50	50
		Postage/Freight	1,300	2,000
CDBG Demolition Total			249,999	260,181

City of Wichita Falls  
**Community Development Department**  
Community Neighborhood Resources  
Department Detail

Description

Neighborhood Resources administers the (1) Community Development Block Grant (CDBG) program, (2) the HOME Investment Partnership Program, and the City's Housing Choice Voucher (HCV) Program (formerly Section 8), all of which are via funds received each year from the U.S. Department of Housing and Urban Development. Funding amounts are determined by formula and vary with economic and demographic factors and Congressional appropriation. Funding for local projects is appropriated by an application process and approved by the City Council.

Programs directly administered by the division include the Minor and Emergency Repair Programs, and the First Time Home- buyers Program. The division is also responsible for related funding that supports local tax-exempt organizations that provide services to low/moderate-income persons, such as Habitat for Humanity, Child Care Inc., Senior Citizens, First Step, and Christmas in Action.

The division also manages the City's Housing Choice Voucher (HCV) Program (formerly Section 8) which provides rental assistance for low-income households. A portion of the rent is paid directly to the landlord on behalf of the families. The goal of the Housing Choice Voucher program is to provide decent, safe, and sanitary housing for low income individuals and families.

Federal funding for the 2019-20 HOME Program totals \$391,865, which is a decrease of \$6,399 (1.61%) over the previous year. Funds for this program are used for down payment and closing costs for lower income families and individuals who are first-time home buyers. The 2019-20 budget for the Section 8 Rental Assistance Program is \$3,987,877, which represents an increase of \$173,228 or 4.54% from the prior year. This budget is based on the number of vouchers currently in use.

Summary and detail information for these programs is listed on the following pages.

City of Wichita Falls  
**Community Development Department**  
 Community Neighborhood Resources: Summary  
 Department Detail

Program	2018-19 Adopted Budget	2019-20 Adopted Budget
CDBG Arc of WF Project	-	37,584
CDBG Area Food Bank Proj	-	7,480
CDBG Child Care Ctr Operations	129,559	130,362
CDBG Child Care Ren	26,280	15,000
CDBG Christmas In April	75,000	100,000
CDBG Code Enforcement	60,000	91,138
CDBG Delivery Costs	30,000	30,474
CDBG Demolition	249,999	260,181
CDBG East Lynwood Bldg Const	96,176	-
CDBG Emergency Repair	130,000	100,000
CDBG First Step Inc.Rehab	25,000	26,942
CDBG Grant Management	246,779	251,517
CDBG Job Training	100,000	-
CDBG Nth Central Tx Comm Hlth	54,000	57,598
CDBG Park Improvements	118,740	-
CDBG Senior Citizens MOW	55,525	55,870
CDBG Transit Bus Shelters	-	12,400
HOME Administration	69,389	39,168
HOME Program	328,876	352,698
Section 8 Housing Voucher	3,814,649	3,987,877
<b>Grand Total</b>	<b>5,609,972</b>	<b>5,556,288</b>

City of Wichita Falls  
**Community Development Department**  
Community Neighborhood Resources: Detail

Program	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
CDBG Arc of WF Project	Services	Services-Subcontractors	-	37,584
CDBG Arc of WF Project Total			-	37,584
CDBG Area Food Bank Proj	Services	Services-Subcontractors	-	7,480
CDBG Area Food Bank Proj Total			-	7,480
CDBG Child Care Ctr Operations	Services	Services-Subcontractors	129,559	130,362
CDBG Child Care Ctr Operations Total			129,559	130,362
CDBG Child Care Ren	Maintenance	Maint-Buildings	26,280	15,000
CDBG Child Care Ren Total			26,280	15,000
CDBG Christmas In April	Services	Services-Subcontractors	75,000	100,000
CDBG Christmas In April Total			75,000	100,000
CDBG Code Enforcement	Personnel Services	Cell Phone Allowance	720	-
		Disability Insurance Contrib	12	11
		FICA	804	668
		Health Insurance Contributions	2,517	1,273
		Life Insurance Contribution	9	14
		Salaries - Clerical	1,669	-
		Salaries-Operational	20,154	9,299
		TMRS Retirement	1,345	1,378
	Supplies	Supplies-Medical/Drug	12	10
		Supplies-Office	100	500
	Services	Services-Advertising	1,000	1,000
		Services-Binding/Printing	50	50
		Services-Central Garage	5,992	6,049
		Services-Court Cost/Registral	500	500
		Services-Subcontractors	6,000	-
		Services-Telephone	2,883	3,720
	Other	Education Registration	250	805
		Memberships	130	50
		Postage/Freight	1,250	1,300
		Travel Expenses	300	700
	Contingency	Budget Contingency	14,303	63,811
CDBG Code Enforcement Total			60,000	91,138
CDBG Delivery Costs	Personnel Services	Disability Insurance Contrib	19	17
		FICA	1,234	1,296
		Health Insurance Contributions	4,338	2,722
		Life Insurance Contribution	14	23
		Salaries-Operational	16,126	17,418
		TMRS Retirement	2,059	2,580
	Contingency	Budget Contingency	6,210	6,418
CDBG Delivery Costs Total			30,000	30,474

City of Wichita Falls  
**Community Development Department**  
Community Neighborhood Resources: Detail

Program	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
CDBG Demolition	Personnel Services	Cell Phone Allowance	1,080	-	
		Disability Insurance Contrib	50	9	
		FICA	3,443	486	
		Health Insurance Contributions	10,150	1,056	
		Life Insurance Contribution	38	10	
		Salaries - Clerical	3,336	-	
		Salaries - Supervision	639	685	
		Salaries-Operational	39,427	5,997	
		Stability Pay	1,210	-	
		TMRS Retirement	5,749	990	
		Supplies	Supplies-Medical/Drug	10	10
			Supplies-Minor Furniture	-	293
			Supplies-Minor Tools and Equip	-	100
			Supplies-Office	300	300
			Supplies-Other	-	25
	Supplies-System Software		1,200	1,092	
	Services	Services-Advertising	2,000	3,500	
		Services-Binding/Printing	100	100	
		Services-Court Cost/Registral	1,500	2,000	
		Services-Subcontractors	177,401	239,517	
		Service-Wireless PhoneAircards	-	456	
	Other	Education Registration	400	805	
		Memberships	50	50	
Postage/Freight		1,300	2,000		
Travel Expenses		616	700		
CDBG Demolition Total			249,999	260,181	
CDBG East Lynwood Bldg Const	Maintenance	Maint-Other Improvements	96,176	-	
CDBG East Lynwood Bldg Const Total			96,176	-	
CDBG Emergency Repair	Services	Services-CDBG Emergency Repair	130,000	100,000	
CDBG Emergency Repair Total			130,000	100,000	
CDBG First Step Inc.Rehab	Services	Services-Other Professional	25,000	26,942	
CDBG First Step Inc.Rehab Total			25,000	26,942	

City of Wichita Falls  
**Community Development Department**  
Community Neighborhood Resources: Detail

Program	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
CDBG Grant Management	Personnel Services	Disability Insurance Contrib	115	117	
		FICA	7,766	8,491	
		Health Insurance Contributions	15,616	19,149	
		HSA Contributions-Employer	-	658	
		Life Insurance Contribution	86	152	
		Pool Clerical	1,236	1,224	
		Salaries - Supervision	75,888	77,460	
		Salaries-Operational	23,272	39,623	
		Stability Pay	1,210	1,485	
		TMRS Retirement	12,822	17,527	
		Supplies	Supplies-Office	1,900	1,900
			Supplies-Periodicals/Supplemts	60	60
			Services	Services-Advertising	2,000
		Services-Audit		971	983
		Services-Bank		629	579
	Services-Central Garage	1,253		3,230	
	Services-Consulting	20,000		15,291	
	Services-Telephone	1,442		1,442	
	Other	Administrative Overhead		44,149	42,952
		Data Processing Services	10,798	10,220	
		Education Registration	1,350	1,350	
		Lease Payments	1,225	1,250	
		Memberships	1,595	1,595	
		Postage/Freight	350	400	
		Travel Expenses	3,500	2,379	
	Contingency	Budget Contingency	17,546	-	
	<b>CDBG Grant Management Total</b>			<b>246,779</b>	<b>251,517</b>
	CDBG Job Training	Personnel Services	Disability Insurance Contrib	71	-
			FICA	4,727	-
Health Insurance Contributions			13,013	-	
Life Insurance Contribution			52	-	
Salaries-Operational			60,536	-	
Stability Pay			1,210	-	
TMRS Retirement			7,890	-	
Supplies		Supplies-Educational	100	-	
		Supplies-Minor Tools and Equip	450	-	
		Supplies-Other	330	-	
		Supplies-Traffic Control	240	-	
Maintenance		Maint-Asphalt Patching	150	-	
		Maint-Walks/Drives/Parking Lot	3,635	-	
Services		Services-Central Garage	3,628	-	
Insurance/Contracts		Claims and Settlements	500	-	
		Worker's Compensation	1,500	-	
Other		Rent-Equipment	1,968	-	
	<b>CDBG Job Training Total</b>		<b>100,000</b>	<b>-</b>	

City of Wichita Falls  
**Community Development Department**  
Community Neighborhood Resources: Detail

Program	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
CDBG Nth Central Tx Comm Hlth	Services	Services-Subcontractors	54,000	57,598
CDBG Nth Central Tx Comm Hlth Total			54,000	57,598
CDBG Park Improvements	Noncapital	Construction-Park Improvements	118,740	-
CDBG Park Improvements Total			118,740	-
CDBG Senior Citizens MOW	Services	Services-Subcontractors	55,525	55,870
CDBG Senior Citizens MOW Total			55,525	55,870
CDBG Transit Bus Shelters	Services	Services-Subcontractors	-	12,400
CDBG Transit Bus Shelters Total			-	12,400
HOME Administration	Personnel Services	Disability Insurance Contrib	24	7
		FICA	1,533	519
		Health Insurance Contributions	6,073	1,089
		HSA Contributions-Employer	-	100
		Life Insurance Contribution	18	9
		Salaries-Operational	20,046	6,968
		TMRS Retirement	2,561	1,032
	Contingency	Budget Contingency	39,134	29,444
HOME Administration Total			69,389	39,168
HOME Program	Maintenance	Maint-Buildings	269,136	-
	Services	Services-Subcontractors	59,740	293,915
		Services-Subcontractors CHDO	-	58,783
HOME Program Total			328,876	352,698

City of Wichita Falls  
**Community Development Department**  
Community Neighborhood Resources: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Section 8 Housing Voucher	Personnel Services	Salaries - Supervision	93,706	46,796	
		Salaries - Clerical	24,201	-	
		Pool Clerical	4,120	-	
		Salaries-Operational	165,431	251,864	
		Terminal Pay	400	-	
		Stability Pay	5,253	5,528	
		Cell Phone Allowance	1,080	360	
		FICA	22,117	22,116	
		TMRS Retirement	36,919	39,893	
		Life Insurance Contribution	248	387	
		Disability Insurance Contrib	330	280	
		Health Insurance Contributions	65,757	35,620	
		Supplies	Supplies-Minor Furniture	582	336
			Supplies-Office	4,500	4,524
			Supplies-Periodicals/Supplemts	50	50
		Maintenance	Maint-PC Software	10,604	11,084
		Services	Services-Telephone	3,460	4,931
			Services-Central Garage	1,359	1,855
			Services-Bank	541	662
			Services-Audit	4,335	4,880
	Services-Other Professional		600	600	
	Services-Advertising		900	900	
	Services-Binding/Printing		4,400	4,090	
	Services-Other Miscellaneous		2,950	3,600	
	Education Registration		2,000	2,000	
	Lease Payments		1,225	1,250	
	Memberships		1,700	1,700	
	Postage/Freight		9,000	9,500	
			Housing Assistance Payments	3,306,766	3,496,728
		Administrative Overhead	26,030	22,498	
		Data Processing Services	10,585	10,346	
	<b>Section 8 Housing Voucher Total</b>			<b>3,814,649</b>	<b>3,987,877</b>

City of Wichita Falls  
**Community Development Department**  
Community Property Management: Detail

Description

The Property Management Division consists of Lake Lots, Liens, and Trustee Properties, as well as all City-owned properties. The division provides property research to all City Departments, the general public, prepares and files all legal documents, handles all real property acquisitions and dispositions, negotiates, bills, and collects all City leases and City liens. Inventory consists of 575 Trustee Properties, 610 Lake Leases, 9,200 Liens and 23 miscellaneous leases (billboard, parking, tower, etc.).

The budget for Property Management has increased by \$32,052, or 10.27% from the prior year. This increase is shown entirely in Personnel Service Accounts due a cost of living increase, step/merit pay increases, rising health insurance costs, and TMRS contribution rates.

The budget for Lake Lot Administration has been increased by \$14,506, or 9.73% from the prior year adopted budget. Much of this increase is resulting from routine step/merit pay increases and rising health insurance and retirement contributions. There is also an increase of \$5,000 related to increased road maintenance at the lakes.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1006550	General Property Management	Personnel Services	255,618	288,840
		Supplies	5,195	5,150
		Services	45,520	43,820
		Other	5,525	6,100
		Noncapital	300	300
	General Property Management Total		312,158	344,210
1006600	Lake Lot Administration	Personnel Services	93,607	102,330
		Supplies	2,030	2,621
		Maintenance	30,000	35,000
		Services	21,531	21,723
		Other	1,600	1,600
		Noncapital	300	300
	Lake Lot Administration Total		149,068	163,574
Grand Total			461,226	507,784

City of Wichita Falls  
**Community Development Department**  
Community Property Management: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
General Property Management	Personnel Services	Salaries - Supervision	80,893	84,610
		Salaries - Clerical	15,112	16,164
		Pool Clerical	-	1,020
		Salaries-Operational	85,158	89,008
		Stability Pay	4,840	4,840
		Cell Phone Allowance	720	720
		FICA	14,297	14,322
		TMRS Retirement	23,866	48,942
		Life Insurance Contribution	158	246
		Disability Insurance Contrib	211	185
		Health Insurance Contributions	30,363	28,783
	Supplies	Supplies-Minor Tools and Equip	610	500
		Supplies-Minor Office Tools/Eq	160	900
		Supplies-Minor Furniture	425	600
		Supplies-Office	2,000	2,000
		Supplies-Medical/Drug	50	50
		Supplies-Clothing and Uniforms	320	140
		Supplies-Educational	100	300
		Supplies-Periodicals/Supplemts	330	660
		Supplies-System Software	1,200	-
	Services	Services-Telephone	1,227	1,227
		Services-Other Professional	4,000	4,000
		Services-Lien Filings	26,500	25,000
		Services-Court Cost/Registral	5,000	5,000
		Services-Binding/Printing	1,500	1,500
		Services-Subcontractors	5,000	5,000
	Other	In City Mileage Reimbursement	1,200	1,400
		Travel Expenses	1,400	1,800
		Education Registration	1,900	1,900
		Memberships	275	250
		Postage/Freight	750	750
	Noncapital	Cnstrctn-Tr Signals/St Lts	300	300
General Property Management Total			312,158	344,210

City of Wichita Falls  
**Community Development Department**  
Community Property Management: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Lake Lot Administration	Personnel Services	Salaries - Clerical	15,112	16,164
		Salaries-Operational	50,126	52,245
		Stability Pay	1,210	1,210
		Cell Phone Allowance	360	360
		FICA	5,115	4,877
		TMRS Retirement	8,538	10,135
		Life Insurance Contribution	57	88
		Disability Insurance Contrib	76	66
		Health Insurance Contributions	13,013	17,185
	Supplies	Supplies-Minor Tools and Equip	150	150
		Supplies-Minor Office Tools/Eq	200	200
		Supplies-Minor Furniture	-	591
		Supplies-Office	1,500	1,500
		Supplies-Clothing and Uniforms	80	80
		Supplies-Other	100	100
	Maintenance	Maint-Lake Roads	30,000	35,000
	Services	Services-Telephone	245	245
		Services-Central Garage	4,386	4,578
		Services-Other Professional	300	300
		Services-Court Cost/Registral	100	100
		Services-Binding/Printing	500	500
	Other	Travel Expenses	200	200
		Education Registration	250	250
		Memberships	150	150
	Noncapital	Cnstrctn-Tr Signals/St Lts	300	300
Lake Lot Administration Total			149,068	163,574

City of Wichita Falls  
**Health Department**  
Administration Division: Detail

Description

The Administration Division of the Health Department is responsible for a variety of functions to include vital records (birth & death certificates), receipt of payments for all services (except Animal Services), and billing private insurance for rendered clinical services. Also included in the division are public health emergency preparedness and accreditation; both programs are grant-funded. Leadership of the Health Department is also included in Administration, to include the Director of Health and Assistant Director of Health; the Administrative Secretary provides support to both positions as well as the Senior Administrative Clerks within the Department.

There is an increase seen in the Health Administration Division of \$19,144 or 2.54% from the prior year. This increase is principally due to the cost-of-living pay adjustments, annual merit increases and increased contributions to the Employee Health Care Program and TMRS retirement. There is also a small increase in the Supply accounts of \$312 due to an increase in the price of toner cartridges.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1002050	Health Administration	Personnel Services	520,576	535,577
		Supplies	5,180	5,492
		Maintenance	1,300	1,300
		Services	202,829	202,495
		Insurance/Contracts	15	15
		Other	23,698	27,863
	Health Administration Total		753,598	772,742

City of Wichita Falls  
**Health Department**  
Administration Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Health Administration	Personnel Services	Salaries - Supervision	202,699	208,934	
		Salaries - Clerical	168,945	179,247	
		Stability Pay	8,470	8,470	
		Cell Phone Allowance	1,080	1,080	
		FICA	29,184	28,534	
		TMRS Retirement	48,715	57,510	
		Life Insurance Contribution	325	505	
		Disability Insurance Contrib	433	266	
		Health Insurance Contributions	60,725	51,032	
		Supplies	Supplies-Minor Tools and Equip	400	400
			Supplies-Office	4,000	4,300
			Supplies-Clothing and Uniforms	520	532
			Supplies-Periodicals/Supplemts	260	260
			Supplies-PC Software	-	-
	Maintenance	Maint-Machine/Tools/Implements	100	100	
		Maint-Instruments	1,200	1,200	
		Maint-Systems Software	-	-	
	Services	Services-Telephone	11,130	12,130	
		Service-Wireless PhoneAircards	1,315	1,315	
		Services-Electricity	28,000	28,000	
		Services-Gas	4,500	5,000	
		Services-Cable TV	1,620	1,620	
		Services-Central Garage	3,748	3,884	
		Services-Bank	6,000	8,228	
		Services-Binding/Printing	706	960	
		Services-Other Miscellaneous	-	228	
		Insurance/Contracts	Insurance Expense	15	15
		Other	In City Mileage Reimbursement	-	50
			Travel Expenses	500	500
	Education Registration		100	350	
	Lease Payments		288	438	
	Memberships		3,410	3,625	
	Boards/Local Meetings		1,900	1,900	
	Postage/Freight		3,500	3,500	
	Administration Fees		14,000	17,500	
	Health Administration Total		753,598	772,742	

City of Wichita Falls  
**Health Department**  
 Animal Services Division: Detail

**Description**

The Animal Services Division provides animal control for the City of Wichita Falls. They are tasked with enforcing city ordinances and State laws pertaining to animals. The shelter houses animals brought in by Animal Control Officers as well as animals surrendered or found and brought in by citizens in Wichita Falls. Animal Services also offers other services such as trap rental, city licenses and microchipping. Animal Services also began doing pet adoptions to the public in April 2014 which has been a factor in the decline in the euthanasia rate. Animal Services also works with local and out of area rescue groups and shelters to transfer animals into other adoption programs to continue to save lives and decrease the euthanasia rate.

The 2019-20 budget for the Animal Services Division represents an increase of \$69,095 or 10.34% from the prior year. There is an increase of \$47,980 in Personnel Service Accounts primarily due to the re-structure of the division and to allow for the cost-of-living increases, TMRS increases, step/merit pay adjustments along with rising health insurance contributions. Increases are also seen in the following areas: \$11,606 in supplies for additional chemicals for vaccinations, maintenance accounts increased \$8,125 for freezer maintenance and an increase of \$7,686 for DVM office visits and additional lab testing of animals.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Animal Services	Personnel Services	811,924	859,904
	Supplies	75,519	87,125
	Maintenance	3,033	11,158
	Services	108,540	101,264
	Insurance/Contracts	13,500	21,186
	Capital Improvements	-	-
	Other	9,430	10,405
<b>Animal Services Total</b>		<b>1,021,946</b>	<b>1,091,041</b>

City of Wichita Falls  
**Health Department**  
Animal Services Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Animal Services	Personnel Services	Salaries - Supervision	52,399	54,868
		Salaries - Clerical	54,191	53,974
		Salaries-Operational	431,004	497,272
		Overtime	10,457	14,280
		Stability Pay	6,326	7,015
		Cell Phone Allowance	720	1,200
		FICA	42,471	44,830
		TMRS Retirement	65,864	91,913
		Life Insurance Contribution	436	670
		Disability Insurance Contrib	581	549
		Health Insurance Contributions	147,475	93,332
	Supplies	Supplies-Minor Tools and Equip	7,608	8,232
		Supplies-Minor Furniture	582	582
		Supplies-Office	6,692	8,292
		Supplies-Medical/Drug	26,310	30,635
		Supplies-Chemical	6,495	6,948
		Supplies-Clothing and Uniforms	8,550	9,155
		Supplies-Educational	3,000	3,000
		Supplies-Animal Feed	9,995	9,995
		Supplies-Promotional	550	550
		Supplies-Personal Computers	-	-
		Supplies-Radios	422	422
		Supplies-Other	5,315	6,814
	Maintenance	Maint-Machine/Tools/Implements	2,285	10,410
		Maint-Radios	300	300
		Maint-PC Software	448	448
	Services	Services-Telephone	5,766	7,022
		Service-Wireless PhoneAircards	4,368	4,368
		Services-Electricity	18,744	18,744
		Services-Gas	9,000	9,000
		Services-Wtr/Sewer/Sanitation	6,000	6,000
		Services-Central Garage	54,968	47,031
		Services-Other Professional	3,666	3,671
		Services-Advertising	2,500	2,500
		Services-Binding/Printing	2,500	2,500
		Services-Other Miscellaneous	1,028	428
	Insurance/Contracts	Contract-Other Agencies	13,500	21,186
	Other	In City Mileage Reimbursement	-	400
		Travel Expenses	2,000	800
		Education Registration	920	2,720
		Lease Payments	2,750	2,725
		Memberships	360	360
		Boards/Local Meetings	400	400
		Postage/Freight	3,000	3,000
Animal Services Total			1,021,946	1,091,041

City of Wichita Falls  
**Health Department**  
 Environmental Health: Detail

Description

The Environmental Health Division serves to protect the public health in two main ways: The inspections program and the vector control program. The inspections program regulates establishments of public health significance. The vector control program, works primarily to mitigate the threat of mosquito borne diseases through the use of source reduction and pesticide application.

The Environmental Health Division shows an increase of \$30,922 or 3.82% from the prior year. This increase is reflected in the Personnel Service Accounts for the cost-of-living pay adjustment, merit pay increase, and increase health insurance contributions.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1002252	Gen Environmental Health	Personnel Services	633,049	673,913
		Supplies	116,359	107,383
		Maintenance	1,770	-
		Services	52,927	52,505
		Capital Improvements	-	-
		Other	5,724	6,950
	Gen Environmental Health Total		809,829	840,751

City of Wichita Falls  
**Health Department**  
Environmental Health: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Gen Environmental Health	Personnel Services	Salaries - Supervision	75,117	78,563	
		Salaries - Clerical	35,054	36,640	
		Salaries-Operational	306,028	321,809	
		Pool Operational	24,201	27,546	
		Overtime	6,180	6,120	
		Stability Pay	5,666	10,231	
		Cell Phone Allowance	3,240	2,520	
		FICA	34,850	33,710	
		TMRS Retirement	55,113	69,732	
		Life Insurance Contribution	365	542	
		Disability Insurance Contrib	485	413	
		Health Insurance Contributions	86,750	86,087	
		Supplies	Supplies-Minor Tools and Equip	1,900	2,050
			Supplies-Minor Furniture	-	1,043
			Supplies-Office	6,650	6,700
	Supplies-Medical/Drug		150	150	
	Supplies-Chemical		90,900	90,830	
	Supplies-Clothing and Uniforms		2,705	2,995	
	Supplies-Educational		200	200	
	Supplies-Personal Computers		10,604	1,100	
	Supplies-PC Software		775	775	
	Maintenance		Maint-Machine/Tools/Implements	750	-
		Maint-PC Hardware	1,020	-	
	Services	Services-Telephone	2,883	4,230	
		Services-Central Garage	41,283	38,507	
		Services-Advertising	500	-	
		Services-Binding/Printing	3,500	4,000	
		Services-Other Miscellaneous	1,570	1,070	
	Capital Improvements	Machines/Tools/Implements	-	-	
	Other	Travel Expenses	1,000	2,075	
		Education Registration	1,000	1,000	
		Lease Payments	474	625	
		Postage/Freight	3,250	3,250	
<b>Gen Environmental Health Total</b>			<b>809,829</b>	<b>840,751</b>	
			<b>809,829</b>	<b>840,751</b>	

City of Wichita Falls  
**Health Department**  
 Laboratory Division: Detail

Description

The laboratory has three main functions: clinical testing for diagnostic purposes in support of the Nursing Division (licensed under CLIA), water testing for drinking and non-drinking water (licensed under TCEQ), and environmental testing (not licensed) to support the Environmental Health Division for things such as soft serve testing, hotel/motel inspections, pool/spa inspections, and disease outbreak investigations (locations including schools, daycares, etc.).

The 2019-20 budget for the Lab Division represents an increase of \$17,028 or 7.55%. This increase is reflected in Personnel Service Accounts for the cost-of-living adjustments, merit pay increases, and increased contributions to TMRS and the Employee Health Care Program. In addition, there is an increase of \$6000 in the capital accounts for the purchase of a laboratory specimen and supply refrigerator.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1002277	Lab Water Pollution	Personnel Services	161,517	175,912
		Supplies	31,738	32,992
		Maintenance	13,918	7,543
		Services	15,082	17,043
		Capital Improvements	-	6,000
		Other	3,265	3,058
	Lab Water Pollution Total		225,520	242,548

City of Wichita Falls  
**Health Department**  
Laboratory Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Lab Water Pollution	Personnel Services	Salaries - Clerical	12,100	12,583
		Salaries-Operational	108,721	113,697
		Stability Pay	-	138
		FICA	9,242	9,105
		TMRS Retirement	13,883	18,709
		Life Insurance Contribution	95	145
		Disability Insurance Contrib	126	109
		Health Insurance Contributions	17,350	21,426
	Supplies	Supplies-Minor Office Tools/Eq	3,450	4,357
		Supplies-Office	1,865	2,050
		Supplies-Lab	25,000	25,029
		Supplies-Clothing and Uniforms	326	326
		Supplies-Linen	300	420
		Supplies-Educational	647	660
		Supplies-Promotional	150	150
		Supplies-PC Software	-	-
	Maintenance	Maint-Machine/Tools/Implements	2,860	2,860
		Maint-Instruments	11,058	4,641
		Maint-PC Software	-	42
	Services	Services-Telephone	3,460	4,573
		Services-Other Professional	6,000	6,000
		Services-Binding/Printing	850	1,050
		Services-Other Miscellaneous	1,282	1,930
	Capital Improvements	Instruments/Apparatus	-	6,000
		Travel Expenses	500	-
		Lease Payments	65	8
		Memberships	350	500
		Postage/Freight	2,150	2,550
Lab Water Pollution Total			225,520	242,548

City of Wichita Falls  
**Health Department**  
 General City Nursing: Detail

Description

The Nursing Division offers an array of primary and preventive services. The scope of services includes care of the individual through clinical services as well as disease prevention and health promotion directed toward the community as a whole. Clinical Services include the Immunizations Clinic, The Tuberculosis Clinic(TB), and the Sexual Transmitted Infection Clinic (STI).

The overall budget for the Nursing Division shows an increase of \$50,215, or 7.44% for fiscal year 2019-20. This increase is reflected in Personnel Services Accounts for the cost-of-living pay adjustment, merit pay increases, and increased contributions to TMRS and the Employee Health Care Program. An increase is also seen in the Supply Accounts of \$2,480 for the increased costs in vaccines. The other accounts are relatively the same as the prior year.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1002110	General City Nursing	Personnel Services	511,989	557,559
		Supplies	136,795	139,275
		Maintenance	900	792
		Services	21,384	23,646
		Other	3,663	3,674
	General City Nursing Total		674,731	724,946

City of Wichita Falls  
**Health Department**  
 General City Nursing: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
General City Nursing	Personnel Services	Salaries - Supervision	61,654	64,476	
		Salaries - Clerical	30,981	33,177	
		Salaries-Operational	266,483	299,012	
		Stability Pay	4,181	5,420	
		FICA	27,805	28,459	
		TMRS Retirement	46,410	58,767	
		Life Insurance Contribution	315	524	
		Disability Insurance Contrib	419	397	
		Health Insurance Contributions	73,741	67,327	
		Supplies	Supplies-Office	9,400	9,400
			Supplies-Medical/Drug	119,000	121,233
			Supplies-Chemical	1,150	1,150
			Supplies-Clothing and Uniforms	3,639	3,591
			Supplies-Educational	600	600
	Supplies-Periodicals/Supplemts		1,186	1,281	
	Supplies-Promotional		1,500	1,700	
	Supplies-PC Software		320	320	
	Maintenance		Maint-Instruments	540	540
			Maint-PC Hardware	360	252
	Services	Services-Telephone	10,669	12,931	
		Service-Wireless PhoneAircards	360	360	
		Services-Advertising	250	250	
		Services-Binding/Printing	600	600	
		Services-Other Miscellaneous	2,500	2,500	
		Travel Expenses	600	750	
		Education Registration	300	300	
		Lease Payments	1,973	1,934	
		Memberships	140	140	
		Postage/Freight	500	500	

City of Wichita Falls  
**Health Department**  
 Women, Infants & Children (WIC) Program: Detail

Description

The WIC Program is a federally-funded food and nutrition program for pregnant, postpartum, and breastfeeding women, as well as infants, and children up to the age of five. The Program is designed to improve the overall health of participants during the most critical periods of human growth and development. WIC serves low/ moderate-income individuals and families by providing nutrition education and counseling, healthy foods, support and help with breastfeeding, breast pumps, and referrals to health care and other programs. WIC participants attend nutrition counsels and/or classes for WIC foods benefits. Food benefits are downloaded onto their Texas WIC cards which are good at most grocery stores. The cards work just like debit cards and keep track of the food benefits received and used each month.

The WIC Division represents an increase of \$16,401 or 2.35% of the 2019-20 fiscal year budget. The primary decreases are reflected in the Other Accounts for reduced public relations/promotions accounts and decreased funding for eligible administrative overhead previously charged to the program. Some of this reduction in these areas has been offset in Personnel Service Accounts due to application of the cost-of-living pay adjustment and increased contributions to the Employee Health Care Program.

Increases are seen in the following areas: (1) Supply accounts for new cubicles, office furniture, and educational supplies; (2) utility and other accounts for historical costs, and other costs for additional training and educational costs. Some of these increases have been seen by an offset in Personnel Service costs of \$25,078 for a re- organization in this division.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
2582127	WIC Grant	Personnel Services	589,572	570,383
		Supplies	48,183	75,212
		Maintenance	952	800
		Services	25,291	30,315
		Capital Improvements	-	-
		Other	33,314	37,003
	WIC Grant Total		697,312	713,713

City of Wichita Falls  
**Health Department**  
 Women, Infants & Children (WIC) Program: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
WIC Grant	Personnel Services	Salaries - Supervision	72,231	56,159	
		Salaries - Clerical	78,728	145,056	
		Salaries-Operational	254,075	189,301	
		Terminal Pay	1,800	-	
		Stability Pay	8,884	7,013	
		FICA	31,686	28,183	
		TMRS Retirement	50,297	57,856	
		Life Insurance Contribution	336	508	
		Disability Insurance Contrib	447	388	
		Health Insurance Contributions	91,088	85,919	
		Supplies	Supplies-Minor Tools and Equip	160	150
			Supplies-Minor Office Tools/Eq	700	3,750
			Supplies-Minor Furniture	3,000	18,650
			Supplies-Office	11,750	14,056
	Supplies-Medical/Drug		16,827	15,975	
	Supplies-Clothing and Uniforms		726	3,406	
	Supplies-Educational		15,000	16,800	
	Supplies-Periodicals/Supplemts		20	225	
	Supplies-Personal Computers		-	2,200	
	Maintenance		Maint-Preventative	227	300
			Maint-Other Equipment	725	500
			Service-Wireless PhoneAircards	360	2,325
		Services-Electricity	3,030	3,100	
		Services-Gas	290	-	
		Services-Audit	580	750	
		Services-Advertising	500	2,500	
	Other	Services-Binding/Printing	2,850	2,783	
		Services-Other Miscellaneous	8,268	6,735	
		Capital Improvements	Motor Vehicles	-	-
		Other	In City Mileage Reimbursement	845	1,200
			Travel Expenses	5,460	6,235
			Education Registration	2,150	4,760
			Lease Payments	1,800	1,600
Memberships			175	325	
Public Relation/Promo			18,384	18,883	
Postage/Freight			4,500	4,000	
Administrative Overhead			-	-	
Grand Total				697,312	713,713

City of Wichita Falls  
**Information Technology & Facilities Department**  
 Building Maintenance Division: Detail

Description:

The Building Maintenance Division oversees the maintenance of most City Facilities, providing day-to-day maintenance and support for the City Staff. Also, they manage the Janitorial staff and assist in numerous special projects throughout the year, doing research and developing specifications for project both planned and emergency.

Overall, the budget for the Building Maintenance Division represents an increase of \$421,890, or 18.07%, from the prior year. This increase is due to the inclusion of \$300,000 for stabilization work at memorial auditorium and the cost of room dividers at the Training Center, \$120,000. As well as increases in cost-of-living adjustments and TMRS contributions. These increases have been offset by decreases in Services and Other costs.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1001327	Building Maintenance Services	Personnel Services	1,287,159	1,275,382
		Supplies	106,511	109,782
		Maintenance	625,896	1,098,590
		Services	312,141	271,343
		Other	2,900	1,400
	Building Maintenance Services Total		2,334,607	2,756,497

City of Wichita Falls  
**Information Technology & Facilities Department**  
 Building Maintenance Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Building Maintenance Services	Personnel Services	Salaries - Supervision	56,426	60,487	
		Salaries - Clerical	29,224	31,310	
		Pool Clerical	1,026	1,047	
		Salaries-Operational	726,415	754,778	
		Overtime	15,450	26,000	
		Stability Pay	25,714	26,236	
		FICA	65,403	62,991	
		TMRS Retirement	109,063	129,429	
		Life Insurance Contribution	709	1,120	
		Disability Insurance Contrib	948	871	
		Health Insurance Contributions	256,781	180,610	
		HSA Contributions-Employer	-	504	
		Supplies	Supplies-Minor Tools and Equip	3,723	4,840
			Supplies-Minor Furniture	544	544
			Supplies-Office	670	1,000
			Supplies-Medical/Drug	-	50
			Supplies-Janitorial	82,000	82,000
	Supplies-Chemical		10,500	10,500	
	Supplies-Clothing and Uniforms		8,874	10,648	
	Supplies-Periodicals/Supplemts		200	200	
	Maintenance		Maint-Machine/Tools/Implements	11,142	11,420
			Maint-Instruments	15,190	17,690
		Maint-Heating/Cooling Systems	250,024	260,757	
		Maint-Other Equipment	10,000	14,000	
		Maint-Auditorium	-	250,560	
		Maint-Health Facilities	-	24,738	
		Maint-Police Facilities	135,725	36,885	
		Maint-Fire Facilities	13,000	62,000	
		Maint-Library	30,040	11,214	
		Maint-Municipal Court	49,455	60,000	
	Services	Services-Telephone	2,595	4,500	
		Service-Wireless PhoneAircards	720	750	
		Services-Electricity	82,000	85,000	
		Services-Gas	11,000	11,500	
		Services-Wtr/Sewer/Sanitation	12,500	17,000	
		Services-Central Garage	21,315	19,593	
		Services-Other Professional	178,811	130,000	
Other		Education Registration	1,500	-	
	Postage/Freight	1,400	1,400		
<b>Building Maintenance Services Total</b>			<b>2,334,607</b>	<b>2,756,497</b>	

City of Wichita Falls  
**Information Technology & Facilities Department**  
Information Technology Division: Detail

Description

The Information Technology Division oversees all computer, telephone, and data network systems, providing day-to-day maintenance and support for City Staff. They also assist user departments in numerous special projects during the year, doing research and developing specifications for new applications and hardware requirements. The department is staffed with sixteen full time employees.

The 2019-20 budget for the Information Technology Division totals \$3,597,868, which is a decrease of \$1,148,106 or 24.19% below the prior year. This decrease is due to the anticipated completion of the Public Safety Computer Aided Dispatch/Records Management System budgeted in the prior year and the elimination of the Department Director Position.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
6202522	Information Systems	Personnel Services	1,286,902	1,247,540
		Supplies	371,653	239,644
		Maintenance	896,651	820,693
		Services	147,165	191,826
		Capital Improvements	2,027,192	676,500
		Transfers	-	396,300
		Other	16,411	25,365
	Information Systems Total		4,745,974	3,597,868

City of Wichita Falls  
**Information Technology & Facilities Department**  
Information Technology Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Information Systems	Personnel Services	Salaries - Supervision	203,567	143,046	
		Salaries-Operational	725,447	761,673	
		Stability Pay	14,825	13,723	
		Cell Phone Allowance	720	-	
		FICA	72,297	63,373	
		TMRS Retirement	120,678	134,036	
		Life Insurance Contribution	811	1,065	
		Disability Insurance Contrib	1,082	766	
		Health Insurance Contributions	147,475	126,492	
		HSA Contributions-Employer	-	3,366	
		Supplies	Supplies-Minor Tools and Equip	4,530	4,530
			Supplies-Minor Furniture	996	1,012
			Supplies-Office	14,700	13,800
			Supplies-Mechanical	500	500
			Supplies-Personal Computers	330,200	159,660
	Supplies-System Software		-	-	
	Supplies-PC Software		14,397	51,812	
	Supplies-Other		6,330	8,330	
	Maintenance		Maint-Motor Vehicles	10,400	10,400
			Maint-Radios	26,300	26,300
		Maint-PC Hardware	21,700	21,700	
		Maint-PC Software	123,354	102,450	
		Maint-Systems Software	645,635	571,646	
		Maint-Other Equipment	1,897	1,597	
		Service-Wireless PhoneAircards	100,776	101,707	
		Services-Gas	1,500	-	
		Services-Central Garage	2,327	3,236	
		Services-Binding/Printing	1,000	1,000	
	Services-Subcontractors	Mowing	600	-	
		Services-Subcontractors	1,743	32,883	
		Capital Improvements	Other System Improvements	1,419,192	19,500
			PC Computer Equipment	608,000	657,000
		Transfers	Oper Transfer-Other	-	396,300
	Other	Travel Expenses	11,150	13,650	
		Education Registration	4,115	10,315	
		Memberships	400	400	
		Postage/Freight	746	1,000	
	<b>Information Systems Total</b>			<b>4,745,974</b>	<b>3,597,868</b>

City of Wichita Falls  
**Information Technology & Facilities Department**  
 Public Information Division: Detail

Description

The City of Wichita Falls Public Information Office is responsible for effectively communicating to the public and the media the business and activities of City government, departments, services and events. This is accomplished through the City website, Facebook, Twitter, Instagram, the City’s television station-Spectrum Cable Channel 1300, daily communication with City leaders, department heads and employees and press releases sent to all print media and broadcast television and radio stations.

The 2019-20 budget for the Public Information Office reflects an increase of \$15,123 or 8.92% from the prior year. Personnel Service Accounts reflect an increase due to the cost-of-living increase, merit pay adjustments, and increased contributions to the Employee Health Insurance Program.

This office will move from the Information Technology and Facilities Department to the Communications and Tourism Department at the start of the next fiscal year. It is being reported in the Information Technology & Facilities Department until such time as the budget is completed and the new reorganization takes effect. At that time, a budget adjustment will be brought forward to realign all affected Departments and Divisions.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1001262	General Public Information	Personnel Services	151,468	166,815
		Supplies	2,850	5,160
		Maintenance	300	300
		Services	8,480	5,870
		Other	6,360	6,436
	General Public Information Total		169,458	184,581

City of Wichita Falls  
**Information Technology & Facilities Department**  
Public Information Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
General Public Information	Personnel Services	Salaries - Clerical	17,988	25,459
		Salaries-Operational	86,592	91,792
		Stability Pay	1,210	1,486
		FICA	8,095	8,317
		TMRS Retirement	13,514	17,371
		Life Insurance Contribution	91	152
		Disability Insurance Contrib	122	115
		Health Insurance Contributions	23,856	21,619
		HSA Contributions-Employer	-	504
	Supplies	Supplies-Minor Tools and Equip	300	300
		Supplies-Office	1,500	-
		Supplies-Periodicals/Supplemts	250	60
		Supplies-Other	800	4,800
	Maintenance	Maint-Other Equipment	300	300
	Services	Services-Telephone	1,730	1,730
		Services-Other Professional	2,300	890
		Services-Advertising	4,200	3,000
		Services-Binding/Printing	250	250
	Other	Travel Expenses	1,500	1,500
		Education Registration	600	720
		Lease Payments	900	816
		Public Relation/Promo	3,000	3,000
		Postage/Freight	-	230
General Public Information Total			169,458	184,581

City of Wichita Falls  
**Parks & Recreation Department**  
 Cemetery Division: Detail

Description

The Cemetery Division operates and maintains the four City owned cemeteries known as Riverside, Lakeview, Rosemont, and Hillcrest and consists of property sales, providing complete funeral services, grounds maintenance, and record keeping. The crew of three FTE's and three seasonal PTE's maintain a total of 97 acres of mowing and trim around more than 23,000 grave markers.

The budget for the Cemetery Division increased 2.37% over the prior year, due primarily to increases in personnel services and supplies.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1005750	General City Cemetery	Personnel Services	192,743	207,501
		Supplies	3,625	7,125
		Maintenance	27,291	25,791
		Services	49,458	39,224
		Other	100	100
		Noncapital	2,000	2,000
	General City Cemetery Total		275,217	281,741

City of Wichita Falls  
**Parks & Recreation Department**  
 Cemetery Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
General City Cemetery	Personnel Services	Salaries-Operational	120,915	126,491
		Overtime	6,180	4,080
		Stability Pay	3,630	3,630
		Cell Phone Allowance	360	360
		FICA	10,034	9,247
		TMRS Retirement	16,679	19,344
		Life Insurance Contribution	105	168
		Disability Insurance Contrib	140	128
		Health Insurance Contributions	34,700	44,053
	Supplies	Supplies-Minor Tools and Equip	1,225	1,225
		Supplies-Office	70	70
		Supplies-Medical/Drug	50	50
		Supplies-Janitorial	25	25
		Supplies-Botanical/Agriculture	1,350	1,350
		Supplies-Clothing and Uniforms	150	150
		Supplies-Other	755	4,255
	Maintenance	Maint-Machine/Tools/Implements	2,691	2,691
		Maint-Radios	500	500
		Maint-Other Equipment	2,100	600
		Maint-Water Mains	1,000	1,000
		Maint-Walks/Drives/Parking Lot	21,000	21,000
		Services-Electricity	543	543
		Services-Gas	720	720
		Services-Wtr/Sewer/Sanitation	300	300
		Services-Binding/Printing	150	150
	Other	Postage/Freight	100	100
	Noncapital	Construction-Park Improvements	2,000	2,000
General City Cemetery Total			275,217	281,741

City of Wichita Falls  
**Parks & Recreation Department**  
City Lots Division: Detail

Description

The City Lots Division was formed to maintain the City owned trustee lots. It consists of two full time employees and three seasonal part-time employees. The crew maintains over 600 trustee lots year round and average over 200 private owned code violation properties a month during the growing season. Since 2001, over 90,000 lots have been mowed.

The 2019-20 budget represents an increase of \$10,356, or 6.48% from the prior year budget. All of this increase is accounted for in Personnel Services to allow for the cost-of-living adjustment, merit increases and increased contributions to the Employee Health Insurance Program.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1005680	City Lot Mowing Program	Personnel Services	139,630	152,613
		Supplies	1,706	1,776
		Maintenance	650	650
		Services	17,858	15,161
	City Lot Mowing Program Total		159,844	170,200

City of Wichita Falls  
**Parks & Recreation Department**  
City Lots Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
City Lot Mowing Program	Personnel Services	Salaries-Operational	93,238	109,696
		Overtime	1,854	1,224
		Stability Pay	1,348	1,485
		FICA	7,376	8,063
		TMRS Retirement	9,640	16,433
		Life Insurance Contribution	64	131
		Disability Insurance Contrib	85	101
		Health Insurance Contributions	26,025	15,480
	Supplies	Supplies-Minor Tools and Equip	790	810
		Supplies-Office	96	96
		Supplies-Medical/Drug	50	50
		Supplies-Botanical/Agriculture	100	100
		Supplies-Clothing and Uniforms	170	220
		Supplies-Other	500	500
	Maintenance	Maint-Machine/Tools/Implements	150	150
		Maint-Radios	500	500
	Services	Services-Central Garage	17,858	15,161
City Lot Mowing Program Total			159,844	170,200
			159,844	170,200

City of Wichita Falls  
**Parks & Recreation Department**  
 Library Division: Detail

Description

The Wichita Falls Public Library operates to act as a public information center for all citizens of Wichita Falls by addressing educational, informational, recreational, and cultural needs. The library has in excess of 297,800 circulations, with 151,327 visitors and an average of 983 circulations per day open. The library contains approximately 207,727 physical items with 9,099 non-circulating items, and 29 public computers resulting in more than 112,000 computer sessions. Special collections include genealogy, the Texas and Southwest Reference Collection, Spanish collections for both children and adults, and a seed library. Digital collections add more than 600,000 titles for use by cardholders. The library operates with a staff of seventeen, is open 9 a.m. to 8 p.m. Monday through Wednesday, and 9 a.m. to 5 p.m. Thursday through Saturday.

The 2019-20 budget for the Library has increased \$65,080 or 4.06%. Much of this increase is attributed to increases in personnel costs due to cost of living increases, step increases and merit increases. The overall increase to the division is offset some by decreases in lease payments and minor furniture.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1001182	General Library Operations	Personnel Services	933,825	990,162
		Supplies	349,683	348,312
		Maintenance	101,275	110,920
		Services	131,146	131,885
		Other	87,740	87,470
	General Library Operations Total		1,603,669	1,668,749

City of Wichita Falls  
**Parks & Recreation Department**  
 Library Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
General Library Operations	Personnel Services	Salaries - Supervision	78,920	82,552	
		Salaries - Clerical	171,597	211,582	
		Salaries-Operational	393,135	390,717	
		Stability Pay	8,225	11,056	
		FICA	49,887	50,441	
		TMRS Retirement	83,274	101,462	
		Life Insurance Contribution	562	886	
		Disability Insurance Contrib	750	676	
		Health Insurance Contributions	147,475	138,029	
		HSA Contributions-Employer	-	2,762	
		Supplies	Supplies-Minor Tools and Equip	530	754
			Supplies-Minor Furniture	4,070	3,459
			Supplies-Office	30,000	30,000
			Supplies-Educational	4,000	4,000
	Supplies-Periodicals/Supplemts		8,600	9,930	
	Supplies-Digit Media/Databases		108,725	105,330	
	Supplies-Library Materials		180,000	180,000	
	Supplies-Personal Computers		13,458	14,539	
	Supplies-Other		300	300	
	Maintenance		Maint-Office Furniture/Equip	1,100	1,100
		Maint-Systems Hardware	22,800	29,760	
	Services	Services-Telephone	17,505	17,675	
		Services-Electricity	82,611	83,000	
		Services-Gas	4,000	4,000	
		Services-Cable TV	12,020	12,200	
		Services-Bank	810	810	
		Services-Other Professional	7,000	7,000	
		Services-Advertising	4,000	4,000	
		Other	In City Mileage Reimbursement	450	450
			Travel Expenses	5,600	5,795
			Education Registration	4,000	4,000
	Lease Payments		43,680	36,625	
	Memberships		21,160	23,500	
Boards/Local Meetings	300		650		
Rent-Equipment	350		350		
Public Relation/Promo	4,000		7,900		
	Postage/Freight	8,200	8,200		
General Library Operations Total			1,603,669	1,668,749	

City of Wichita Falls  
**Parks & Recreation Department**  
Parks Maintenance Division: Detail

Description

The Parks Maintenance Division provides overall maintenance for 39 City parks, 18-miles of Circle Trail, 5 Lake Arrowhead parks, 4 ponds with fountains, over 25 miles of boulevards/ medians and the landscapes at 14 Municipal facilities. Maintenance tasks include: over 1900 acres managed, 1235 acres of turf mowed, 150 color beds and over 10,000 irrigated trees. Other tasks include upkeep of 11 ornamental structures, 20 landscaped intersections, numerous fences, 37 drinking fountains, 15 trail bridges, irrigation systems, 45 picnic shelters, 230 tables, 120 benches, playground equipment, and 14 restrooms.

The 2019-20 budget for Parks Maintenance decreased \$42,859 or 1.15%. This decrease is due to decreases in personnel services and maintenance. Personnel services, as listed here, include the reclassification of 11 seasonal employees into five full-time positions including benefits. This reorganization is planned to aid in keeping adequate manpower during the summer months as it had been extremely difficult to hire seasonal help over the last several years. It should also help address the increase in maintenance responsibilities that have been added to this division over the last two decades in circle trail and additional facility maintenance. Other increases in this budget are shown in Maintenance Accounts to budget \$45,000 to replace a 31-year old HVAC compressor at the Parks Maintenance shop. There is also an increase in the Professional Services Account to adjust the cost for the crew provided by the Work Service's Corporation to more accurately reflect what has been needed in recent years for that contract. Additionally, \$90,000 is included to begin outsourcing the mowing, edging and blowing of grass at eighteen smaller parks to the Work Service Corporation. This decrease is offset by increases in the cost of agricultural supplies.

Most of the decrease is seen in Personnel Service Accounts due to not only reduced expenses but also a reorganization in FY 2018-19. This reorganization has been very successful in keeping adequate manpower during the summer months. Although there have been savings in these, there is an increase in the Supply Accounts for more chemicals. In addition to an increase in the non-capital accounts for the construction of a new playground in Edgemere Park.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1005550	General City Park Maintenance	Personnel Services	2,472,322	2,396,675
		Supplies	61,999	82,548
		Maintenance	188,565	151,765
		Services	908,125	904,278
		Insurance/Contracts	22,900	22,900
		Capital Improvements	-	-
		Other	10,590	13,476
		Noncapital	59,200	109,200
	General City Park Maintenance Total		3,723,701	3,680,842

City of Wichita Falls  
**Parks & Recreation Department**  
Parks Maintenance Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
General City Park Maintenance	Personnel Services	Salaries - Supervision	129,943	150,629	
		Salaries - Clerical	43,855	44,703	
		Pool Clerical	3,090	3,162	
		Salaries-Operational	1,388,960	1,382,797	
		Overtime	70,267	71,400	
		Stability Pay	40,538	42,919	
		Cell Phone Allowance	2,640	2,880	
		FICA	128,558	125,681	
		TMRS Retirement	213,829	219,849	
		Life Insurance Contribution	1,364	2,089	
		Disability Insurance Contrib	1,821	1,555	
		Health Insurance Contributions	447,457	346,996	
		HSA Contributions-Employer	-	2,016	
		Supplies	Supplies-Minor Tools and Equip	8,615	8,000
			Supplies-Minor Furniture	-	1,529
			Supplies-Office	2,750	2,750
			Supplies-Photographic	-	150
			Supplies-Medical/Drug	200	200
			Supplies-Janitorial	13,500	13,500
	Supplies-Botanical/Agriculture		23,274	42,909	
	Supplies-Clothing and Uniforms		2,700	2,700	
	Supplies-Periodicals/Supplemts		80	80	
	Supplies-Animal Feed		150	150	
	Supplies-Personal Computers		600	600	
	Maintenance		Maint-Machine/Tools/Implements	3,900	5,500
			Maint-Pumps/Motors	9,500	9,500
			Maint-Office Furniture/Equip	75	75
			Maint-Radios	1,000	1,000
			Maint-PC Software	1,500	2,600
			Maint-Heating/Cooling Systems	60,000	10,000
			Maint-Park Lighting	240	240
		Maint-Water Mains	55,000	55,000	
		Maint-Other Improvements	5,000	5,000	
		Maint-Buildings	5,000	5,000	
	Services	Maint-Parks Facilities	8,900	19,400	
		Maint-Bridges	11,300	11,300	
		Maint-Playground Equipment	17,650	17,650	
Maint-Other Structures		9,500	9,500		
Services-Telephone		2,453	2,911		
Service-Wireless PhoneAircards		-	2,000		
Services-Electricity		82,671	82,671		
Services-Gas		3,700	3,700		
Services-Wtr/Sewer/Sanitation		45,000	45,000		
Services-Central Garage		599,701	593,396		
Services-Binding/Printing	4,380	4,380			
Services-Subcontractors	170,220	170,220			

City of Wichita Falls  
**Parks & Recreation Department**  
Parks Maintenance Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Insurance/Contracts	Claims and Settlements	6,000	6,000
		Contract-Other Agencies	16,900	16,900
	Capital Improvements	Other Vehicles	-	-
	Other	Travel Expenses	1,125	1,675
		Education Registration	3,575	4,286
		Lease Payments	2,000	2,000
		Memberships	940	1,265
		Rent-Equipment	2,200	3,500
		Postage/Freight	750	750
	Noncapital	Construction-Park Improvements	-	50,000
		Landscape/Trees/Shrubs	59,200	59,200
General City Park Maintenance Total			3,723,701	3,680,842

City of Wichita Falls  
**Parks & Recreation Department**  
 Recreation Division: Detail

Description

The Recreation Division is responsible for the promotion of, registration for and administration of senior adult programs, recreation classes, day camps and special events for all ages and adult athletic programs and tournaments for all ages and the tennis program as well as the reservations for park pavilions, log cabin and Kemp/Sunnyside Center, mobile stage, swimming pool, sports complex, practice fields and meeting rooms along with the grounds, equipment and facility maintenance associated with these areas. The recreation staff also monitor the performance of the Hamilton and Weeks Park Tennis Center management agreement.

The 2019-20 budget for the Recreation has increased by \$50,267 or 3.51% from the prior year. Personnel Service Accounts alone have increased by \$31,737 to provide for the cost-of-living pay increase, merit pay increases and increased contributions to the Employee Health Insurance Program for the same staffing levels. Supply Accounts show reductions due to fewer tournaments being held at the City's Sports Complex requiring less concession supplies and game officials. There is also an increase in the Service accounts from an increase in the contract for tennis services.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1005150	General City Recreation	Personnel Services	915,064	945,110
		Supplies	78,790	70,700
		Maintenance	33,200	31,700
		Services	386,878	414,414
		Capital Improvements	-	1,500
		Other	19,875	20,650
	General City Recreation Total		1,433,807	1,484,074

City of Wichita Falls  
**Parks & Recreation Department**  
Recreation Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
General City Recreation	Personnel Services	Salaries - Supervision	60,765	63,542	
		Salaries - Clerical	59,317	62,822	
		Pool Clerical	-	5,100	
		Salaries-Operational	545,784	551,636	
		Overtime	22,409	24,480	
		Stability Pay	12,513	13,310	
		Cell Phone Allowance	360	360	
		FICA	53,661	49,979	
		TMRS Retirement	59,613	80,137	
		Life Insurance Contribution	377	888	
		Disability Insurance Contrib	503	634	
		Health Insurance Contributions	99,762	92,222	
		Supplies	Supplies-Minor Tools and Equip	1,500	1,500
			Supplies-Minor Furniture	250	-
			Supplies-Office	3,200	4,000
			Supplies-Janitorial	4,000	5,000
			Supplies-Chemical	6,550	7,100
	Supplies-Recreation		9,500	7,500	
	Supplies-Athletic		3,400	2,600	
	Supplies-Concession		35,000	30,000	
	Supplies-Clothing and Uniforms		1,300	2,000	
	Supplies-Periodicals/Supplemts		290	-	
	Supplies-Citizen Part Program		300	-	
	Supplies-Personal Computers		1,000	-	
	Supplies-Other		12,500	11,000	
	Maintenance		Maint-Pumps/Motors	1,000	1,000
			Maint-Office Furniture/Equip	2,200	2,200
		Maint-Heating/Cooling Systems	1,000	1,000	
		Maint-Buildings	2,500	2,500	
		Maint-Parks Facilities	4,000	4,000	
		Maint-Other Structures	22,500	21,000	
		Services	Services-Telephone	8,600	8,600
	Service-Wireless PhoneAircards		1,000	3,500	
	Services-Electricity		115,000	130,000	
	Services-Central Garage		56,578	54,894	
	Services-Bank		6,000	6,000	
	Services-Other Professional		171,200	186,220	
	Services-Advertising		13,000	9,200	
	Services-Binding/Printing		15,500	16,000	
	Capital Improvements		Other Machinery and Equipment	-	1,500
			Other	Travel Expenses	1,540
	Education Registration	7,400		5,210	
	Lease Payments	1,575		1,575	
	Memberships	1,160		855	
	Rent-Equipment	4,600		6,900	
	Rent-Land/Structures	1,600		1,600	
	Postage/Freight	2,000		3,000	
General City Recreation Total		1,433,807		1,484,074	

City of Wichita Falls  
**Public Works Department**  
Wastewater Treatment Division: Detail

Description

The Wastewater Treatment Division is responsible for the treatment of the City's sewage in accordance with the rules and regulations that are defined by the USEPA and TCEQ, as well as, the recovery of resources such as solids used for compositing and water used for source water augmentation. This division operates and maintains 2 Resource Recovery Facilities, and 54 Lift Stations within the Collections system.

The 2019-20 budget represents an increase of \$484,405, or 10.03% from the prior year. The Chemical Supply Account has been reduced by \$100,883 to more accurately reflect the cost to treat the effluent water in the Indirect Potable Reuse System. Increases in professional services and education registration have also occurred.

Department Code	Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
5508143	Wastewater Treatment	Personnel Services		2,426,707	2,468,030
		Supplies		785,786	908,653
		Maintenance		214,600	276,200
		Services		1,280,519	1,416,247
		Capital Improvements		98,150	214,750
		Other		25,961	32,248
	Wastewater Treatment Total			4,831,723	5,316,128

City of Wichita Falls  
**Public Works Department**  
Wastewater Treatment Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Wastewater Treatment	Personnel Services	Salaries - Supervision	84,989	86,732	
		Salaries - Clerical	27,815	29,808	
		Salaries-Operational	1,464,591	1,526,119	
		Overtime	82,404	86,700	
		Certification Pay	30,240	27,780	
		Stability Pay	28,271	27,063	
		Cell Phone Allowance	2,160	1,620	
		FICA	131,751	122,329	
		TMRS Retirement	219,931	256,208	
		Life Insurance Contribution	1,378	2,157	
		Disability Insurance Contrib	1,839	1,631	
		Health Insurance Contributions	351,338	298,633	
		HSA Contributions-Employer	-	1,250	
	Supplies	Supplies-Minor Tools and Equip	1,000	1,000	
		Supplies-Minor Furniture	622	630	
		Supplies-Office	3,000	3,700	
		Supplies-Medical/Drug	100	1,700	
		Supplies-Janitorial	500	500	
		Supplies-Chemical	661,214	762,097	
		Supplies-Lab	83,500	101,800	
		Supplies-Mechanical	6,000	8,300	
		Supplies-Clothing and Uniforms	14,900	15,876	
		Supplies-Linen	2,000	2,000	
		Supplies-Educational	1,000	1,000	
		Supplies-Periodicals/Supplemts	650	650	
		Supplies-Personal Computers	2,300	-	
		Supplies-Other	9,000	9,400	
		Maintenance	Maint-Machine/Tools/Implements	1,000	1,000
			Maint-Pumps/Motors	90,000	91,200
			Maint-Office Furniture/Equip	100	100
	Maint-Radios		500	500	
	Maint-Instruments		21,200	20,000	
	Maint-PC Hardware		1,500	1,500	
	Maint-Heating/Cooling Systems		5,000	5,000	
	Maint-River Road Facility		77,800	132,200	
	Maint-Northside Facility		15,000	22,200	
Maint-Other Buildings	2,500		2,500		
Services	Services-Telephone	57,787	55,808		
	Services-Electricity	640,000	640,000		
	Services-Gas	75,000	75,000		
	Services-Wtr/Sewer/Sanitation	247,500	370,780		
	Services-Central Garage	167,732	165,700		
	Services-Other Professional	10,000	30,959		
	Services-Advertising	1,000	3,000		
	Services-Binding/Printing	1,000	1,000		
	Services-Other Miscellaneous	80,500	74,000		

City of Wichita Falls  
**Public Works Department**  
Wastewater Treatment Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Capital Improvements	Heating/Cooling Systems	3,500	-
		Machines/Tools/Implements	55,200	24,750
		Pumps/Motors	-	52,000
		Instruments/Apparatus	39,450	138,000
	Other	In City Mileage Reimbursement	100	100
		Travel Expenses	500	2,700
		Education Registration	17,350	19,450
		Lease Payments	1,825	1,800
		Memberships	1,186	1,198
		Rent-Equipment	3,000	3,000
		Postage/Freight	2,000	4,000
Wastewater Treatment Total			4,831,723	5,316,128

City of Wichita Falls  
**Public Works Department**  
 Engineering Division: Detail

Description

The Engineering Division develops the plans and specifications for capital improvement projects for the City. The projects improve infrastructure for the water treatment and the distribution system, wastewater treatment and collection system, drainage improvements, roadways and recreation. Additionally, the staff reviews development plans and plats and provides inspection services for the new and improved infrastructure completed within the City. The Engineering staff manages the City's infrastructure maps and maintains attributes in the GIS environment.

The 2019-20 budget for the Engineering Division represents a decrease of \$20,705 or 1.30% from the prior year adopted budget. The primary reasons for this decreases are decreases in the cost of supplies and maintenance.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1008210	Engineering	Personnel Services	1,409,456	1,441,612
		Supplies	27,921	19,508
		Maintenance	43,465	17,278
		Services	85,699	80,672
		Insurance/Contracts	15	15
		Capital Improvements	7,680	13,960
		Other	15,460	15,060
	Engineering Total		1,589,696	1,588,105

City of Wichita Falls  
**Public Works Department**  
Engineering Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Engineering	Personnel Services	Salaries - Supervision	148,688	233,854	
		Pool Clerical	10,296	10,200	
		Salaries-Operational	839,874	778,622	
		Overtime	16,476	16,806	
		Certification Pay	1,920	960	
		Stability Pay	20,845	18,563	
		Cell Phone Allowance	4,140	3,960	
		FICA	79,724	74,873	
		TMRS Retirement	131,755	154,001	
		Life Insurance Contribution	866	1,265	
		Disability Insurance Contrib	1,151	865	
		Health Insurance Contributions	153,721	147,643	
		Supplies	Supplies-Minor Tools and Equip	2,305	2,305
			Supplies-Minor Office Tools/Eq	300	150
			Supplies-Minor Furniture	291	414
			Supplies-Office	11,415	10,050
			Supplies-Medical/Drug	100	70
			Supplies-Janitorial	450	500
	Supplies-Lab		10,140	3,375	
	Supplies-Clothing and Uniforms		410	410	
	Supplies-Educational		800	800	
	Supplies-Periodicals/Supplemts		150	150	
	Supplies-Personal Computers		1,410	1,200	
	Supplies-PC Software		-	84	
	Supplies-Radios		150	-	
	Maintenance		Maint-Office Furniture/Equip	1,000	1,000
		Maint-Radios	808	808	
		Maint-Instruments	7,045	6,570	
		Maint-PC Software	762	-	
		Maint-Systems Software	6,000	7,400	
		Maint-Heating/Cooling Systems	500	500	
		Maint-Buildings	27,350	1,000	
		Services	Services-Telephone	4,901	7,708
	Service-Wireless PhoneAircards		840	840	
	Services-Electricity		1,830	1,830	
	Services-Central Garage		60,183	57,584	
	Services-Other Professional		14,745	9,910	
	Services-Court Cost/Registrar		400	400	
	Services-Advertising		2,000	2,000	
	Services-Binding/Printing		800	400	
	Insurance/Contracts		Insurance Expense	15	15
	Capital Improvements		Instruments/Apparatus	7,680	13,960
Other	Travel Expenses	3,100	3,100		
	Education Registration	5,600	5,200		
	Lease Payments	2,975	2,975		
	Memberships	1,685	1,685		
	Boards/Local Meetings	100	100		
	Postage/Freight	2,000	2,000		
Engineering Total			1,589,696	1,588,105	

City of Wichita Falls  
**Public Works Department**  
Sanitation Division: Detail

Description

The Sanitation Division is its own fund. This group performs the collection of residential and commercial solid waste and provides the “Choose to Reuse” program which includes an Organic Reuse Program and drop off locations to recycle glass, newspaper, aluminum and #1 and #2 plastics. The Division also oversees the operations of the City’s Transfer Station where waste is deposited into larger hauling units and transported to the City’s landfill. This Division oversees the operation sat the landfill, which maintains a viable compost facility in which the compost is used by City Parks and Recreation and Street Divisions to maintain landscaping and promote vegetation in City parks. Within the fund are three divisions, Refuse Collection (listed as Sanitation), Transfer Station and the Landfill. This budget also a unit described as Special Items, which is used to set aside funds for a planned expansion of the landfill in approximately 20 years.

Refuse Collection/Sanitation: The budget for Refuse Collection (8175) reflects an increase of \$153,288, which is 1.66% above the prior year adopted budget. Much of this increase is due to cost of living adjustments and an increase in cost for worker’s compensation.

Transfer Station: The budget for the Transfer Station (8180) represents an increase of \$128,870, or 10.63% above the prior year adopted budget. The primary reason for this increase is reflected in Capital and is for the purchase of a trailer for the landfill.

Landfill: The Landfill Budget (8185) has increased by \$657,462, which is 18.88% above the prior year adopted budget. The primary reasons for this increase are reflected in Central Garage Charges, Capital Replacements and Personnel Service Accounts. Capital accounts show an increase of \$582,500 from the prior year additional equipment is needed and will be purchased available fund balance.

Sanitation Special Items: The Sanitation Special Items Budget (8190) is used to budget for set aside funding for expansion of a landfill cell that will be required in approximately 20 years.

City of Wichita Falls  
**Public Works Department**  
Sanitation Division: Detail

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
5308175	Sanitation	Personnel Services	2,826,402	2,904,207
		Supplies	214,400	206,000
		Maintenance	84,350	76,810
		Services	2,642,155	2,655,207
		Insurance/Contracts	83,400	110,900
		Capital Improvements	1,488,000	1,509,422
		Transfers	1,603,651	1,620,717
		Other	290,804	303,187
	Sanitation Total		9,233,162	9,386,450
5308180	Transfer Station	Personnel Services	731,127	752,320
		Supplies	14,023	14,303
		Maintenance	69,750	68,750
		Services	393,346	419,243
		Capital Improvements	2,500	85,000
		Other	1,700	1,700
	Transfer Station Total		1,212,446	1,341,316
5308185	Landfill	Personnel Services	989,917	1,039,790
		Supplies	78,249	90,500
		Maintenance	56,200	58,300
		Services	1,967,233	1,977,971
		Capital Improvements	253,000	835,500
		Other	132,476	132,476
		Noncapital	6,000	6,000
	Landfill Total		3,483,075	4,140,537
5308190	Sanitation Special Items	Services	17,000	-
		Capital Improvements	250,000	270,000
	Sanitation Special Items Total		267,000	270,000
Grand Total			14,195,683	15,138,304

City of Wichita Falls  
**Public Works Department**  
Sanitation Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Sanitation	Personnel Services	Salaries - Supervision	144,300	154,416	
		Salaries - Clerical	56,180	58,890	
		Salaries-Operational	1,686,612	1,729,362	
		Overtime	46,350	47,277	
		Terminal Pay	12,500	12,500	
		Stability Pay	37,211	37,874	
		FICA	147,294	144,267	
		TMRS Retirement	241,854	294,814	
		Life Insurance Contribution	1,621	2,633	
		Disability Insurance Contrib	2,160	1,985	
		Health Insurance Contributions	450,320	420,189	
		Supplies	Supplies-Motor Vehicle	600	600
			Supplies-Minor Tools and Equip	205,000	190,000
	Supplies-Minor Furniture		-	850	
	Supplies-Office		1,500	1,500	
	Supplies-Medical/Drug		300	300	
	Supplies-Clothing and Uniforms		2,000	3,500	
	Supplies-Linen		2,000	2,000	
	Supplies-Other		3,000	7,250	
	Maintenance		Maint-Machine/Tools/Implements	29,350	29,350
			Maint-Radios	500	500
		Maint-Heating/Cooling Systems	2,000	2,000	
		Maint-Buildings	50,000	42,460	
		Maint-Sanitation Offices	2,500	2,500	
	Services	Services-Telephone	2,306	3,289	
		Service-Wireless PhoneAircards	5,304	5,304	
		Services-Electricity	9,011	9,011	
		Services-Gas	750	750	
		Services-Wtr/Sewer/Sanitation	50	50	
		Services-Central Garage	2,243,685	2,274,182	
		Services-Bank	2,648	3,207	
		Services-Audit	1,401	1,414	
		Services-Consulting	10,000	-	
		Services-Employee Physicals	24,000	25,000	
		Services-Advertising	1,000	1,000	
		Services-Binding/Printing	2,000	2,000	
		Services-Other Miscellaneous	340,000	330,000	
		Insurance/Contracts	Worker's Compensation	34,000	48,000
			Unemployment Compensation	2,000	500
	Insurance Expense		2,400	3,400	
	Claims and Settlements		20,000	4,000	
	General Liability Claims		25,000	55,000	
	Capital Improvements	Alleys	300,000	300,000	
Motor Vehicles		1,188,000	1,202,222		
Machines/Tools/Implements		-	7,200		
Transfers	Oper Transfer-General	1,603,651	1,620,717		
Other	Travel Expenses	2,750	2,250		
	Education Registration	1,000	1,950		
	Lease Payments	2,225	2,225		
	Memberships	500	500		
	Rent-Office	13,004	13,004		
	Postage/Freight	3,000	3,000		
	Administrative Overhead	205,875	216,239		
	Data Processing Services	62,450	64,019		
<b>Sanitation Total</b>			<b>9,233,162</b>	<b>9,386,450</b>	

City of Wichita Falls  
**Public Works Department**  
Sanitation Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Transfer Station	Personnel Services	Salaries-Operational	480,457	500,181	
		Overtime	15,450	15,759	
		Stability Pay	12,129	12,375	
		FICA	37,713	38,028	
		TMRS Retirement	62,948	76,438	
		Life Insurance Contribution	420	652	
		Disability Insurance Contrib	560	492	
		Health Insurance Contributions	121,450	108,395	
		Supplies	Supplies-Minor Tools and Equip	8,850	7,850
			Supplies-Minor Furniture	873	873
			Supplies-Office	750	750
			Supplies-Chemical	200	1,200
			Supplies-Botanical/Agriculture	1,400	1,400
	Supplies-Other		1,950	2,230	
	Maintenance		Maint-Machine/Tools/Implements	1,250	1,250
		Maint-Instruments	7,000	6,000	
		Maint-Heating/Cooling Systems	1,500	1,500	
		Maint-Other Equipment	1,000	1,000	
		Maint-Walks/Drives/Parking Lot	50,000	50,000	
		Maint-Buildings	9,000	9,000	
		Services	Services-Telephone	1,634	1,650
	Services-Electricity		13,395	13,395	
	Services-Wtr/Sewer/Sanitation		1,500	1,500	
	Services-Central Garage		373,217	399,698	
	Services-Tire Disposal		500	500	
	Services-Binding/Printing		500	500	
	Services-Other Miscellaneous		2,600	2,000	
	Capital Improvements		Motor Vehicles	-	85,000
		Other Machinery and Equipment	2,500	-	
	Other	Travel Expenses	500	500	
		Education Registration	1,000	1,000	
		Postage/Freight	200	200	
<b>Transfer Station Total</b>			<b>1,212,446</b>	<b>1,341,316</b>	

City of Wichita Falls  
**Public Works Department**  
Sanitation Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Landfill	Personnel Services	Salaries - Clerical	58,797	62,216	
		Salaries-Operational	574,318	595,614	
		Overtime	41,200	42,024	
		Stability Pay	16,694	17,216	
		FICA	49,750	51,239	
		TMRS Retirement	83,045	103,684	
		Life Insurance Contribution	552	860	
		Disability Insurance Contrib	736	603	
		Health Insurance Contributions	164,825	165,156	
		HSA Contributions-Employer	-	1,179	
		Supplies	Supplies-Motor Vehicle	4,000	4,000
			Supplies-Minor Tools and Equip	4,500	4,500
			Supplies-Minor Office Tools/Eq	249	-
			Supplies-Minor Furniture	-	300
	Supplies-Office		2,000	2,000	
	Supplies-Chemical		40,000	54,000	
	Supplies-Fencing		2,000	3,000	
	Supplies-Clothing and Uniforms		1,600	4,300	
	Supplies-Heating Fuel		10,000	10,000	
	Supplies-Other		13,900	8,400	
	Maintenance		Maint-Other Vehicles	7,000	8,600
			Maint-Radios	200	200
			Maint-Instruments	7,500	6,000
		Maint-Heating/Cooling Systems	2,000	2,000	
		Maint-Other Equipment	7,500	6,500	
		Maint-Walks/Drives/Parking Lot	18,000	18,000	
		Maint-Other Improvements	10,000	15,000	
		Maint-Buildings	4,000	2,000	
	Services	Services-Telephone	4,822	4,869	
		Service-Wireless PhoneAircards	-	1,800	
		Services-Electricity	6,729	6,729	
		Services-Wtr/Sewer/Sanitation	5,209	3,000	
		Services-Central Garage	1,855,173	1,869,203	
		Services-Tire Disposal	1,000	1,000	
		Services-Consulting	84,000	84,000	
		Services-Binding/Printing	3,500	3,500	
		Services-Other Miscellaneous	6,800	3,870	
		Capital Improvements	Motor Vehicles	-	-
	Instruments/Apparatus		8,000	-	
	Other Machinery and Equipment		245,000	835,500	
	Other	Travel Expenses	1,500	1,500	
		Education Registration	2,750	2,750	
		Postage/Freight	750	750	
		Administration Fees	127,476	127,476	
	Noncapital	Landscape/Trees/Shrubs	6,000	6,000	
	<b>Landfill Total</b>			<b>3,483,075</b>	<b>4,140,537</b>

City of Wichita Falls  
**Public Works Department**  
 Sanitation Division: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Sanitation Special Items	Services	Services-Other Professional	17,000	-
	Capital Improvements	Other Improvements	250,000	270,000
Sanitation Special Items Total			267,000	270,000

City of Wichita Falls  
**Public Works Department**  
 Sewer Rehabilitation & Wastewater Collections Divisions: Detail

Description

The Sewer Rehabilitation and Wastewater Collections Divisions are responsible for the operation and maintenance of the sewer collection system throughout the City. The sewer collections system is comprised of 540 miles of sewer mains and associated Manholes. Collections crews perform repairs, cleaning and unblocking sewer lines and manholes that convey sewage away from residences and businesses to the Resource Recovery Facilities. The Sewer Rehabilitation crews are responsible for televising and determining the condition of the sewer infrastructure.

The 2019-20 budget for Sewer Rehabilitation has increased by \$245,575 or 49.79% from the prior year. The largest reason for the increase in this budget is to replace a super jet cleaning truck in the amount of \$240,000.

The budget for Wastewater Collections has increased \$29,683, or 2.85% from the prior year. Supply Accounts show an increase of \$16,811 to purchase tops for desks and lockers for the employees in the new building. Educational registration has increased \$3,800 for additional licenses and increases training costs for mandated classes.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
5508130	Sewer Rehabilitation	Personnel Services	352,027	354,904
		Supplies	21,092	20,824
		Maintenance	11,550	20,350
		Services	62,767	75,184
		Capital Improvements	28,000	246,200
		Other	11,757	12,307
	Sewer Rehabilitation Total		487,193	729,768
5508142	Wastewater Collection	Personnel Services	650,168	640,649
		Supplies	73,783	90,594
		Maintenance	85,950	104,950
		Services	156,782	149,684
		Capital Improvements	61,700	65,190
		Other	12,270	17,970
		Noncapital	-	1,300
	Wastewater Collection Total		1,040,653	1,070,336

City of Wichita Falls  
**Public Works Department**  
Sewer Rehabilitation & Wastewater Collections Divisions: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Sewer Rehabilitation	Personnel Services	Salaries - Supervision	59,283	61,994	
		Salaries-Operational	164,204	174,801	
		Overtime	9,270	9,455	
		Certification Pay	3,420	3,420	
		Stability Pay	4,318	5,528	
		Cell Phone Allowance	1,120	360	
		FICA	18,440	18,265	
		TMRS Retirement	30,790	36,482	
		Life Insurance Contribution	197	312	
		Disability Insurance Contrib	260	233	
		Health Insurance Contributions	60,725	44,053	
		Supplies	Supplies-Minor Tools and Equip	1,890	2,345
			Supplies-Minor Furniture	6,544	5,950
			Supplies-Office	1,200	1,450
	Supplies-Medical/Drug		50	50	
	Supplies-Mechanical		5,380	4,345	
	Supplies-Traffic Control		100	125	
	Supplies-Clothing and Uniforms		2,660	3,198	
	Supplies-Linen		250	300	
	Supplies-Educational		900	900	
	Supplies-Personal Computers		704	775	
	Supplies-PC Software		364	336	
	Supplies-Other		1,050	1,050	
	Maintenance	Maint-Motor Vehicles	50	50	
		Maint-Machine/Tools/Implements	300	600	
		Maint-Radios	200	200	
		Maint-Instruments	8,000	16,000	
		Maint-PC Hardware	1,000	1,500	
		Maint-PC Software	2,000	2,000	
		Services	Services-Telephone	1,153	1,404
	Service-Wireless PhoneAircards		3,000	3,360	
	Services-Central Garage		58,014	68,270	
	Services-Binding/Printing		600	2,150	
Capital Improvements	Machines/Tools/Implements	28,000	246,200		
Other	Travel Expenses	1,650	1,800		
	Education Registration	8,622	9,022		
	Memberships	485	485		
	Postage/Freight	1,000	1,000		
<b>Sewer Rehabilitation Total</b>			<b>487,193</b>	<b>729,768</b>	

City of Wichita Falls  
**Public Works Department**  
Sewer Rehabilitation & Wastewater Collections Divisions: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Wastewater Collection	Personnel Services	Salaries - Clerical	47,969	49,010	
		Salaries-Operational	347,247	369,016	
		Overtime	38,106	38,868	
		Certification Pay	1,500	2,460	
		Stability Pay	3,522	4,622	
		FICA	33,547	33,692	
		TMRS Retirement	56,023	67,691	
		Life Insurance Contribution	345	549	
		Disability Insurance Contrib	459	415	
		Health Insurance Contributions	121,450	74,326	
		Supplies	Supplies-Minor Tools and Equip	4,610	4,455
			Supplies-Minor Furniture	450	12,792
			Supplies-Office	3,600	3,800
			Supplies-Medical/Drug	50	50
	Supplies-Chemical		4,200	9,400	
	Supplies-Mechanical		22,905	17,845	
	Supplies-Traffic Control		100	125	
	Supplies-Clothing and Uniforms		4,758	6,063	
	Supplies-Linen		250	300	
	Supplies-Personal Computers		5,016	2,190	
	Maintenance	Supplies-PC Software	20,624	25,504	
		Supplies-Other	7,220	8,070	
		Maint-Motor Vehicles	50	50	
		Maint-Machine/Tools/Implements	500	500	
		Maint-Office Furniture/Equip	700	700	
		Maint-Radios	200	200	
		Maint-Sanitary Sewers	82,500	102,500	
		Maint-Buildings	2,000	1,000	
	Services	Services-Telephone	1,153	3,044	
		Service-Wireless PhoneAircards	5,040	5,040	
		Services-Central Garage	148,289	134,575	
		Services-Binding/Printing	2,300	7,025	
Capital Improvements	Sanitary Sewer Lines	40,000	40,000		
	Machines/Tools/Implements	12,700	25,190		
	Instruments/Apparatus	9,000	-		
Other	Travel Expenses	800	800		
	Education Registration	9,050	10,350		
	Memberships	420	420		
	Rent-Equipment	1,900	5,400		
	Postage/Freight	100	1,000		
	Noncapital	Landscape/Trees/Shrubs	-	1,300	
<b>Wastewater Collection Total</b>			<b>1,040,653</b>	<b>1,070,336</b>	

City of Wichita Falls  
**Public Works Department**  
 Street Maintenance Divisions: Detail

Description

The Street Maintenance Division has many responsibilities including the maintenance of 540 miles of streets and 529 miles of drainage facilities within the City limits and ETJ. The responsibilities specifically include pothole repair, minor street repair, street sweeping, utility cut repair which includes clean up, backfill and finished surface, drainage maintenance which includes culverts, bridges, open channels, residential detention ponds, ditches, easements, Lake Wichita dam and Holliday Creek, Water Treatment Plant and Tower mowing and hauling water sludge, Lake Arrowhead and Kickapoo dams, lake lot roads and mowing, and response during flooding, wind damage and ice and snow.

With the exception of an increase of \$118,987 in Personnel Service Accounts for the cost-of-living and merit pay adjustments and increased health insurance contributions, the budget for this division remains relatively unchanged from the prior year. A total of \$2,445,360 continues to be budgeted for annual street repairs. However, the city is issued \$17.3 million in bonds in May 2018 to be used for voter approved street maintenance. These funds are reflected in bond funds not included in this operating budget.

There is an increase in the street maintenance budget of \$220,240 or 3.57% from the prior year.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
1008220	Street Maintenance	Personnel Services	2,561,486	2,707,243
		Supplies	58,775	58,901
		Maintenance	451,958	451,790
		Services	643,748	718,753
		Insurance/Contracts	6,000	6,020
		Capital Improvements	2,445,360	2,445,360
		Other	7,035	6,535
	Street Maintenance Total		6,174,362	6,394,602

City of Wichita Falls  
**Public Works Department**  
Street Maintenance Divisions: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Street Maintenance	Personnel Services	Salaries - Supervision	42,320	46,496	
		Salaries - Clerical	29,488	31,603	
		Salaries-Operational	1,533,845	1,631,192	
		Overtime	118,450	137,700	
		Stability Pay	35,010	41,996	
		Clothing Allowance	576	-	
		Cell Phone Allowance	1,080	1,080	
		FICA	125,720	134,761	
		TMRS Retirement	209,783	273,635	
		Life Insurance Contribution	1,400	2,218	
		Disability Insurance Contrib	1,870	1,671	
		Health Insurance Contributions	461,944	402,996	
		HSA Contributions-Employer	-	1,896	
		Supplies	Supplies-Minor Tools and Equip	8,500	8,500
			Supplies-Minor Furniture	425	425
	Supplies-Office		1,300	1,300	
	Supplies-Photographic		100	100	
	Supplies-Medical/Drug		100	100	
	Supplies-Janitorial		1,000	1,000	
	Supplies-Botanical/Agriculture		6,000	6,000	
	Supplies-Traffic Control		14,900	14,900	
	Supplies-Linen		350	350	
	Supplies-Periodicals/Supplemts		100	100	
	Supplies-Ice Chat		10,000	10,000	
	Supplies-Heating Fuel		2,500	2,500	
	Supplies-PC Software		-	126	
	Supplies-Other		13,500	13,500	
	Maintenance		Maint-Machine/Tools/Implements	1,000	1,000
		Maint-Pumps/Motors	1,000	1,000	
		Maint-Radios	550	550	
		Maint-PC Software	168	-	
		Maint-Heating/Cooling Systems	500	500	
		Maint-Walks/Drives/Parking Lot	6,000	6,000	
		Maint-Storm Sewers	7,000	7,000	
		Maint-Street Overlay	156,640	156,640	
		Maint-Utility Cuts	269,500	269,500	
Maint-Buildings		1,400	1,400		
Services	Maint-Bridges	3,500	3,500		
	Maint-Dams	500	500		
	Maint-Canals/Conduits	3,200	3,200		
	Maint-Fences	1,000	1,000		
	Services-Telephone	3,460	3,493		
	Service-Wireless PhoneAircards	3,876	3,876		
	Services-Electricity	9,919	9,919		
	Services-Gas	6,000	6,000		
	Services-Wtr/Sewer/Sanitation	250	250		
	Services-Central Garage	555,796	630,768		
	Services-Other Professional	50,000	50,000		
Insurance/Contracts	Services-Binding/Printing	1,000	1,000		
	Services-Subcontractors	13,447	13,447		
	Insurance Expense	-	20		
	Claims and Settlements	6,000	6,000		

City of Wichita Falls  
**Public Works Department**  
 Street Maintenance Divisions: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Capital Improvements	Other Improvements	2,445,360	2,445,360
	Other	Travel Expenses	800	500
		Education Registration	1,085	1,085
		Lease Payments	950	750
		Memberships	350	350
		Rent-Equipment	3,750	3,750
		Postage/Freight	100	100
Street Maintenance Total			6,174,362	6,394,602

City of Wichita Falls  
**Public Works Department**  
 Utilities Administration: Detail

Description

The Utilities Administration Division’s provides the administrative functions necessary to support the functions of all other Utility Divisions. Primary tasks involve Engineering support through modeling, mapping, and plan/ specification development, as well as, Operational oversight of all Utility Divisions through the Operations Manager. A portion of the Director of Public Works position is also allocated to this division.

The 2019-20 budget for Utilities Administration shows an increase of \$216,328 or 35.61% from the prior year principally due to the need to comply with how EPA guidelines a Risk and Resiliency Assessment and Emergency Response Plan for Water Purification. In addition, there is an increase of \$52,939 in the salary accounts for the cost-of-living adjustments, merit increases and health insurance costs.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
5508115	Utilities Administration	Personnel Services	558,693	617,528
		Supplies	1,755	1,700
		Maintenance	6,596	6,582
		Services	111,717	329,644
		Other	55,023	39,658
	Utilities Administration Total		733,784	995,112

City of Wichita Falls  
**Public Works Department**  
 Utilities Administration: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Utilities Administration	Personnel Services	Salaries - Supervision	169,128	177,534
		Salaries - Clerical	29,745	31,760
		Salaries-Operational	211,106	221,162
		Certification Pay	1,800	1,800
		Stability Pay	4,978	5,391
		Cell Phone Allowance	720	720
		FICA	31,953	30,840
		TMRS Retirement	53,340	63,318
		Life Insurance Contribution	359	551
		Disability Insurance Contrib	478	364
		Health Insurance Contributions	55,086	84,089
	Supplies	Supplies-Minor Tools and Equip	200	200
		Supplies-Office	1,000	1,000
		Supplies-Educational	-	500
		Supplies-Personal Computers	555	-
		Supplies-PC Software	-	-
	Maintenance	Maint-Office Furniture/Equip	200	200
		Maint-Radios	250	250
		Maint-PC Hardware	1,590	1,590
		Maint-PC Software	56	42
		Maint-Systems Software	4,500	4,500
	Services	Services-Telephone	1,153	1,164
		Service-Wireless PhoneAircards	420	420
		Services-Central Garage	4,494	4,137
		Services-Other Professional	100,500	318,773
		Services-Advertising	4,000	4,000
		Services-Binding/Printing	1,150	1,150
	Other	In City Mileage Reimbursement	2,100	2,100
		Travel Expenses	17,500	12,500
		Education Registration	15,050	4,200
		Lease Payments	1,225	1,700
		Memberships	13,348	13,358
		Public Relation/Promo	5,000	5,000
		Postage/Freight	800	800
<b>Utilities Administration Total</b>			<b>733,784</b>	<b>995,112</b>

City of Wichita Falls  
**Public Works Department**  
 Utilities Equipment Services: Detail

Description

Utility Equipment Services is a budget unit that was established to account for the cost of Equipment Operators and their office space that is related to the Water/Sewer Utility. At total of 12 Equipment Operator positions are accounted for in this budget unit. These support services are managed by the Street Superintendent so a portion of that salary is accounted for in this division as well.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Utility Equipment Services	Personnel Services	699,405	753,786
	Supplies	13,410	6,600
	Maintenance	7,607	7,663
	Services	190,069	195,138
	Other	610	610
<b>Utility Equipment Services Total</b>		<b>911,101</b>	<b>963,797</b>

City of Wichita Falls  
**Public Works Department**  
 Utilities Equipment Services: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Utility Equipment Services	Personnel Services	Salaries - Supervision	14,107	15,499
		Salaries-Operational	425,475	437,713
		Overtime	45,320	44,880
		Stability Pay	14,520	13,310
		FICA	34,773	37,357
		TMRS Retirement	58,045	73,793
		Life Insurance Contribution	383	572
		Disability Insurance Contrib	513	433
		Health Insurance Contributions	106,269	130,230
	Supplies	Supplies-Motor Vehicle	100	100
		Supplies-Minor Tools and Equip	400	400
		Supplies-Office	800	800
		Supplies-Medical/Drug	50	50
		Supplies-Botanical/Agriculture	2,035	1,700
		Supplies-Traffic Control	8,725	2,250
		Supplies-Linen	200	200
		Supplies-Heating Fuel	700	700
		Supplies-Other	400	400
	Maintenance	Maint-Machine/Tools/Implements	200	200
		Maint-Radios	450	450
		Maint-PC Software	112	168
		Maint-East Scott Facility	6,845	6,845
	Services	Services-Telephone	2,018	2,018
		Service-Wireless Phone/Aircards	2,040	2,038
		Services-Electricity	2,091	2,091
		Services-Wtr/Sewer/Sanitation	300	300
		Services-Central Garage	182,870	187,941
		Services-Binding/Printing	750	750
	Other	Education Registration	260	260
		Memberships	30	30
		Rent-Equipment	300	300
		Postage/Freight	20	20
Utility Equipment Services Total			911,101	963,797

City of Wichita Falls  
**Public Works Department**  
 Water Distribution: Detail

Description

The Water Distribution Division is responsible for the maintenance and repair of the water mains throughout the City, tapping mains for new development, and the meter program. The water distribution system is comprised of 579 miles of water mains, 34,000+ meters, 877 Dead End Mains, 2,852 Fire Hydrants and 10,190 Valves.

The 2019-20 budget has increased by \$8,459, or less than 1% from the prior year. These increases are attributed to increases in cost-of-living adjustments and TRMS contributions.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
5508125	Water Distribution	Personnel Services	2,680,364	2,784,544
		Supplies	78,834	77,519
		Maintenance	630,577	653,110
		Services	345,461	384,211
		Capital Improvements	192,500	30,000
		Other	24,372	31,182
	Water Distribution Total		3,952,108	3,960,567

City of Wichita Falls  
**Public Works Department**  
Water Distribution: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Water Distribution	Personnel Services	Salaries - Supervision	58,682	62,905	
		Salaries - Clerical	81,607	86,002	
		Salaries-Operational	1,493,113	1,574,141	
		Overtime	175,104	178,606	
		Certification Pay	17,700	17,700	
		Stability Pay	30,721	34,076	
		Cell Phone Allowance	720	540	
		FICA	139,565	137,614	
		TMRS Retirement	237,404	281,734	
		Life Insurance Contribution	1,425	2,203	
		Disability Insurance Contrib	1,898	1,687	
		Health Insurance Contributions	442,425	407,336	
		Supplies	Supplies-Minor Tools and Equip	23,700	22,700
			Supplies-Office	7,660	8,035
			Supplies-Photographic	1,040	1,100
			Supplies-Medical/Drug	250	250
			Supplies-Chemical	3,700	3,700
	Supplies-Mechanical		5,500	8,200	
	Supplies-Botanical/Agriculture		100	-	
	Supplies-Traffic Control		8,000	6,000	
	Supplies-Linen		15,700	15,700	
	Supplies-Educational		250	350	
	Supplies-Periodicals/Supplemts		100	-	
	Supplies-Personal Computers		1,334	1,550	
	Supplies-PC Software		-	1,134	
	Supplies-Other		11,500	8,800	
	Maintenance		Maint-Motor Vehicles	100	150
			Maint-Machine/Tools/Implements	4,780	4,630
			Maint-Office Furniture/Equip	700	1,000
		Maint-Radios	2,579	850	
		Maint-Instruments	1,050	270	
		Maint-Meters	14,080	10,480	
		Maint-PC Software	1,568	-	
		Maint-Water Mains	300,000	300,000	
		Maint-Service Connections	292,855	314,665	
		Maint-East Scott Facility	11,365	19,565	
		Maint-Fire Hydrants	1,000	1,000	
		Maint-Fences	500	500	
	Services	Services-Telephone	9,318	16,690	
		Service-Wireless PhoneAircards	11,853	12,309	
		Services-Electricity	8,772	8,772	
		Services-Gas	10,000	10,000	
		Services-Wtr/Sewer/Sanitation	3,100	3,100	
		Services-Central Garage	300,778	331,256	
			Services-Binding/Printing	1,640	2,085

City of Wichita Falls  
**Public Works Department**  
 Water Distribution: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Capital Improvements	Distribution Lines-Water	30,000	30,000
		Motor Vehicles	19,500	-
		Other Vehicles	123,000	-
		Instruments/Apparatus	14,000	-
		Other Machinery and Equipment	6,000	-
	Other	Travel Expenses	2,377	2,377
		Education Registration	14,850	14,500
		Lease Payments	1,775	1,775
		Memberships	4,570	11,730
		Rent-Equipment	350	350
		Postage/Freight	450	450
Water Distribution Total			3,952,108	3,960,567

City of Wichita Falls  
**Public Works Department**  
 Water Source of Supply: Detail

Description

The Water Source Division is responsible for the management of the 3 source water lakes; Kickapoo, Arrowhead, and Kemp/Diversion and their associated pump stations and pipelines. Three full-time employees are also accounted for in this division.

The 2019-20 budget for Water Source of Supply represents a decrease of \$542,374, or 51.03% from the prior year. This decrease is due solely to the completion of the prior year project to replace two vintage 1970 variable frequency drives for the Lake Arrowhead Raw Water Line.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
5508135	Water Source of Supply	Personnel Services	160,034	162,074
		Supplies	1,200	1,200
		Maintenance	103,820	85,900
		Services	238,476	240,782
		Capital Improvements	543,800	15,000
		Other	15,600	15,600
	Water Source of Supply Total		1,062,930	520,556

City of Wichita Falls  
**Public Works Department**  
Water Source of Supply: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Water Source of Supply	Personnel Services	Salaries-Operational	104,600	106,739
		Overtime	3,609	3,681
		Certification Pay	1,500	1,500
		Stability Pay	1,210	1,210
		Cell Phone Allowance	180	180
		FICA	8,502	7,800
		TMRS Retirement	14,194	27,468
		Life Insurance Contribution	92	143
		Disability Insurance Contrib	122	108
		Health Insurance Contributions	26,025	13,245
	Supplies	Supplies-Minor Tools and Equip	600	600
		Supplies-Mechanical	100	100
		Supplies-Other	500	500
	Maintenance	Maint-Machine/Tools/Implements	1,500	1,500
		Maint-Pumps/Motors	21,600	21,600
		Maint-Radios	700	700
		Maint-Instruments	28,000	10,000
		Maint-Other Buildings	2,320	2,400
		Maint-Dams	20,000	20,000
		Maint-Canals/Conduits	24,200	24,200
		Maint-Other Structures	5,500	5,500
	Services	Services-Telephone	288	291
		Services-Electricity	182,187	185,000
		Services-Central Garage	38,201	36,791
		Services-Other Professional	6,000	6,000
		Services-Other Miscellaneous	11,800	12,700
	Capital Improvements	Other Vehicles	12,000	-
		Instruments/Apparatus	531,800	15,000
	Other	Education Registration	2,600	2,600
		Rent-Equipment	2,000	2,000
		Ad-Valorem Taxes	11,000	11,000
Water Source of Supply Total			1,062,930	520,556

City of Wichita Falls  
**Public Works Department**  
 Water Purification: Detail

Description

The Water Purification Division is responsible for the treatment of the City’s drinking water in accordance with USEPA and TCEQ rules & regulations. The Division operates and maintains 2 Water Treatment Facilities, 6 Ground Storage Tanks, 7 Elevated Storage tanks, 3 Booster Pump Stations and 4 Pressure Planes.

The 2019-20 budget for Water Purification totals \$6,744,893, which is an increase of \$548,279 or 8.80% from the prior year. Areas of increase include: (1) \$253,179 in Chemical Supplies due to the need for more chemicals being purchased. (2) \$146,800 more spending in Capital Improvement Accounts for repairs at Arrowhead Pump 2 Impeller and North Beverly Pump 1. (3) An increase of \$110,590 in the Personnel Service Accounts to provide for a cost-of-living and merit pay plan adjustments and increased contributions to the Employee Health Insurance Program.

Department Code	Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
5508140	Water Purification	Personnel Services	2,136,544	2,279,575
		Supplies	1,585,139	1,838,318
		Maintenance	570,045	568,234
		Services	1,646,932	1,653,412
		Capital Improvements	217,700	364,500
		Other	69,695	70,295
		Noncapital	3,000	3,000
	Water Purification Total		6,229,055	6,777,334

City of Wichita Falls  
**Public Works Department**  
Water Purification: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget	
Water Purification	Personnel Services	Salaries - Supervision	69,755	72,963	
		Salaries - Clerical	24,584	26,311	
		Salaries-Operational	1,275,187	1,367,190	
		Overtime	77,250	78,795	
		Certification Pay	33,300	35,520	
		Stability Pay	28,714	34,323	
		Cell Phone Allowance	2,160	2,160	
		FICA	109,824	110,148	
		TMRS Retirement	183,329	228,933	
		Life Insurance Contribution	1,197	1,774	
		Disability Insurance Contrib	1,594	1,339	
		Health Insurance Contributions	329,650	317,762	
		HSA Contributions-Employer	-	2,358	
		Supplies	Supplies-Minor Furniture	-	1,200
			Supplies-Office	8,000	8,000
			Supplies-Medical/Drug	200	200
	Supplies-Janitorial		1,000	1,000	
	Supplies-Chemical		1,347,389	1,581,618	
	Supplies-Lab		202,900	220,650	
	Supplies-Fencing		1,000	1,000	
	Supplies-Linen		17,000	17,000	
	Supplies-Educational		400	400	
	Supplies-Periodicals/Supplemts		1,300	1,300	
	Supplies-Other		5,950	5,950	
	Maintenance		Maint-Machine/Tools/Implements	6,000	6,000
			Maint-Pumps/Motors	92,000	92,000
			Maint-Office Furniture/Equip	1,500	1,500
		Maint-Radios	1,828	1,828	
		Maint-Instruments	209,557	195,746	
		Maint-PC Hardware	300	1,800	
		Maint-Heating/Cooling Systems	9,000	9,000	
		Maint-Reservoirs/Tanks	7,500	7,500	
		Maint-Cypress Facility	161,000	161,000	
		Maint-Jasper Facility	61,000	61,000	
		Maint-Other Buildings	20,360	30,860	
	Services	Services-Telephone	28,941	29,661	
		Services-Electricity	960,000	960,000	
		Services-Gas	28,000	28,000	
		Services-Wtr/Sewer/Sanitation	445,500	445,500	
		Services-Central Garage	40,378	55,512	
		Services-Lab Proficiency Test	80,224	70,850	
		Services-Binding/Printing	9,889	9,889	
		Services-Other Miscellaneous	54,000	54,000	

City of Wichita Falls  
**Public Works Department**  
 Water Purification: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
	Capital Improvements	Instruments/Apparatus	217,700	364,500
	Other	Travel Expenses	3,575	3,575
		Education Registration	36,200	36,800
		Lease Payments	1,000	1,000
		Boards/Local Meetings	3,420	3,420
		Rent-Equipment	7,500	7,500
		Postage/Freight	18,000	18,000
	Noncapital	Landscape/Trees/Shrubs	3,000	3,000
Water Purification Total			6,229,055	6,777,334
			6,229,055	6,777,334

City of Wichita Falls  
**Public Works Department**  
 Water/Sewer Special Items: Detail

Description

The Water/Sewer Special Items budget is used to account for various expenses in the Water and Sewer Fund which do not belong to a specific division, such as separation pay, workers compensation, employee physicals, capital lease payments on the AMI System, administrative overhead costs and operating transfers to the General Fund. In addition, this budget unit accounts for \$4.5 to \$5 million for annual Budget Utilities Improvement Projects (major waste/sewer line projects, lift stations, and large value replacements, new buildings, etc.)

This budget unit totals \$14,535,434, which is an increase of \$4,002,356 or 38.00% from the prior year adopted budget. The primary reason for this increase is the need for repair at Kickapoo Dam. This repair is estimated to cost \$4 million and will be completed in the 2019-20 fiscal year.

Department	Category	2018-19 Adopted Budget	2019-20 Adopted Budget
Water/Sewer Special Items	Personnel Services	42,200	42,000
	Maintenance	200,000	165,980
	Services	476,729	52,363
	Insurance/Contracts	1,000,774	981,274
	Debt Expenditure	36,107	38,640
	Capital Improvements	4,646,000	8,920,000
	Transfers	1,741,119	1,844,186
	Other	2,390,349	2,490,991
<b>Water/Sewer Special Items Total</b>		<b>10,533,278</b>	<b>14,535,434</b>

City of Wichita Falls  
**Public Works Department**  
Water/Sewer Special Items: Detail

Department	Category	Detail	2018-19 Adopted Budget	2019-20 Adopted Budget
Water/Sewer Special	Personnel Services	Terminal Pay	42,000	42,000
		Eye Glass Reimbursement	200	-
	Maintenance	Maint-Buildings	200,000	165,980
		Services	7,606	8,212
		Services-Audit	3,123	3,151
		Services-Other Professional	465,000	40,000
		Services-Employee Physicals	1,000	1,000
	Insurance/Contracts	Worker's Compensation	173,000	168,000
		Unemployment Compensation	10,000	6,000
		Insurance Expense	80,000	57,000
		Claims and Settlements	10,000	1,000
		General Liability Claims	42,500	64,000
		Contract-Water Imp District #2	266,814	266,814
		Contract-US Geo Survey	57,860	57,860
		Contract-Other Agencies	360,600	360,600
	Debt Expenditure	Bond Principal Payments	25,674	28,207
		Interest Expense	10,433	10,433
	Capital Improvements	Other Improvements	4,646,000	8,920,000
	Transfers	Oper Transfer-General	1,741,119	1,844,186
	Other	Lease Payments	982,879	1,018,902
		Rent-Office	26,401	26,401
		Bad Debt Expense	44,046	44,046
		Administrative Overhead	1,020,179	1,020,226
		Data Processing Services	316,844	381,416
Water/Sewer Special Items Total			10,533,278	14,535,434

## Personnel Schedule

## City of Wichita Falls Personnel Schedule

CLASS DESCRIPTION		18-19 COUNT	18-19 FTE	19-20 COUNT	19-20 FTE
<b>1040</b>	<b>Mayor and City Council</b>				
6118	Mayor	1	1.00	1	1.00
6120	City Councilor	6	6.00	6	6.00
<b>TOTAL</b>	<b>Mayor and City Council</b>	<b>7</b>	<b>7.00</b>	<b>7</b>	<b>7.00</b>
<b>1060</b>	<b>City Manager</b>				
0176	Executive Secretary	1	1.00	1	1.00
6117	City Manager	1	1.00	1	1.00
6125	Deputy City Manager	1	1.00	0	0.00
6127	Asst. City Mgr.	1	1.00	2	2.00
<b>TOTAL</b>	<b>City Manager</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>
<b>1080</b>	<b>Personnel</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
1575	HR Specialist II	1	1.00	1	1.00
1620	Risk and Safety Specialist	2	2.00	2	2.00
5127	Human Resources Supervisor	1	1.00	1	1.00
5128	Human Resources Generalist	2	2.00	2	2.00
6128	Director of Human Resources	1	1.00	1	1.00
<b>TOTAL</b>	<b>Personnel</b>	<b>8</b>	<b>8.00</b>	<b>8</b>	<b>8.00</b>
<b>1105</b>	<b>General MLK Center Operations</b>				
0113	Clerk	1	1.00	1	1.00
0310	Community Center Coordinator	1	1.00	1	1.00
<b>TOTAL</b>	<b>General MLK Center Operations</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>1182</b>	<b>General Library Operations</b>				
1405	Library Assistant	6	6.00	6	6.00
1410	Librarian I	4	4.00	4	4.00
1411	Librarian II	3	3.00	3	3.00
1412	Librarian III	2	2.00	2	2.00
1420	Library Administrator	1	1.00	1	1.00
1479	Library Supervisor	1	1.00	1	1.00
<b>TOTAL</b>	<b>General Library Operations</b>	<b>17</b>	<b>17.00</b>	<b>17</b>	<b>17.00</b>
<b>1262</b>	<b>General Public Information</b>				
0174	Administrative Clerk	1	0.75	1	1.00
0378	Social Media/Mktg Specialist	1	1.00	1	1.00
0380	Public Information Officer	1	1.00	1	1.00

<b>TOTAL</b>	<b>General Public Information</b>	<b>3</b>	<b>2.75</b>	<b>3</b>	<b>2.75</b>
<b>1282</b>	<b>Duplicating Services Internal Svc</b>				
0174	Administrative Clerk	2	0.40	2	0.40
0175	Administrative Secretary	1	0.20	1	0.20
0213	Accounting/Payroll Analyst	1	0.20	1	0.20
<b>TOTAL</b>	<b>Duplicating Services Internal Svc</b>	<b>4</b>	<b>0.80</b>	<b>4</b>	<b>0.80</b>
<b>1302</b>	<b>Gen Municipal Court Operations</b>				
0114	Deputy Court Clerk	7	7.00	7	7.00
0115	Sr. Deputy Clerk	1	1.00	1	1.00
5307	Court Coordinator	1	1.00	1	1.00
5308	Municipal Court Warrant Officer	7	3.03	7	3.03
6102	MCT Administrator City Marshal	1	1.00	1	1.00
6111	Municipal Court Judge	1	1.00	1	1.00
<b>TOTAL</b>	<b>Gen Municipal Court Operations</b>	<b>18</b>	<b>14.03</b>	<b>18</b>	<b>14.03</b>
<b>1327</b>	<b>Building Maintenance Services</b>				
0174	Administrative Clerk	1	1.00	1	1.00
4315	Building Maintenance Worker	3	3.00	3	3.00
4336	Building Custodial Supervisor	1	1.00	1	1.00
4340	Facility Manager	1	1.00	1	1.00
4371	Custodian	21	19.60	21	19.60
4373	Lead Custodian	3	3.00	3	3.00
4375	Painter/Custodian	1	1.00	1	1.00
<b>TOTAL</b>	<b>Building Maintenance Services</b>	<b>31</b>	<b>29.60</b>	<b>31</b>	<b>29.60</b>
<b>2050</b>	<b>Health Administration</b>				
0174	Administrative Clerk	1	1.00	1	1.00
0175	Administrative Secretary	1	1.00	1	1.00
1700	Billing Clerk	1	1.00	1	1.00
1737	Assistant Director of Health	1	1.00	1	1.00
1790	City Registrar	1	1.00	1	1.00
1793	Assistant City Registrar	1	1.00	1	1.00
6114	Director of Public Health	1	1.00	1	1.00
<b>TOTAL</b>	<b>Health Administration</b>	<b>7</b>	<b>7.00</b>	<b>7</b>	<b>7.00</b>
<b>2110</b>	<b>General City Nursing</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
0174	Administrative Clerk	0	0.00	0	0.00
1750	Lead Licensed Vocational Nurse	0	0.00	0	0.00
1751	Licensed Vocational Nurse	2	0.60	2	0.60
1755	Community Service Aide	2	0.80	2	0.80
1756	Health Clinic Aide	2	1.50	2	1.50
1760	Public Health Nurse	4	1.70	4	1.70
1766	Lead Public Health Nurse	1	0.70	1	0.70
1768	Public Health Specialist	1	0.30	1	0.30
1769	Nursing Administrator	1	1.00	1	1.00
1798	Lead Program Coordinator	1	1.00	1	1.00

<b>TOTAL</b>	<b>General City Nursing</b>	<b>15</b>	<b>8.60</b>	<b>15</b>	<b>8.60</b>
<b>2127</b>	<b>WIC Grant</b>				
0113	Clerk	2	2.00	2	2.00
0169	Senior Admin Clerk	1	1.00	1	1.00
1715	WIC Program Administrator	1	1.00	1	1.00
1740	WIC Peer Counselor	6	2.00	6	2.00
1743	WIC Breastfeeding Coordinator/Counselor	1	1.00	1	1.00
1744	Lead WIC Clerk	1	1.00	1	1.00
1751	Licensed Vocational Nurse	0	0.00	0	0.00
1772	Public Health Nutritionist II	3	3.00	3	3.00
1773	Public Health Nutritionist III	1	0.50	1	0.50
1774	Public Health Nutrition Tech	0	0.00	0	0.00
<b>TOTAL</b>	<b>WIC Grant</b>	<b>16</b>	<b>11.50</b>	<b>16</b>	<b>11.50</b>
<b>2128</b>	<b>Immunization Grant</b>				
1750	Lead Licensed Vocational Nurse	0	0.00	0	0.00
1751	Licensed Vocational Nurse	2	0.60	2	0.60
1755	Community Service Aide	2	0.50	2	0.50
1756	Health Clinic Aide	1	0.40	1	0.40
1760	Public Health Nurse	4	1.00	4	1.00
1766	Lead Public Health Nurse	1	0.20	1	0.20
1775	Immunization Outreach Worker	2	2.00	2	2.00
<b>TOTAL</b>	<b>Immunization Grant</b>	<b>12</b>	<b>4.70</b>	<b>12</b>	<b>4.70</b>
<b>2161</b>	<b>Tuberculosis Grant</b>				
1751	Licensed Vocational Nurse	1	0.80	1	0.80
1756	Health Clinic Aide	1	0.10	1	0.10
1760	Public Health Nurse	1	0.80	1	0.80
1766	Lead Public Health Nurse	1	0.10	1	0.10
<b>TOTAL</b>	<b>Tuberculosis Grant</b>	<b>4</b>	<b>1.80</b>	<b>4</b>	<b>1.80</b>
<b>2175</b>	<b>Community Clinical Linkage Grant</b>				
1771	Health Educator	1	0.70	1	0.70
1797	Program Coordinator	1	1.00	1	1.00
<b>TOTAL</b>	<b>Community Clinical Linkage Grant</b>	<b>2</b>	<b>1.70</b>	<b>2</b>	<b>1.70</b>
<b>2252</b>	<b>Gen Environmental Health</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
1719	Sanitarian	6	6.00	6	6.00
1720	Public Health Officer	1	1.00	1	1.00
1721	Public Health Officer II	1	1.00	1	1.00
1779	General Environmental Administrator	1	1.00	1	1.00
<b>TOTAL</b>	<b>Gen Environmental Health</b>	<b>10</b>	<b>10.00</b>	<b>10</b>	<b>10.00</b>
<b>2253</b>	<b>Animal Services</b>				
0169	Senior Admin Clerk	2	2.00	2	2.00
1712	Animal Control Officer	7	7.00	7	7.00

1714	Animal Control Supervisor	1	1.00	1	1.00
1716	Animal Services Administrator	1	1.00	1	1.00
1717	Vet Tech	1	1.00	1	1.00
1718	Shelter Attendant	6	4.84	6	4.84
1722	Adoption Counselor	1	1.00	1	1.00
4702	Dispatcher	1	1.00	1	1.00
<b>TOTAL</b>	<b>Animal Services</b>	<b>20</b>	<b>18.84</b>	<b>20</b>	<b>18.84</b>
<b>2277</b>	<b>Lab/Water Pollution</b>				
0169	Senior Admin Clerk	1	0.50	1	0.50
1776	Senior Medical Lab Technologist	1	1.00	1	1.00
1781	Laboratory Technical Supervisor	1	1.00	1	1.00
<b>TOTAL</b>	<b>Lab/Water Pollution</b>	<b>3</b>	<b>2.50</b>	<b>3</b>	<b>2.50</b>
<b>2405</b>	<b>Community Rural Health</b>				
1738	Accreditation Analyst	1	1.00	1	1.00
1760	Public Health Nurse	1	0.50	1	0.50
1768	Public Health Specialist	1	0.70	1	0.70
1771	Health Educator	1	0.30	1	0.30
<b>TOTAL</b>	<b>Community Rural Health</b>	<b>4</b>	<b>2.50</b>	<b>4</b>	<b>2.50</b>
<b>2413</b>	<b>TX. Health Communities</b>				
1771	Health Educator	1	0.30	1	0.30
1797	Program Coordinator	1	0.30	1	0.30
<b>TOTAL</b>	<b>TX. Health Communities</b>	<b>2</b>	<b>0.60</b>	<b>2</b>	<b>0.60</b>
<b>2455</b>	<b>Infectious Disease Control-Ebola</b>				
1783	Epidemiologist	1	1.00	1	1.00
<b>TOTAL</b>	<b>Infectious Disease Control-Ebola</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>
<b>2456</b>	<b>Diabetes Education Program Tier 2</b>				
1768	Public Health Specialist	0	0.00	0	0.00
1771	Health Educator	3	1.80	3	1.80
1773	Public Health Nutritionist III	1	0.50	1	0.50
1782	CDEP Program Administrator	1	1.00	1	1.00
<b>TOTAL</b>	<b>Diabetes Education Program Tier 2</b>	<b>5</b>	<b>3.30</b>	<b>5</b>	<b>3.30</b>
<b>2486</b>	<b>Comprehensive Cancer Control Program</b>				
1771	Health Educator	1	0.70	1	0.70
1797	Program Coordinator	1	0.70	1	0.70
<b>TOTAL</b>	<b>Comprehensive Cancer Control Program</b>	<b>2</b>	<b>1.40</b>	<b>2</b>	<b>1.40</b>
<b>2510</b>	<b>Accounting and Finance</b>				
0174	Administrative Clerk	1	0.55	0	0.00
0175	Administrative Secretary	1	0.80	1	0.80
0210	Accountant II	1	1.00	0	0.00
0211	Senior Accountant/Budget Analyst	0	0.00	1	1.00

0211	Senior Accountant	1	1.00	2	2.00
0213	Accounting/Payroll Analyst	1	0.80	1	0.80
0217	Accounting and Budget Manager	1	1.00	0	0.00
0217	Assistant Director of Finance	0	0.00	1	1.00
6122	CFO/Director of Finance	1	1.00	1	1.00
<b>TOTAL</b>	<b>Accounting and Finance</b>	<b>7</b>	<b>6.15</b>	<b>7</b>	<b>6.60</b>
<b>2522</b>	<b>Information Technology</b>				
1247	Business Systems Analyst	1	1.00	1	1.00
1249	Database Application Analyst	2	2.00	2	2.00
1251	Network Coordinator	2	2.00	2	2.00
1254	Micro Systems Analyst	1	1.00	1	1.00
1255	Systems Application Analyst	1	1.00	1	1.00
1257	Help Desk Clerk	1	1.00	1	1.00
1258	PC Analyst	3	3.00	3	3.00
1260	Network/Database Manager	1	1.00	1	1.00
1262	GIS Application Coordinator	1	1.00	1	1.00
1265	IT Administrator	1	1.00	1	1.00
5196	Radio Technician	1	1.00	1	1.00
5197	Radio System Technician	1	1.00	1	1.00
6129	Director of IT & Facilities	1	1.00	.	.
<b>TOTAL</b>	<b>Information Technology</b>	<b>17</b>	<b>17.00</b>	<b>16</b>	<b>16.00</b>
<b>2530</b>	<b>Purchasing</b>				
0174	Administrative Clerk	1	0.55	1	1.00
0226	Purchasing Agent	1	1.00	1	1.00
0278	Buyer	1	1.00	1	1.00
<b>TOTAL</b>	<b>Purchasing</b>	<b>3</b>	<b>2.55</b>	<b>3</b>	<b>3.00</b>
<b>2550</b>	<b>Utility Collection</b>				
0113	Clerk	1	0.75	1	0.75
0118	Senior Customer Svc Rep	2	2.00	2	2.00
0124	Customer Service Rep	3	3.00	3	3.00
0177	Lead Customer Svc Rep	2	2.00	2	2.00
0241	Customer Account Analyst	1	1.00	1	1.00
0274	Utility Collections Manager	1	1.00	1	1.00
4710	Water Meter Reader	1	1.00	1	1.00
4713	Meter System Repair Worker	1	1.00	1	1.00
4776	Water Customer Svc - Lead	1	1.00	1	1.00
4777	Water Customer Svc Rep	2	2.00	2	2.00
<b>TOTAL</b>	<b>Utility Collection</b>	<b>15</b>	<b>14.75</b>	<b>15</b>	<b>14.75</b>
<b>3105</b>	<b>General Police</b>				
0169	Senior Admin Clerk	19	19.00	19	19.00
0175	Administrative Secretary	3	3.00	3	3.00
5201	Lead Public Safety Dispatcher	3	3.00	3	3.00
5205	Public Safety Community Supervisor	1	1.00	1	1.00
5222	Police Records Clerk Supervisor	1	1.00	1	1.00
5230	Community Service Officer II	2	2.00	2	2.00

5233	Police Impound/Evidence Attend	2	2.00	2	2.00
5236	Sentinel	5	2.50	5	2.50
5241	Police Officer	165	165.00	165	165.00
5242	Police Sergeant	25	25.00	25	25.00
5243	Police Lieutenant	7	7.00	7	7.00
5244	Police Captain	3	3.00	3	3.00
5246	Deputy Chief	2	2.00	2	2.00
5247	Crime Scene Technician	4	4.00	4	4.00
5251	Crime Analyst	2	2.00	2	2.00
5255	Police Evidence/Prop/Impound Super	1	1.00	1	1.00
5256	Lead Crime Scene Tech	1	1.00	1	1.00
5257	Police Impound Coordinator	1	1.00	1	1.00
5258	Police Administrative Assistant	1	1.00	1	1.00
5270	Police Records Clerk	13	12.00	13	12.00
5271	Lead Police Records Clerk	1	1.00	1	1.00
5272	Public Safety Dispatcher	32	32.00	32	32.00
5274	Public Safety Dispatcher Supervisor	3	3.00	3	3.00
5299	Community Service Supervisor	1	1.00	1	1.00
6104	Police Chief	1	1.00	1	1.00
<b>TOTAL</b>	<b>General Police</b>	<b>299</b>	<b>295.50</b>	<b>299</b>	<b>295.50</b>
<b>4105</b>	<b>General Fire</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
0175	Administrative Secretary	1	1.00	1	1.00
5111	Firefighter	72	72.00	72	72.00
5112	Fire Equipment Operator	41	41.00	41	41.00
5113	Fire Lieutenant	24	24.00	24	24.00
5114	Fire Captain	15	15.00	15	15.00
5115	Fire Battalion Chief	4	4.00	4	4.00
5116	Assistant Fire Marshal	2	2.00	2	2.00
5118	Assistant Fire Chief	1	1.00	1	1.00
5119	Fire Marshall	1	1.00	1	1.00
6103	Fire Chief	1	1.00	1	1.00
<b>TOTAL</b>	<b>General Fire</b>	<b>163</b>	<b>163.00</b>	<b>163</b>	<b>163.00</b>
<b>4234</b>	<b>Emergency Management Assistance Grant</b>				
5121	Emergency Preparedness Coordinator	1	1.00	1	1.00
<b>TOTAL</b>	<b>Emergency Management Assistance Grant</b>	<b>1</b>	<b>1.00</b>	<b>1</b>	<b>1.00</b>
<b>5150</b>	<b>General City Recreation</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
0175	Administrative Secretary	1	1.00	1	1.00
3101	Swimming Pool Cashier	3	0.69	3	0.69
3103	Life Guard	5	1.15	5	1.15
3104	Swimming Pool Supervisor	2	0.40	2	0.40
3120	Recreation Super/Track	1	0.19	1	0.19
3123	Recreation Leader	10	1.80	10	1.80
3127	Camp Supervisor	2	0.38	2	0.38
3129	Recreation Leader/50+ Zone	3	2.00	3	2.00
3142	Rec Services Administrator	1	1.00	1	1.00

3170	Parks/Rec Program Coordinator	2	2.00	2	2.00
3174	Senior Recreation Program Coordinator	1	1.00	1	1.00
3201	Facility Monitor	4	2.50	4	2.50
3271	Senior Maintenance Worker	1	1.00	1	1.00
3401	Concession Worker I	8	0.96	8	0.96
4470	Maintenance Worker	6	4.00	6	4.00
<b>TOTAL</b>	<b>General City Recreation</b>	<b>51</b>	<b>21.07</b>	<b>51</b>	<b>21.07</b>
<b>5550</b>	<b>Gen Park Maintenance</b>				
1907	Department Administrative Assistant	1	1.00	1	1.00
3209	Park Service Worker	2	2.00	2	2.00
3226	Irrigation Specialist	3	3.00	3	3.00
3271	Senior Maintenance Worker	8	8.00	8	8.00
3272	Park Main Senior Coordinator	1	0.33	1	0.33
3273	Park Maintenance Coordinator	4	3.67	4	3.67
3276	Park Gen Superintendent	1	1.00	1	1.00
3277	Horticulturist	1	1.00	1	1.00
4470	Maintenance Worker	39	33.28	39	33.28
6127	Asst. City Manager	0	0.00	0	0.00
<b>TOTAL</b>	<b>Gen Park Maintenance</b>	<b>60</b>	<b>53.28</b>	<b>60</b>	<b>53.28</b>
<b>5560</b>	<b>MPEC-Business Park Maintenance</b>				
3272	Park Main Senior Coordinator	1	0.67	1	0.67
3273	Park Maintenance Coordinator	1	0.33	1	0.33
4470	Maintenance Worker	6	4.96	6	4.96
<b>TOTAL</b>	<b>MPEC-Business Park Maintenance</b>	<b>8</b>	<b>5.96</b>	<b>8</b>	<b>5.96</b>
<b>5678</b>	<b>Castaway Cove</b>				
3132	Group Sales Manager	1	1.00	1	1.00
3134	Office Manager	1	1.00	1	1.00
3408	Food and Beverage Manager	1	1.00	1	1.00
<b>TOTAL</b>	<b>Castaway Cove</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>
<b>5680</b>	<b>City Lot Mowing Program</b>				
3271	Senior Maintenance Worker	1	1.00	1	1.00
4470	Maintenance Worker	4	2.44	4	2.44
<b>TOTAL</b>	<b>City Lot Mowing Program</b>	<b>5</b>	<b>3.44</b>	<b>5</b>	<b>3.44</b>
<b>5750</b>	<b>General City Cemetery</b>				
3271	Senior Maintenance Worker	1	1.00	1	1.00
3273	Park Maintenance Coordinator	0	0.00	0	0.00
3274	Cemetery Main Coordinator	1	1.00	1	1.00
4470	Maintenance Worker	3	1.96	3	1.96
<b>TOTAL</b>	<b>General City Cemetery</b>	<b>5</b>	<b>3.96</b>	<b>5</b>	<b>3.96</b>
<b>6110</b>	<b>General Planning</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
1105	Planning/GIS Technician	2	2.00	2	2.00

1301	Planning Administrator	1	1.00	1	1.00
1302	Planner II	1	1.00	1	1.00
1303	Planner III	0	0.00	0	0.00
6108	Director of Community Development	1	1.00	1	1.00
<b>TOTAL</b>	<b>General Planning</b>	<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>
<b>6205</b>	<b>Building &amp; Code Administration</b>				
0169	Senior Admin Clerk	2	1.85	2	1.85
5401	Code Enforcement Officer	4	3.78	4	3.78
5402	Code Enforcement and Housing Admin	1	0.51	1	0.51
5411	Code Enforcement & Compliance Officer	1	1.00	1	1.00
5412	Code Compliance Officer I	1	1.00	1	1.00
5413	Code Compliance Officer II	3	3.00	3	3.00
5414	Permit Tech	2	2.00	2	2.00
5415	Plan Reviewer	1	1.00	1	1.00
5442	Code Enforcement Officer II	1	0.92	1	0.92
5450	Asst.CD Dir/Building Code Admin	1	1.00	1	1.00
5474	Assistant Building Official	1	1.00	1	1.00
<b>TOTAL</b>	<b>Building &amp; Code Administration</b>	<b>18</b>	<b>17.06</b>	<b>18</b>	<b>17.06</b>
<b>6400</b>	<b>CDBG Code Enforcement</b>				
0169	Senior Admin Clerk	1	0.05	1	0.05
5401	Code Enforcement Officer	4	0.19	4	0.19
5411	Code Enforcement & Compliance Officer	0	0.00	0	0.00
5442	Code Enforcement Officer II	1	0.05	1	0.05
<b>TOTAL</b>	<b>CDBG Code Enforcement</b>	<b>6</b>	<b>0.29</b>	<b>6</b>	<b>0.29</b>
<b>6450</b>	<b>CDBG Demolition</b>				
0169	Senior Admin Clerk	1	0.10	1	0.10
5401	Code Enforcement Officer	2	1.03	2	1.03
5402	Code Enforcement and Housing Admin	1	0.01	1	0.01
5442	Code Enforcement Officer II	1	0.03	1	0.03
<b>TOTAL</b>	<b>CDBG Demolition</b>	<b>5</b>	<b>1.17</b>	<b>5</b>	<b>1.17</b>
<b>6550</b>	<b>Gen Property Management</b>				
0169	Senior Admin Clerk	1	0.50	1	0.50
0251	Property Management/Lake Lot Admin	1	1.00	1	1.00
0253	Property Management Assistant	1	1.00	1	1.00
0254	Lien Coordinator	1	1.00	1	1.00
<b>TOTAL</b>	<b>Gen Property Management</b>	<b>4</b>	<b>3.50</b>	<b>4</b>	<b>3.50</b>
<b>6600</b>	<b>Lake Lot Administration</b>				
0169	Senior Admin Clerk	1	0.50	1	0.50
0252	Assistant Prop Management/Lake Lot Admin	1	1.00	1	1.00
<b>TOTAL</b>	<b>Lake Lot Administration</b>	<b>2</b>	<b>1.50</b>	<b>2</b>	<b>1.50</b>
<b>6811</b>	<b>CDBG Grant Management</b>				
1306	Housing Specialist II	1	0.50	1	0.50

1308	HOME/CDBG Program Manager	1	1.00	1	1.00
1310	Housing/Rehab Inspector	1	0.30	1	0.30
6108	Director of Community Development	0	0.00	0	0.00
<b>TOTAL</b>	<b>CDBG Grant Management</b>	<b>3</b>	<b>1.80</b>	<b>3</b>	<b>1.80</b>
<b>6826</b>	<b>CDBG Delivery Costs</b>				
1310	Housing/Rehab Inspector	1	0.50	1	0.50
<b>TOTAL</b>	<b>CDBG Delivery Costs</b>	<b>1</b>	<b>0.50</b>	<b>1</b>	<b>0.50</b>
<b>6852</b>	<b>HOME Administration</b>				
1306	Housing Specialist II	1	0.50	1	0.50
1310	Housing/Rehab Inspector	1	0.20	1	0.20
<b>TOTAL</b>	<b>HOME Administration</b>	<b>2</b>	<b>0.70</b>	<b>2</b>	<b>0.70</b>
<b>6869</b>	<b>Section 8 Housing Voucher</b>				
1305	Housing Specialist I	3	3.00	3	3.00
1306	Housing Specialist II	1	1.00	1	1.00
1322	Housing Generalist	1	1.00	1	1.00
1323	Housing Intake Specialist	1	1.00	1	1.00
1377	Housing Inspector	1	1.00	1	1.00
5402	Code Enforcement and Housing Admin	1	0.48	1	0.48
<b>TOTAL</b>	<b>Section 8 Housing Voucher</b>	<b>8</b>	<b>7.48</b>	<b>8</b>	<b>7.48</b>
<b>7052</b>	<b>Regional Airport Operations</b>				
0174	Administrative Clerk	0	0.00	3	1.50
2010	Airport Administrator	1	0.60	1	0.60
2012	Airports Operations Supervisor	1	1.00	1	1.00
<b>TOTAL</b>	<b>Regional Airport Operations</b>	<b>2</b>	<b>1.60</b>	<b>5</b>	<b>3.10</b>
<b>7054</b>	<b>Kickapoo Airport Operations</b>				
2010	Airport Administrator	1	0.40	1	0.40
2012	Airports Operations Supervisor	1	1.00	1	1.00
2077	Airport Lineman	2	2.00	2	2.00
2078	Lead Airport Lineman	1	1.00	1	1.00
<b>TOTAL</b>	<b>Kickapoo Airport Operations</b>	<b>5</b>	<b>4.40</b>	<b>5</b>	<b>4.40</b>
<b>7100</b>	<b>General Traffic Engineering</b>				
2301	School Crossing Guard	14	4.76	12	2.88
2302	Lead School Crossing Guard	1	0.34	1	0.34
2329	Traffic Control Technician II	2	2.00	2	2.00
2330	Traffic Control Technician I	7	7.00	7	7.00
2331	Traffic Superintendent	1	1.00	1	1.00
2334	Electronics Technician	1	1.00	1	1.00
<b>TOTAL</b>	<b>General Traffic Engineering</b>	<b>26</b>	<b>16.10</b>	<b>26</b>	<b>14.22</b>
<b>7200</b>	<b>Public Transportation Operations</b>				
2201	Transit Operator	15	15.00	15	15.00

2207	Transit Operations Supervisor	1	0.50	1	0.50
2210	Public Transportation Admin	1	0.50	1	0.50
<b>TOTAL</b>	<b>Public Transportation Operations</b>	<b>17</b>	<b>16.00</b>	<b>17</b>	<b>16.00</b>
<b>7202</b>	<b>Public Transportation and Preventive Maintenance</b>				
2210	Public Transportation Admin	1	0.30	1	0.30
4223	Automotive Mechanic	3	3.00	3	3.00
<b>TOTAL</b>	<b>Public Transportation and Preventive Maintenance</b>	<b>4</b>	<b>3.30</b>	<b>4</b>	<b>3.30</b>
<b>7203</b>	<b>Public Transportation Planning</b>				
2207	Transit Operations Supervisor	1	0.50	1	0.50
2210	Public Transportation Admin	1	0.20	1	0.20
6110	Dir of Aviation, Traffic & Trans	1	0.15	1	0.15
<b>TOTAL</b>	<b>Public Transportation Planning</b>	<b>3</b>	<b>0.85</b>	<b>3</b>	<b>0.85</b>
<b>7206</b>	<b>Transit HUB Operations</b>				
2204	Travel Center Operations Super	0	0.00	0	0.00
2205	Assistant HUB Manager	1	1.00	1	1.00
2206	Customer Svc Representative	1	1.00	1	1.00
<b>TOTAL</b>	<b>Transit HUB Operations</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>7225</b>	<b>Transportation Planning Grant</b>				
1314	Transportation Planner II	1	1.00	1	1.00
1325	Transportation Planner IV	1	1.00	1	1.00
<b>TOTAL</b>	<b>Transportation Planning Grant</b>	<b>2</b>	<b>2.00</b>	<b>2</b>	<b>2.00</b>
<b>7250</b>	<b>Fleet Maintenance</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
0175	Administrative Secretary	1	1.00	1	1.00
4170	Store Clerk	2	2.00	2	2.00
4172	Warehouse Supervisor	1	1.00	1	1.00
4204	Automotive Service Worker	6	6.00	6	6.00
4223	Automotive Mechanic	16	16.00	16	16.00
4224	Lead Auto Service Worker	1	1.00	1	1.00
4227	Auto Services Coordinator	1	1.00	1	1.00
4240	Central Service Superintendent	1	1.00	1	1.00
4272	Fire Equipment Mechanic	2	2.00	2	2.00
4471	Welder	2	2.00	2	2.00
4614	Landfill Mechanic	1	1.00	1	1.00
6110	Dir of Aviation, Traffic & Trans	1	0.85	1	0.85
<b>TOTAL</b>	<b>Fleet Maintenance</b>	<b>36</b>	<b>35.85</b>	<b>36</b>	<b>35.85</b>
<b>8115</b>	<b>Utilities Administration</b>				
0175	Administrative Secretary	1	1.00	1	1.00
1130	Civil Engineer In Training	1	1.00	1	1.00
1131	Civil Engineer	0	0.00	0	0.00
1136	Engineer Assistant	1	1.00	1	1.00
1173	Senior Engineering Technician	2	2.00	2	2.00

6112	Utilities Operations Manager	1	1.00	1	1.00
6113	Director of Public Works	1	0.35	1	0.35
<b>TOTAL</b>	<b>Utilities Administration</b>	<b>7</b>	<b>6.35</b>	<b>7</b>	<b>6.35</b>
<b>8120</b>	<b>Utility Equipment Services</b>				
4571	Equipment Operator	4	4.00	4	4.00
4572	Heavy Equipment Operator	8	8.00	8	8.00
4610	Street Superintendent	1	0.25	1	0.25
<b>TOTAL</b>	<b>Utility Equipment Services</b>	<b>13</b>	<b>12.25</b>	<b>13</b>	<b>12.25</b>
<b>8125</b>	<b>Water Distribution</b>				
0174	Administrative Clerk	3	3.00	3	3.00
4128	Storekeeper	1	1.00	1	1.00
4170	Store Clerk	2	2.00	2	2.00
4440	Utilities System Worker I	13	13.00	13	13.00
4442	Water Distribution Specialist	1	1.00	1	1.00
4444	Utilities System Supervisor I	4	4.00	4	4.00
4447	Utility System Worker III	13	13.00	13	13.00
4572	Heavy Equipment Operator	4	4.00	4	4.00
4702	Dispatcher	2	2.00	2	2.00
4713	Meter System Repair Worker	4	4.00	4	4.00
4714	Water Meter Mechanic	1	1.00	1	1.00
4762	Water Distribution Super	1	1.00	1	1.00
<b>TOTAL</b>	<b>Water Distribution</b>	<b>49</b>	<b>49.00</b>	<b>49</b>	<b>49.00</b>
<b>8130</b>	<b>Sewer Rehabilitation</b>				
4440	Utilities System Worker I	3	3.00	3	3.00
4441	Utilities System Worker II	3	3.00	3	3.00
4751	Wastewater Collection/Rehab Super	1	1.00	1	1.00
<b>TOTAL</b>	<b>Sewer Rehabilitation</b>	<b>7</b>	<b>7.00</b>	<b>7</b>	<b>7.00</b>
<b>8135</b>	<b>Water Source of Supply</b>				
4771	Senior Pump/Plant Maintenance Mechanic	2	2.00	2	2.00
4774	P/P Maintenance Mechanic	1	1.00	1	1.00
<b>TOTAL</b>	<b>Water Source of Supply</b>	<b>3</b>	<b>3.00</b>	<b>3</b>	<b>3.00</b>
<b>8140</b>	<b>Water Purification</b>				
0174	Administrative Clerk	1	1.00	1	1.00
4440	Utilities System Worker I	2	2.00	2	2.00
4720	Water/Wastewater Lab Tech I	1	1.00	1	1.00
4735	Water Operations & Maintenance Supervisor	1	1.00	1	1.00
4745	Water P/P Maintenance Supervisor II	1	1.00	1	1.00
4747	Electronics Instrument Tech II	1	1.00	1	1.00
4748	Electronics Instrument Tech I	1	1.00	1	1.00
4764	Water Supply-Purification Sup	1	1.00	1	1.00
4771	Senior Pump/Plant Maintenance Mechanic	4	4.00	4	4.00
4772	Lead Plant Operator	5	5.00	5	5.00
4773	Senior Lab Technician	1	1.00	1	1.00

4774	P/P Maintenance Mechanic	3	3.00	3	3.00
4778	Plant Operator I	8	8.00	8	8.00
4779	Plant Operator II	7	7.00	7	7.00
4780	Water Laboratory Supervisor	1	1.00	1	1.00
<b>TOTAL</b>	<b>Water Purification</b>	<b>38</b>	<b>38.00</b>	<b>38</b>	<b>38.00</b>
<b>8142</b>	<b>Wastewater Collection</b>				
0174	Administrative Clerk	2	2.00	2	2.00
4440	Utilities System Worker I	5	5.00	5	5.00
4441	Utilities System Worker II	4	4.00	4	4.00
4443	WW Collection Supervisor	1	1.00	1	1.00
4572	Heavy Equipment Operator	2	2.00	2	2.00
<b>TOTAL</b>	<b>Wastewater Collection</b>	<b>14</b>	<b>14.00</b>	<b>14</b>	<b>14.00</b>
<b>8143</b>	<b>Wastewater Treatment</b>				
0174	Administrative Clerk	1	1.00	1	1.00
1132	Environmental Coordinator	1	0.50	1	0.50
1787	Pollution Control Specialist	1	1.00	1	1.00
4440	Utilities System Worker I	5	5.00	5	5.00
4441	Utilities System Worker II	2	2.00	2	2.00
4720	Water/Wastewater Lab Tech I	1	1.00	1	1.00
4721	Water/Wastewater Lab Tech II	1	1.00	1	1.00
4736	WW Operation & Maintenance Supervisor	1	1.00	1	1.00
4744	WW Pump/Plant Maintenance Supervisor I	1	1.00	1	1.00
4746	WW Pump/Plant Maintenance Supervisor II	1	1.00	1	1.00
4747	Electronics Instrument Tech II	1	1.00	1	1.00
4748	Electronics Instrument Tech I	1	1.00	1	1.00
4750	Wastewater Collection/Treat Super	1	1.00	1	1.00
4771	Senior Pump/Plant Maintenance Mechanic	3	3.00	3	3.00
4772	Lead Plant Operator	9	9.00	9	9.00
4773	Senior Lab Technician	1	1.00	1	1.00
4774	P/P Maintenance Mechanic	6	6.00	6	6.00
4778	Plant Operator I	1	1.00	1	1.00
4779	Plant Operator II	2	2.00	2	2.00
<b>TOTAL</b>	<b>Wastewater Treatment</b>	<b>40</b>	<b>39.50</b>	<b>40</b>	<b>39.50</b>
<b>8162</b>	<b>Stormwater Drainage</b>				
1130	Civil Engineer In Training	1	1.00	1	1.00
1132	Environmental Coordinator	1	0.50	1	0.50
1135	City Engineer	1	0.33	1	0.33
4475	Street Program Coordinator	1	1.00	1	1.00
4572	Heavy Equipment Operator	2	2.00	2	2.00
<b>TOTAL</b>	<b>Stormwater Drainage</b>	<b>6</b>	<b>4.83</b>	<b>6</b>	<b>4.83</b>
<b>8175</b>	<b>Refuse Collection</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
0174	Administrative Clerk	1	1.00	1	1.00
4401	Laborer	7	2.86	7	2.86
4434	Sanitation Supervisor	3	3.00	3	3.00

4471	Welder	1	1.00	1	1.00
4477	Sanitation Worker	4	4.00	4	4.00
4510	Sanitation Equip Operator I	12	12.00	12	12.00
4511	Sanitation Equip Operator II	19	19.00	19	19.00
4512	Sanitation Equip Operator III	8	8.00	8	8.00
4630	Sanitation Superintendent	1	1.00	1	1.00
6109	Deputy Director of Public Work	1	0.50	1	0.50
6113	Director of Public Works	1	0.10	1	0.10
<b>TOTAL</b>	<b>Refuse Collection</b>	<b>59</b>	<b>53.46</b>	<b>59</b>	<b>53.46</b>
<b>8180</b>	<b>Transfer Station</b>				
4401	Laborer	2	2.00	2	2.00
4420	Scale Attendant	2	2.00	2	2.00
4434	Sanitation Supervisor	1	1.00	1	1.00
4510	Sanitation Equip Operator I	2	2.00	2	2.00
4511	Sanitation Equip Operator II	5	5.00	5	5.00
4512	Sanitation Equip Operator III	2	2.00	2	2.00
<b>TOTAL</b>	<b>Transfer Station</b>	<b>14</b>	<b>14.00</b>	<b>14</b>	<b>14.00</b>
<b>8185</b>	<b>Landfill</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
0174	Administrative Clerk	1	1.00	1	1.00
4401	Laborer	2	2.00	2	2.00
4420	Scale Attendant	3	3.00	3	3.00
4477	Sanitation Worker	1	1.00	1	1.00
4510	Sanitation Equip Operator I	2	2.00	2	2.00
4512	Sanitation Equip Operator III	7	7.00	7	7.00
4612	Assistant Landfill Supervisor	1	1.00	1	1.00
4613	Landfill Supervisor	1	1.00	1	1.00
<b>TOTAL</b>	<b>Landfill</b>	<b>19</b>	<b>19.00</b>	<b>19</b>	<b>19.00</b>
<b>8210</b>	<b>Engineering</b>				
1101	Engineering Technician Manager	1	1.00	1	1.00
1102	Engineering Tech Field Supervisor	1	1.00	1	1.00
1120	Engineering Technician	5	5.00	5	5.00
1130	Civil Engineer In Training	1	1.00	0	0.00
1131	Civil Engineer	1	1.00	1	1.00
1135	City Engineer	1	0.67	1	0.67
1173	Senior Engineering Technician	7	7.00	7	7.00
6109	Deputy Director of Public Work	1	0.50	1	0.50
6113	Director of Public Works	1	0.55	1	0.55
<b>TOTAL</b>	<b>Engineering</b>	<b>19</b>	<b>17.72</b>	<b>18</b>	<b>16.72</b>
<b>8220</b>	<b>Street Maintenance</b>				
0169	Senior Admin Clerk	1	1.00	1	1.00
0175	Administrative Secretary	0	0.00	0	0.00
4170	Store Clerk	1	1.00	1	1.00
4401	Laborer	5	5.00	5	5.00
4413	Construction & Maintenance Supervisor I	3	2.50	3	2.50

4473	General Maintenance Worker	17	17.00	17	17.00
4571	Equipment Operator	11	11.00	11	11.00
4572	Heavy Equipment Operator	15	15.00	15	15.00
4610	Street Superintendent	1	0.75	1	0.75
<b>TOTAL</b>	<b>Street Maintenance</b>	<b>54</b>	<b>53.25</b>	<b>54</b>	<b>53.25</b>
<b>8340</b>	<b>CDBG Job Training</b>				
4413	Construction & Maintenance Supervisor I	1	0.50	1	0.50
4572	Heavy Equipment Operator	1	1.00	1	1.00
<b>TOTAL</b>	<b>CDBG Job Training</b>	<b>2</b>	<b>1.50</b>	<b>2</b>	<b>1.50</b>
<b>8710</b>	<b>Legal</b>				
1810	Attorney I	1	1.00	1	1.00
1811	First Assistant City Attorney	1	1.00	1	1.00
1814	Senior Assistant City Attorney	1	1.00	1	1.00
1816	Legal Clerk	1	1.00	1	1.00
1817	Executive Legal Assistant	1	1.00	1	1.00
6115	City Attorney	1	1.00	1	1.00
<b>TOTAL</b>	<b>Legal</b>	<b>6</b>	<b>6.00</b>	<b>6</b>	<b>6.00</b>
<b>8810</b>	<b>City Clerk</b>				
0160	Deputy City Clerk	1	0.75	1	1.00
6101	City Clerk	1	1.00	1	1.00
<b>TOTAL</b>	<b>City Clerk</b>	<b>2</b>	<b>1.75</b>	<b>2</b>	<b>2.00</b>
<b>9533</b>	<b>Convention/Visitors Bureau</b>				
1902	Marketing Design/Services Rep	0	0.00	0	0.00
1903	Convention Services Rep	1	1.00	1	1.00
1912	Convention Event Sales Rep	1	1.00	1	1.00
4321	CVB Services Rep	1	1.00	1	1.00
6121	CVB Director	1	1.00	1	1.00
<b>TOTAL</b>	<b>Convention/Visitors Bureau</b>	<b>4</b>	<b>4.00</b>	<b>4</b>	<b>4.00</b>
<b>GRAND TOTAL</b>					<b>1219.36</b>